San Jose State University
Admissions Basics for Agents

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International Undergraduate Admission Requirements Fall 2016
Taking Applications from 1 October 2015 - 31 March 2016

Undergraduate Admission

- Submit degree application online at www.csumentor.edu - select "Apply Online", then "San Jose State University" and choose "International Admission Applications"
- Pay $55 application fee directly online (credit card)
- Official sealed transcript from secondary/high school, in English or with certified English translation (Secondary/high school AND university/college transcripts are required for transfer students.)
- Financial statement of USD $35,718
- Declaration of Finance Form
- Copy of passport biographic page
- Official TOEFL or IELTS report - TOEFL iBT 61 (or iBT 80 for Engineering) or IELTS 6.0
- (If your scores are not high enough to meet this requirement, please consider Conditional Admission for extra English learning.)

NOTE: Undergraduate Freshman must have a minimum GPA of 3.0
Undergraduate Transfer students must have a minimum GPA of 3.0 from high school and a GPA of 2.0 from their college or university. (This is the minimum. Many majors require higher GPAs.)

TIPS:
- Undergraduate admissions are on a rolling basis so students benefit from applying early.
- Paying by check is not advised, though it is an option.
- Never send documents to San Jose State before an application is submitting in CSU Mentor.
- Original transcripts must be sent from the school to San Jose in a sealed envelope and in English, or with an English translation from the school or government.
- We do not accept PDF versions of test scores or transcripts.
- We do accept PDF copies of the Bank Statement, Passport Copy and Declaration of Finance. They can be mailed to sa-adm-wrkflow@sjsu.edu.
- Student are strongly encouraged to take the SAT, though it is not required
- Undergrad document deadlines are fixed and exceptions are rare.
- A 3.0 is required for entrance, but does not guarantee admission.
- Students have 72 hours from the time an acceptance is posted on their MySJSU accounts, to select and pay for priority mailing. This is highly recommended.
- Accepted undergraduate students must complete the Next Steps process which includes confirming Intent to Enroll, selecting an orientation date and other mandatory steps.
For applicants transferring an I-20 from another campus within the U.S. please have your current school submit the Transfer In Form.

1. Meet the International Undergraduate Admission Requirements
2. Submit “International Admission Application” on csumentor.edu from October 1- April 1 (*$55 application fee)
3. SJSU will send an email to confirm we received your application
4. SJSU will send one more email with your SJSU ID one week after submitting application
5. Set up your MySJSU account immediately
6. Check your MySJSU account for important messages and “To Do List” items each week
7. Submit all required documents prior to the posted deadlines on your “To Do List”
8. Your application status will change when all documents are received
9. SJSU evaluators review your application for eligibility
10. If admitted, you will be mailed your admission packet. Be sure that your mailing address is accurate in your MySJSU account.
11. Read all materials thoroughly and follow all directions in your MySJSU account.

For applicants outside the U.S. you must pay for Express Mail to track delivery of your I-20 and other admission materials (upon admission, you will receive a message about Express Mail and will have 72 hours to sign up)
International Graduate Admission Requirements
Fall 2016
Taking Applications starting 1 October 2015

Graduate Admission

- Submit degree application online at www.csumentor.edu - select "Apply Online", then "San Jose State University" and choose "International Admission Applications"
- Pay $55 application fee directly online (credit card)
- WES Evaluation of official sealed transcript from university/college in English or with certified English translation. Transcript MUST be sent through WES. See our Graduate Admissions website for more information.
- Financial statement of USD $34,752
- Declaration of Finance Form
- Copy of passport biographic page
- Official TOEFL or IELTS report - TOEFL iBT 80 or IELTS 6.5, Some majors require a higher TOEFL score.
- (If your scores are not high enough to meet this requirement, please consider Conditional Admission.)
- Official GRE or GMAT score (for certain majors)

NOTE: Graduate students must have a minimum GPA of 2.5 on the last two years of university coursework. (GPA of 3.0 is recommended.)

TIPS:
✓ Graduate admissions may or may not be on a rolling basis depending on the department.
✓ Paying by check is not advised, though it is an option.
✓ Never send documents to San Jose State before an application is submitting in CSU Mentor.
✓ Original transcripts must be sent to WES for evaluation. When processed by WES they are then sent electronically directly to San Jose State.
✓ We do not accept PDF versions of test scores.
✓ We do accept PDF copies of the Bank Statement, Passport Copy and Declaration of Finance. They can be mailed to sa-adm-wrkflow@sjsu.edu.
✓ Graduate Deadlines are fixed and exceptions are rare.
✓ Each student must meet the general San Jose State admission requirements and then they are referred to their respective Graduate Department for a decision.
✓ Students have 72 hours from the time an acceptance is posted on their MySJSU accounts, to select and pay for priority mailing. This is highly recommended.
1. Submit International application to CSUMentor.

2. Receive confirmation email from SJSU.

3. Receive email with SJSU ID one week after submitting application.

4. Set up your MySJSU account, and check for messages and document requests. All students start with an “NC-Incomplete” application status.

5. Check your MySJSU account for “To Do List” items. Required documents must be submitted by stated deadlines or your admission will be withdrawn. For coursework outside U.S. and Canada, request WES document-by-document evaluation. Direct questions to admissions@sjsu.edu

6. Your application status will change to “CO-Complete” when all required documents are received.

7. International evaluators review your application for CSU Eligibility within 7-10 business days.

8. If you meet minimum CSU eligibility requirements, your status will change to “RF-Referred to Dept.” If you do not meet eligibility, your application will be denied.

9. The department for your major reviews your application according to department-specific criteria and determines final admission decision. Graduate Admission (GAPE) will post the university admission decision to your MySJSU account when it is received from the department. The length of time for admission review varies by department. Questions should be directed to your program advisor.

10. If admitted, you will receive a message in your MySJSU account with instructions on signing up to receive your admission packet with I-20 through Express Mail. For applicants outside the U.S. you must pay for Express Mail to track delivery of your I-20 and other admission materials (upon admission, you will receive a message about Express Mail and will have 72 hours to sign up)
Conditional Admission

The Conditional Admission/Eligibility program at San Jose State University is designed for international students who are academically qualified and meet all other academic requirements for their major, but have an insufficient score on the TOEFL or IELTS.

Students who apply for the Conditional Admission/Eligibility service will submit their application materials and San Jose State will evaluate whether or not they would qualify for admission, if they were able to improve their English language skills. If they are found to be academically qualified, they will enroll in English language study for at least one semester at International Gateways, San Jose’s intensive English program. The student can remain in the program until he or she obtains the required TOEFL or IELTS score.

After a student achieves the score, he or she can submit a regular application for direct admission to one of San Jose State University’s degree programs.

Please note that acceptance to the conditional admissions program does not guarantee acceptance to a degree program at the university—students who are accepted to the conditional admissions program must submit a second application to a degree program upon achieving the minimum TOEFL or IELTS score required.

Effective immediately, the MS Computer Science program no longer accepts conditional admission students. Students interested in applying for the MS Computer Science must apply via direct admission on www.CSUMentor.edu.

TIPS:

✓ Conditional Admissions is processed by International Gateway. Get in touch with Caroline Ouyang at caroline.ouyang@sjsu.edu for more information.
✓ The Conditional Admissions program evaluates students all throughout the year. There is no need to wait for an application cycle to open.
✓ International Gateways holds English classes continuously throughout the year and is not tied to the Fall and Spring semester schedule that San Jose State uses.
✓ International Gateways issues their own I-20s as an separate school funded through the SJSU Tower Foundation, though classes and offices are on San Jose State’s campus.
Additional Information

Graduate Computer Science vs. Software Engineering

Computer Science is one of the most competitive MS programs and less than 100 seats are available. Computer Science requires applicants to have done a 4 year bachelor’s degree in "Computer Science". Other related majors are not accepted. See the MS Computer Science Frequently Asked Questions for more information.

We offer many popular majors in our Engineering Department, including Software Engineering. Software Engineering is also very competitive but has more spaces available. It is also more project based. At the end of the program MS Computer Science students write a thesis, which helps put them on track for a career in research and a PhD, while an MS Software Engineering students do final projects, which helps put them on track for a career in the tech industry.

What Scores Make a Grad Student in Engineering Competitive?
Due to the competitive nature of all of our Engineering programs, a GRE of 300 (with 3.0 on Analytical Writing) and a GPA of 3.0 (70%) or higher is suggested to make a candidate competitive for admission. Meeting this profile is not a guarantee of admission, as all decisions are made by the Graduate Departments.

Undergraduate Impaction and Eligibility Index
San Jose State is a popular school and it has become more selective because of the high volume of student applications. Impaction means that students can no long meet the university magnums for entrance. They must compete in a selective process. Information on this process can be found at the Impaction for Undergraduate Admission website. Students must think carefully about which major they want to apply to because some majors require a higher eligibility index number than others.

Students are assigned an eligibility index number to assess eligibility based on this formula: (SAT Math+Writing score) + (800 x GPA) = Eligibility Index Number. International students are not required to take the SAT. If they chose not to take the SAT, an artificial SAT score will be assigned to them. If they do take it there score will likely be higher than the artificial SAT score, which will give them a high eligibility index number.

See the Freshman Impaction by Majors table for a list of programs eligibility number requirements.

Programs Currently Closed to International Students
- Bachelor’s & Master’s - Nursing
- Master’s -Teaching Majors that require a California teaching license
- Master’s - Transportations Management
**Student Housing**

**Freshmen**
San Jose requires all admitted first-time Freshmen who graduated from a high school outside of the San Jose area, to live on campus for their first year. This is a great way to make friends and get adjusted to college life. To find out more about how to sign up for housing see the [First Time Freshmen housing website](#) which explains the options. Students should apply as soon as possible as housing is limited. The application can be found at [SJSU Housing Portal](#).

See the [Freshmen Housing Requirement](#) page and [Waiver Form](#) if your student wants to live with a friend or family member already living in the San Jose State area.

After Freshman year, almost 90% of San Jose students live off campus in housing that they arrange on their own.

**Graduate Students**
The majority of graduate students live off campus in housing they arrange on their own. Many students use the “[SJSU International Students Housing Search](#)” Facebook group as a way for connecting to other international students to find an apartment to share. This is a private Facebook group, so you must click “Join Group” to see the postings.