



# JOB AVAILABLE

**Company:** Global Leadership Advancement Center, GLAC

**Location:** Business Tower, BT 050

**Position:** Cohort Leader

**Employer:** Joyce Osland, Phd.

## **General Description:**

Candidate will lead a cohort of 20 freshmen during the academic year through various experiences that support the Global Leadership Passport Program. The purpose of this program is to prepare students for global work and leadership and encourage them to take advantage of global opportunities offered by SJSU. The program also is a means to engage freshmen and help them succeed and graduate.

Specific responsibilities include building a cohesive cohort through regular meetings and follow-up, coaching and leading diverse teams, being a mentor/resource for cohort members, teaching introductory GLLab modules, designing activities that will assess and apply learning to real life scenarios, and coordinating on-campus program events. The success of leading your cohort will be measured at the end of each semester through each freshman's personal development plan.

The job requires attendance at training sessions and 5-10 hours per week (maximum 10 hours per week) throughout the school year.

This is a real job that requires a professional work ethic and commitment. It is a personal development opportunity. You will acquire skills that will be useful in your career. You will also benefit from working with the GLAC team of faculty and project staff to create and maintain excellent programs.

## **Must be available:**

Friday, September 6<sup>th</sup> (training)

Saturday, September 7<sup>th</sup> (freshman program intro)

Saturday, September 14<sup>th</sup> (freshman program intro)

For regularly scheduled staff meetings (TBA)

**Salary:** Hours are fairly flexible (with the exception of the dates listed above) to accommodate class schedules. Pay is \$12 per hour.

## **Qualifications:**

- SJSU Grad Student in good standing
- Strong interpersonal skills
- Leadership qualities
- Creative mindset
- Takes initiative
- Ability to work in diverse teams
- Patience and ability to communicate effectively
- Detail oriented

**Please submit your resume and reference(s) to Jacquelyn Peterson in the GLAC office, BT #050 or email to [glac-group@sjsu.edu](mailto:glac-group@sjsu.edu)**