

## Substitution of Graduation Requirements Based on Disability

In all cases, the following items are **REQUIRED**:

Your petition will not be processed if you are not using the most current form. Please check

[www.sjsu.edu/gup/allForms/index.html](http://www.sjsu.edu/gup/allForms/index.html) to be certain that you are using the most recent version of this petition.

1. This petition is only for undergraduate students who are registered with the Accessible Education Center (AEC), and who have been formally admitted to and enrolled at SJSU for at least one semester.
  - a. The most common approvals have been for disabilities related to Oral Communication (GE Area A1) and Mathematical Concepts (GE Area B4).
  - b. Approvals are specific to university graduation requirements and will not necessarily meet major degree requirements.**
  - c. For example, if a student requests a second Critical Thinking and Writing course (GE Area A3) to substitute for the Mathematical Concepts (GE Area B4) requirement, s/he must be in a major that permits this substitution (see below).
2. If you have a disability that impacts your ability to complete traditional requirements, you may file this petition for a substitution for your GE or other graduation requirements. However, no requirements are waived.
3. Your AEC Counselor will work with you to complete this petition form. Requests will NOT be accepted if any required documentation or signatures are missing.
4. Submit your petition into the Accessible Education Center Administration building, room 110 (corner of 7<sup>th</sup> St and San Fernando St).

### Notes:

As the most common substitution is for the GE Area B4 requirement, we provide a list of the departments, schools, or programs that currently accept a substitution for the Area B4 math requirement in their degree programs:

African-American Studies  
 Art & Art History  
 Communication Studies  
 Creative Arts (on a case-by-case basis)  
 Design  
 Economics (on a case-by-case basis)  
 English and Comparative Literature  
 Health Science and Recreation  
 History  
 Humanities  
 Journalism and Mass Communication  
 Justice Studies  
 Linguistics and Language Development  
 Mexican American Studies  
 Music and Dance  
 Philosophy  
 Political Science  
 Sociology and Interdisciplinary Social Sciences  
 Television, Radio, Film and Theatre  
 World Languages and Literatures

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## Student Information

<b>SJSU ID</b>	<b>Name (First, Last)</b>	<b>Telephone</b>
<b>Student Signature</b>	<b>Email</b>	<b>Graduation</b> application submitted for Sem. & Yr

**Petition will NOT be reviewed if the following items are missing (initial):**

- \_\_\_\_\_ This is the most current version of this petition ([www.sjsu.edu/gup/allForms/index/html](http://www.sjsu.edu/gup/allForms/index/html)).
- \_\_\_\_\_ Matriculated at SJSU for one or more semesters
- \_\_\_\_\_ Graduation worksheet/ Graduation Hold Letter
- \_\_\_\_\_ All the information I provided is truthful
- \_\_\_\_\_ Transcript (unofficial copy)
- \_\_\_\_\_ Met with AEC Counselor

## Instructions:

<b>Request Requirements (Mark One):</b>	<input type="checkbox"/>	<b>Area A1:</b> Oral Communication	<input type="checkbox"/>	<b>Area B4:</b> Mathematics
	<input type="checkbox"/>	<b>Other (Specify)</b>		

## Accessible Education Center (AEC) Counselor has:

1. Verified that the student has met all requirements to be eligible for this substitution
2. Recommendation: Substitute \_\_\_\_\_ for \_\_\_\_\_  
(Specific courses) (Graduation Requirement)

## Required Signatures:

Submit to the Accessible Education Center, Administration building, room 110

## Accessible Education Center

Comments (required):

<b>Accessible Education Center Counselor (print)</b>	<b>Signature</b>	<b>Date</b>

Submit completed form to Undergraduate Studies, Graduate & Undergraduate Program, Administration building, room 159

<b>Associate Dean, Undergraduate Studies ( Final Decision)</b>	<input type="checkbox"/>	<b>OTHER</b>	<input type="checkbox"/>	<b>APPROVE</b>	<input type="checkbox"/>	<b>DENY</b>
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Comments (optional):

<b>Associate Dean (or designee^ ) Name</b>	<b>Signature</b>	<b>Date</b>

^designee reviewer is appointed by Undergraduate Studies Office

<b>For Office of UGS/Registrar Use Only:</b>					
<b>Date Received</b>	<input type="text"/>	<b>By</b>	<input type="text"/>	<b>Date Processed</b>	<input type="text"/>