1. Work with the Associate Dean of Graduate Studies David Bruck to develop a pathway for advanced standing in the undergraduate to graduate program transition for students with a BA Social Work. This should be completed by April 2017 to ensure compliance with accreditation requirements.

2. Efforts should be made to improve graduation rates and approach college and university norms by the next review cycle. Consider using the CSU Dashboard (https://csudata.calstate.edu:8881/csu-beta-dashboard/public/faculty-dashboard) as well as consultation with Scott Heil in the Office of Institutional Effectiveness & Analytics to identify specific areas of concern and potential solution strategies.
   ○ Consider creating a first year experience course or redeveloping SCWK 10 to engage students in the Social Work program early in their academic careers to improve retention.

3. Work with the College of Applied Sciences and Arts Dean and Deputy Provost to look at space for faculty offices that addresses FERPA compliance. In this process, develop a dialogue with VP of Student Affairs Reggie Blaylock and Counseling Services for considering use of their space for one-on-one consultation needs that require privacy or for identifying space in the new Health Building.

4. Work in collaboration with the Dean to address budget issues.

5. Work with AVP Anagnos regarding unusual scheduling patterns and availability of classrooms. Consult other programs in the College that have successfully addressed this issue.


By signing below, we agree to the action plan outlined above.

Peter Allen Lee, Director, School of Social Work

Mary C. Schutten, Dean

Carl Kemnitz, Ph.D., Deputy Provost, Academic Affairs