Graduate Application Process

1. **Submit**
   - Submit application to Cal State Apply.

2. **Receive confirmation email.**
   - If admitted to the program, you will be mailed an admission letter. Make sure your mailing address is correct in your MySJSU account.
   - If you are not admitted, you can appeal by following the instructions in your MySJSU account.

3. **Receive email with SJSU ID one week after submitting application.**

4. **Set up your MySJSU account, and check for messages and document requests.**
   - All students start with an “NC-Incomplete” application status.

5. **Check your MySJSU account for “To Do List” items.**
   - Required documents must be submitted by stated deadlines or your admission will be withdrawn. For coursework outside U.S. and Canada, request WES document-by-document evaluation. Direct questions to admissions@sjsu.edu

6. **Your application status will change to “CO-Complete” when all required documents are received.**

7. **SJSU evaluators review your application for CSU eligibility within 7-10 business days.**

8. **RF Referred to Dept.**
   - If you meet minimum CSU eligibility requirements, your status will change to “RF-Referred to Dept.”
   - If you do not meet eligibility, your application will be denied.

9. **The department for your major reviews your application according to department-specific criteria and determines a final admission decision. Graduate Admission (GAPE) will post the university admission decision to your MySJSU account when it is received from the department. The length of time for admission review varies by department. Questions should be directed to your program advisor.**

10. **If admitted to the program, you will be mailed an admission letter. Make sure your mailing address is correct in your MySJSU account.**
    - If you are not admitted, you can appeal by following the instructions in your MySJSU account.