ACTION PLAN FROM PROGRAM REVIEW AND PLANNING
San Jose State University
General Education Program
May 3, 2018

The General Education program is a curricular program serving all undergraduate students at San José State University. Its structure, content, and requirements conform to policies in Education Code 66763, Title 5 California Code of Regulations and CSU Executive Order 1100. The General Education program is approved by the SJSU Academic Senate and administered by Academic Affairs through the Office of Graduate and Undergraduate Programs. Completion of this Action Plan will be coordinated by the Office of Graduate and Undergraduate Programs in collaboration with colleges, departments, faculty, students, staff, administrators, Academic Senate standing committees (e.g Board of General Studies, Curriculum and Research), the university assessment committee, and the proposed GE Task Force.

1. Develop and charge a broadly representative (e.g., GE and non-GE faculty, students, and administrators) Task Force to propose a more effective overall model for GE assessment; propose program-level assessment approaches and processes, feedback, and policies; review GE program-level learning outcomes, and make recommendations to the Board of General Studies, the Curriculum and Research Committee, and the Academic Senate.
   a. Ensure the Task Force consults appropriately with the Assessment Committee and BOGS.
   b. The GE Task Force should consult broadly with campus community, particularly with GE course coordinators.

2. Guide the development of a communication initiative to better explain the rationale and importance of GE to students both as a compliment to their majors and as a basis of future career success.
   a. Guide the development of a website aimed at both students and faculty that clarifies and promotes GE, and makes important information easily available.
   b. Ensure that advising not only helps student make thoughtful GE course choices, but also helps them see the value of GE.

3. Work with relevant stakeholders (e.g., BOGS, The Pathways Task Force, Academic Senate) to enhance coherence in GE course offerings.

4. Structural initiatives:
   a. Create a single point GE Program Coordinator (faculty line) to coordinate the program; orient new GE faculty and GE course coordinators; communicate with GE faculty and GE Course Coordinators; provide resources to support effective GE course development and assessment; explore GE best practices; review and monitor the GE assessment process. The GE Program Coordinator will work with the campus to innovate and develop best practices for GE.
   b. Create and support GE faculty (sub)-area learning communities to;
      i. Work to improve GE sub-area learning goal outcomes and continuous improvement.
      ii. Share best practice, and leverage potential economies of scale.

5. Work toward including assessment duties and reporting as part of appointment to teach or coordinate a GE course to ensure that assessment is completed and is meaningful.

X  DocuSigned by:     Simon Rodan
   Simon Rodan
   BOGS Chair
   9/14/2018

X  DocuSigned by:     Thalia Anagnos
   Thalia Anagnos
   AVP - Graduate & Undergraduate Programs
   9/14/2018

X  DocuSigned by:     Carl Kemnitz
   Carl Kemnitz
   Deputy Provost, Office of the Provost
   9/14/2018