Fraternity/Sorority: ____________________
Council: ______________________________
Semester/Year: ________________________
Date: ________________________________

Fraternity and Sorority Recognition Request Form

We understand that recognition is a bi-annual process and as a Greek letter organization, this must be done each semester. As a leader/advisor of this organization, we understand that this form must be submitted by the deadline (the fourth Friday unless stated otherwise) each semester or our organization will not receive the rights and privileges afforded to recognized organizations. As president, I understand it is my responsibility to ensure all paperwork requested by Student Involvement is submitted by the deadline(s).

Furthermore, we understand that recognition at San José State University is a privilege and not a right. We understand that any policy violation or lack of compliance can/will result in repercussions for the chapter and its membership. We understand it is our responsibility to know and adhere to all policies set forth by San José State University, the California State University System and Student Involvement. Our organization commits to the following and understanding of all San José State University policies including but not limited to the Student and Organization Code of Conduct, Fraternity and Sorority Community Relationship Statement and the Greek Management Manual. We have thoroughly read the listed policies and agree to enforce these regulations within our organization.

As an advisor to a Greek letter organization, I understand that I must ensure that the organization have the appropriate oversight to successfully function including guidance and approval of the following; financial accounts, transition events, the new member/intake process, general chapter operations, social events and ethical conduct of the chapter. We understand that the chapter must meet all minimum requirements in order to participate in the community.

Each chapter President must meet monthly with their Student Involvement Advisor. We understand that it is a requirement of the Chapter President to schedule and attend these meetings. In addition, chapters are expected to attend their applicable council meetings, the Inter-Greek Council meetings and Fraternal Values Summit. Lack of attendance at any of the previously listed events will result in sanctions against the chapter.

Furthermore, we understand that the privilege of recognition at San José State University means we must attain a minimum of 70% (Bronze Laurel) on Standards of Excellence in order to maintain active recognition. We also understand that the minimum membership for organizations at San José State University is eight members and we agree to maintain a membership at least equivalent to that number. We also agree to adhere to the GREAT session policy in which members must attend personal development workshops and will comply with submission deadlines each semester.

Updated Summer 2016
We also understand that recognition of a Greek letter organization at San José State University includes achieving a minimum of a 2.60 grade point average each semester. If our organization does not achieve the 2.60 in a semester, we will be placed on probation. If our organization does not comply with this academic standard, we can be suspended.

We understand in addition to this recognition request, all Chapter Presidents and Treasurers must complete the alcohol and sexual assault trainings and submit the verification to Student Involvement by the recognition deadline.

<table>
<thead>
<tr>
<th>Recognition Requirement</th>
<th>Deadline</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SpartaNet</td>
<td>September 19, 2016</td>
<td>*Student Involvement will change the Presidents each term after receiving the Greek Chapter Officer Roster. Any additional officers that will need access to reserve rooms must be added by the chapter president.</td>
</tr>
<tr>
<td>Alcohol Education</td>
<td>October 1, 2016</td>
<td>*Must be completed every fall semester or in the spring semester for chapters who were not active during the fall term.</td>
</tr>
<tr>
<td>Title IX/Sexual Violence Prevention</td>
<td>October 1, 2016</td>
<td>*Must be completed every fall semester or in the spring semester for chapters who were not active during the fall term.</td>
</tr>
</tbody>
</table>

Directions for SpartaNet:
1. Go to: http://www.sjsu.edu/getinvolved/studentorgs/spartanet/
2. Input Treasurer and any other leaders who will book rooms/spaces.
3. Input faculty/staff advisor.
4. Do not complete SpartaNet Application or Roster (completed separately).

Registration Link: http://bit.ly/SLCFall16
Registration must be completed by 5pm on Friday, September 9.

*This conference will cover both your mandatory Alcohol Edu and Title IX education recognition requirements.

**If you serve as an officer for more than one organization, you must designate which organization you will be representing and other student leaders must attend for your other organization/s. You cannot represent more than one organization.

Questions and requests for accommodations can be sent to: student-leadership@sjsu.edu

Our signatures below certify that we have read, understand, and agree to the above mentioned information. We also agree to ensure the general membership, executive board and other applicable constituents are familiar with this information. This form must contain original signatures.

___________________________  __________________________
Chapter President’s Printed Name  Chapter President’s Signature

___________________________  __________________________
Chapter (Alumni) Advisor’s Printed Name  Chapter (Alumni) Advisor’s Signature

Updated Summer 2016