ARE YOU A TRANSFER STUDENT?
If you went to a community college, or transferred here from another four-year college, it is important to find out which courses “articulate.” Certain classes from other schools automatically transfer as replacements for certain SJSU classes. Suppose you take F/TV 10 Introduction to Electronic Media at De Anza College. There’s currently an articulation agreement to the effect that F/TV 10 at De Anza is equivalent to RTVF 80 Introduction to Electronic Media here. To find out whether a class you took at your previous college articulates with one of our classes go to your Student Center on MySJSU and select from the drop down menu “Transfer Credit: Report.” There you may view all the institutions you attended and it will tell you exactly which of the courses you took at those schools articulate with which courses at SJSU. You may also go to www.assist.org. Enter your previous school (for example, De Anza College), select the term you took the course in question, select San Jose State University, then select our department, RTVF or TA. There you will see all the courses that articulate with San Jose State RTVF or TA classes during that particular academic year, and you will know for sure whether the course you took articulates for the semester you took it. Even if the course does not articulate, it’s still possible your advisor will agree to use it as a substitution. Ask.

It is even possible to substitute lower division classes (all community college classes are lower division) for upper division (100+) classes, but keep in mind that of the 120 units needed for graduation 40 must be upper division and 12 of those upper division must be in your major. We can only substitute credits that have been accepted by SJSU and are on your SJSU transcript.

BEFORE YOU MEET WITH AN ADVISOR
Go to my.sjsu.edu and print a copy of your unofficial transcripts. Highlight all RTVF, Theatre Arts (TA), or any other associated media courses for your advisor to review. Include all information on any courses taken from an institution other than SJSU. In order for you to use these units as substitutions, they must have been accepted into your record by SJSU. We’ll need the course name, number, grade you earned and what semester you took the class.

Also remember when considering substitutions, your advisor has wide latitude in accepting substitutions, even from other departments.

Once you have your paperwork in order, contact your advisor to make an appointment.

RTVF Advisors assigned by the first letter of the student’s last name:
A—C assigned to: Kimb Massey <Kimb.Massey@sjsu.edu>
D—G assigned to: Babak Sarrafian <Babak.Sarrafian@sjsu.edu>
H—M assigned to: Harry Mathias <Harry.Mathias@sjsu.edu>
N—R assigned to: Alison McKee <Alison.McKee@sjsu.edu>
S—Z assigned to: Scott Sublett <Scott.Sublett@sjsu.edu>

Theatre TA Advisors:
A–M assigned to Buddy Butler <Buddy.Butler@sjsu.edu>
N—Z assigned to Amy Glazer <Amy.Glazer@sjsu.edu>

www.sjsu.edu/TRFT