ACTION PLAN FROM PROGRAM REVIEW AND PLANNING
San José State University
College of Social Sciences
History (BA, MA, and Minors)
Department of History
February 14, 2017

1. Program assessment in the history department is at the emerging level in several areas. To move to the developed or highly developed level, several actions are needed.
   a. Work with the Kathleen Roe and Assessment Director Chris Tseng to revise departmental PLOs at both the BA and MA. Consider using the American History Association’s (AHA) Core Competency Outcomes as a foundation for developing the PLOs. New PLOs should be completed by December 2017.
   b. Tie PLOs to culminating exam for the MA History. Kathleen Roe and the Associate Dean of Graduate Studies can support the department in this task.
   c. By December 2018, develop performance indicators to measure if students reach different levels of learning achievement. Consider developing rubrics to assessment PLOs. The Director of Assessment can support the department with this task.
   d. Add formative assessment to the evaluation plan. The Director of Assessment can support the department with this task.
   e. Add indirect assessment methods to supplement direct assessment measures, for example consider an exit survey.

2. By Fall 2018, revise the MA curriculum to align with Title 5 regarding culminating experiences and EO1071 requiring a 50% core for a degree. Note that the MA History and the MA History with a Concentration in History Education must have a common core. The Associate Dean of Graduate Studies can support you with this activity.

3. Explore the viability of the 9 history minors. Are the courses offered frequently enough for a student to complete each of the minors. Please include this analysis in your next program planning self-study.

4. Explore potential curricular synergies with Mexican American Studies.

5. Develop processes and procedures to ensure that the 4th unit is consistently applied across all courses.

6. Develop and implement a plan to recruit more undergraduate and graduate majors. The graduate program is encouraged to increase its enrollments to be more sustainable by the next program planning cycle. Options include revamping the web site, proactive outreach to prospective students, proactive outreach to admitted students, and outreach to undeclared majors at SJSU.

7. Explore ways to improve graduation rates for first time freshman, undergraduate transfer students, and graduate students to be in alignment with the 2025 graduation initiatives by the next program planning cycle.
8. Work with the Dean of the College of Social Sciences create a hiring plan that takes into account number of majors, FTES, future retirements, and future directions of the department.

9. Work with AVP of Research on mechanisms to obtain adequate RSCA support for current faculty.

10. Next program review will begin Fall 2024.

Glen Gendzel

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