SPARTANET FAQs

Who can update the officers in SpartaNet?

Only the listed President of the student organization can update the officers, membership, advisor, and information. The President must have an activated SJSUOne account to access SpartaNet. Any other officer or member can login and view the organization information on SpartaNet, but they cannot make changes to the information.

Why can’t I access the SpartaNet system if I am the current President?

If you have been recently elected, you may not be the listed President in the SpartaNet system. Either the listed President must log in to SpartaNet to update the position, or you can email a staff member with the changes at: studentorgs@sjsu.edu Please include: First Name, Last Name, Tower ID, Phone Number, and Email.

I am the listed President, but why can’t I log into SpartaNet?

To ensure that you can properly access SpartaNet, follow the listed troubleshooting steps:

1). Activate your SJSUOne account. If you have one and it still doesn’t work, try resetting the account information and password.
2). Contact the Help Desk for SJSUOne support. You can call: (408) 924-2377, visit Clark Hall, Room 102, or submit an online case.
3). Notify our staff at: studentorgs@sjsu.edu including your name, organization, and Tower ID.

Why is there an error message when I try to input a member ID number on SpartaNet?

An error message appears when the student ID is either invalid or the student is not currently enrolled and registered at SJSU. You will need to wait until the student’s registration status is resolved or input another student’s ID number who is an enrolled and registered student.

Please note: for Presidents & Treasurers, there is a 2.0 cumulative GPA requirement, a minimum of 6 enrolled units (3 units for grad students), and a maximum of 150 total units towards graduation.
I want to change the contact information for my officers or members, where can I do that?

SpartaNet automatically pulls the contact information that is listed in MySJSU. Please have your officers/members login to MySJSU and update their information. Those updates will then be transferred to SpartaNet.

Please note: Any changes on MySJSU will be reflected for all student organizations that the member is a part of.

When do I need to have all of my officer and membership information entered into SpartaNet? When is the Fall Recognition Renewal date?

We require all organizations to update officers, members, advisor, and to complete the Recognition Application form via SpartaNet by Friday, September 13, 2013 at 5pm.

What if my question isn't answered here?

Please contact us! We can be reached by email at studentorgs@sjsu.edu, by phone at 408-924-5950 or in person at Clark Hall 140.

Important Links: Please bookmark for your convenience

SpartaNet:
http://www.sjsu.edu/getinvolved/studentorgs/spartanet/

SpartaNet Tutorial:

SJSUOne:
http://its.sjsu.edu/services/sjsuone/

Help Desk (assists with SJSUOne account issues):
http://www.sjsu.edu/helpdesk/

Student Involvement Student Organizations Site:
http://www.sjsu.edu/getinvolved/studentorgs/