

**San Jose State University**  
**Fraternity & Sorority Chapter Standards of Excellence**  
**Point Summary Sheet 2007-2008**

<u>Standards</u>		<u>Documentation</u>	<u>Possible Points</u>
<b>Section I. Membership Development</b>			
<b>A. Academic Achievement</b>			
	1. Chapter GPA	Provided by FASL	
	Fall		
	At or above the gender average		40
	additional points for exceeding		30
	within .05 points		25
	within .10 points		20
	within .15 points		15
	within .20 points		10
	Spring		
	At or above the gender average		40
	additional points for exceeding		30
	within .05 points		25
	within .10 points		20
	within .15 points		15
	within .20 points		10
	2. GPA Improvement		
	Fall		
	increased all member GPA .10		10
	increased initiate GPA by .10		10
	increased new member/pledge GPA by .10		10
	Members above 2.5		35
	Spring		
	increased all member GPA .10		10
	increased initiate GPA by .10		10
	increased new member/pledge GPA by .10		10
	Members above 2.5		35
*	2. Academic Success Program	Copy of Written Program	15
	3. Academic Success Presentations		
	Fall	Event Confirmation Form	10
	Spring	Event Confirmation Form	10
	4. Utilization of Campus Resources	Descriptions and attendance sheets	5
	5. Academic Recognition Programs	Copies of materials or descriptions of incentives	5
*	6. Individual Member Standards	Copy of policies and chapter advisor verification	10
	7. Chapter Scholarship Chair	Name and contact info; description of impact created	10

			<i>Subtotal</i>		475
	<b>B. Membership Development</b>				
		1. Membership Development Program			
		Written Program	Copy of program and description of activities or advisor certification		30
		Chapter Retreat/Equivalent	Event Confirmation Form		20
		2. Chapter Educational Programs			
		Fall Event	Event Confirmation Form		10
		Spring Event	Event Confirmation Form		10
		Additional Event #1	Event Confirmation Form		10
		Additional Event #2	Event Confirmation Form		10
		3. Membership Development Officer	Name and contact info; description of impact created		10
		4. New Member Education Program			
		Written Program	Copies of programs and description of activities or advisor certification		20
		New Member General Session Attendance	Provided by FASL		10
		Retention	Provided by FASL		10
		Academics	Provided by FASL		15
			<i>Subtotal</i>		155
	<b>C. Leadership Development</b>				
		1. External Leadership Programs	List & verification of attendance		10
		2. Additional External Leadership Programs	List & verification of attendance		10
		3. Individual Leadership Positions, Non-Greek	List		10
		4. Individual Leadership Positions, Greek	List		10
			<i>Subtotal</i>		40
			<b>Section Subtotal</b>		<b>670</b>
<b>Section II. Chapter Management</b>					
	<b>A. Participation</b>				
	*	1. Attendance at Council Meetings	Provided by FASL		15
	*	2. Chapter Presidents Meetings	Provided by FASL		15
	*	4. PRIDE	Provided by FASL		15
	*	5. Student Organization Leadership Conference	Provided by FASL		10
		6. Greek Week	Provided by FASL		10
		7. Recruitment/Intake Management	Provided by FASL		15
		7. All-Greek Events	Provided by FASL		10
			Subtotal		90
	<b>B. Financial Management</b>				
		1. Checking Account	Council dues paid by check; bylaws section		5
		2. Bookkeeping	Description; treasurer & advisor verification		5
		3. Budget			
		Fall	Copy signed by treasurer OR verification from headquarters		10

		Spring	Copy signed by treasurer OR verification from headquarters	10	
		4. Financial Policies	Copy and verification from treasurer and advisor	10	
	*	5. Council and University Debts	Provided by FASL	5	
			<i>Subtotal</i>		45
		<b>C. Goals &amp; Action Plans</b>			
		1. Goal Setting			
		Fall	Description of process; list	15	
		Spring	Description of process; list	15	
			<i>Subtotal</i>		30
		<b>D. Alumni and/or Advisor Guidance</b>			
	*	1. Chapter Advisor	Letter from president & advisor	15	
			<i>Subtotal</i>		15
		<b>E. Executive Board Training &amp;</b>			
		1. Officer Notebooks	Statement from president & table of contents	10	
		2. Transitional Meeting	Date, location, agenda	10	
			<i>Subtotal</i>		20
		<b>F. Chapter Meetings</b>			
		1. Attendance	List and verification by secretary or president	20	
		2. Minutes	Statement from advisor	5	
			<i>Subtotal</i>		25
		<b>G. Administration</b>			
	*	1. On-Campus Recognition Forms	Provided by FASL	5	
		2. Chapter Bylaws	Description of process, date	5	
			<i>Subtotal</i>		10
			<b>Section Subtotal</b>		<b>235</b>
		<b>Section III. External Relations</b>			
		<b>A. Clubs &amp; Organizations</b>			
		1. Clubs & Organizations			
		Minimum Participation (20%)	List	10	
		Additional Participation (40%)	List	10	
		2. Campus Activities			
		Various activities to support campus events	Event Confirmation Form, or description and verification of attendance	30	
			<i>Subtotal</i>		50
		<b>B. Alumni &amp; Family Relations</b>			
		1. Newsletters			
		First	Copy of newsletter(s)	5	
		Second	Copy of newsletter(s)	5	
		2. Alumni Events			
		First	Event Confirmation Form	5	
		Second	Event Confirmation Form	5	
		3. Family and/or Alumni Involvement Activities	Event Confirmation Form	10	
		4. Additional Family and/or Alumni Involvement Activities	Event Confirmation Form	15	
			<i>Subtotal</i>		45
		<b>C. Community Service</b>			

	1. Direct Community Service Projects			
	Fall	Philanthropy/Service Event Confirmation Form		25
	Spring	Philanthropy/Service Event Confirmation Form		25
	2. Other Community Service	Philanthropy/Service Event Confirmation Form		40
			<i>Subtotal</i>	90
	<b>D. Faculty/Staff Relations</b>			
	1. Programs for Faculty/Staff	Event Confirmation Form		15
			<i>Subtotal</i>	15
	<b>E. Greek Relations</b>			
	1. Inter-Chapter Activity			
	General and Cultural	Event Confirmation Form		20
	Second Event	Event Confirmation Form		10
			<i>Subtotal</i>	30
	<b>F. (Inter)national Fraternity/Sorority</b>			
	1. Attendance at (Inter)national Organization Events	Event Confirmation Form		5
	2. Magazine/Newsletter Articles	Copy of article or submission		5
	3. Interaction with Other Chapters	Event Confirmation Form		5
			<i>Subtotal</i>	15
	<b>G. Public Relations</b>			
	1. Public Relations Chair	Name & job description		10
	2. Press Releases	Copies of press releases		10
	3. Local Web Site	Printouts of pages		10
			<i>Subtotal</i>	30
			<b>Section Subtotal</b>	<b>275</b>
	<b>Section IV. Policy Compliance</b>			
	<b>A. Risk Management</b>			
	1. Risk Management Chair	Names & job descriptions		10
	2. Risk Management Educational Sessions			
	Fall	Event Confirmation Form		10
	Spring	Event Confirmation Form		10
	Additional Session #1	Event Confirmation Form		10
	Additional Session #2	Event Confirmation Form		10
			<i>Subtotal</i>	50
	<b>B. Safe Social Events</b>			
	1. Dry Events			
	Fall	Event Confirmation Form		10
	Spring	Event Confirmation Form		10
	Additional Event #1	Event Confirmation Form		10
	Additional Event #2	Event Confirmation Form		10
	2. Event Notification Forms			
	Fall	Provided by FASL		5
	Spring	Provided by FASL		5
			<i>Subtotal</i>	50
	<b>C. Member Conduct</b>			
	1. Chapter Code of Conduct	Copy of code and signatures of all members or advisor certification		20
	2. Chapter Judicial or Standards Board	Description procedures and sanctioning guidelines		20

			<i>Subtotal</i>		40
	<b>D. Compliance with Campus Policies</b>				
	1. Deductions for Violations	Sanction letters		50	
			<i>Subtotal</i>		50
	<b>E. Facility Management **</b>				
	1. Fire Drills				
	Fall	Procedures and verification from advisor and risk management chair		5	
	Spring	Procedures and verification from advisor and risk management chair		5	
	2. Fire Inspections		Copy of inspection reports	20	
			<i>Subtotal</i>		30
			<b>Section Subtotal</b>		<b>220</b>
			<b>GRAND TOTAL</b>		<b>1400</b>

\* Minimum requirement for recognition (on-campus status)

\*\* Sub-section does not apply to non-residential organizations