Present: Stephen Branz, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak Educ/non-voting), Tri Caohuu (Engr/non-voting), Bill Shaw (H&A), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)

Absent: Dennis Jaehne

Guests: n/a

1.0 Introductions & Approval of Minutes (May 7): Minutes approved 4-0-1

2.0 GEAP Liaison Reports Assignments:
   2.1 Basic Skills (Rodan) 2.5 Social Science/D1 (Spitzer)
   2.2 Phys & Life Sci (Shaw) 2.6 Social Science/D23 & Am Inst/F123 (Novak)
   2.3 Arts (Caohuu) 2.7 HUD (Plato)
   2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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<td>HIST 170</td>
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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
   7.1 Review of BOGS/GEAP responsibilities & GEAP reorganization
   7.2 Review of S09-2 (Revision of 2005 GE Guidelines; Continuing Certification only) <http://www.sjsu.edu/senate/S09-2.htm>
   7.3 Implementation/Alignment of GE & PP -- ACTION: Steve will include edits in memo
   7.4 GE Program Assessment (based on SM S08-3, EO 1033, & WASC)
   7.5 MUSE courses
   7.6 GE Modifications for Degree Programs
      * from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
      * table summarizing current modifications
   7.7 Quantitative Literacy
   7.8 ABC/NC grading for Basic Skills on first attempt only (not for Engl 1B and 100W)

8.0 Meeting Schedule for Fall 2009: -- ACTION: Board members will email Steve furlough plans
   BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
   GEAPs: Sep 17, Oct 8, 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Board of General Studies
MINUTES – 1445-1630, 10 September 2009, CL 412

Present: Stephen Branz, Dennis Jaehne, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ/non-voting), Bill Shaw (H&A), Julie Sliva Spitzer (COS)
Absent: Tri Caohuu (Engr/non-voting), Shahin Gerami (COSS)
Guests: Jackie Snell (Director of Assessment)

1.0 Future Meeting Times/Days (start at 4:30 pm) & Approval of Minutes (Sep 3): 4-0-0

2.0 GEAP Liaison Reports:
2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
2.3 Arts (Caohuu)   2.7 HUD (Plato)
2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
7.1 Implementation/Alignment of GE & PP -- final BOGS’ editorial input for the memo
7.2 GE Program Assessment (based on SM S08-3, EO 1033, & WASC)
7.3 MUSE courses -- (1) For new MUSE courses, GE Approval as with any New GE course; (2) For MUSE courses offered ≥3 times, BOGS review in 2009-10 AY for permanent GE status; offering allowed for Fall 2010 with provisional GE approval for this one year with continuation for Fall 2011 based on approval as a new course for both the department and GE; (3) Note that FYE approval is not coupled with GE approval and will be determined by the Undergraduate Studies committee
7.4 GE Modifications for Degree Programs
* from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
* table summarizing current modifications
7.5 Quantitative Literacy
7.6 ABC/NC grading for Basic Skills on first attempt only (not for Engl 1B and 100W)
8.0 **Calendar ACTION ITEMS:** (1) Prior to the Sept 24th BOGS meeting, Steve will notify if there are sufficient members to have the relevant GEAPs look at the 3 courses (3.0 above) -- if not then those GEAP members who have agreed to serve this year will be invited to BOGS meeting to assist in the one-step evaluation of the courses; (2) BOGS members will contact their college ADs to offer assistance in recruiting/signing up GEAP members.

9.0 **Meeting Schedule for Fall 2009:**
   - BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
   - GEAPs: Sep 17, Oct 8, 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Board of General Studies
MINUTES – 1430-1630, 24 September 2009, CL 412

Present: Stephen Branz, Dennis Jaehne, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ), Bill Shaw (H&A), Shahin Gerami (COSS)
Absent: Tri Caohuu (Engr/non-voting), Julie Sliva Spitzer (COS)
Guests: Patricia Hill (HIST 170), Matthew Spangler (COMM 21)

1.0 Approval of Minutes (Sep 10): Approved with minor correction 5-0-0

2.0 GEAP Liaison Reports: n/a
   2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
   2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
   2.3 Arts (Caohuu)   2.7 HUD (Plato)
   2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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<td>review without GEAP recommendation 10/1/09</td>
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<td>HIST 170 (F1)</td>
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[Intake KEY PARAGRAPH/S FROM APPROVAL LETTER]

4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
   7.1 GE Program Assessment (based on SM S08-3, EO 1033, & WASC)
   7.2 LEAP SLOs and VALUE Rubrics (see 9/7/09 email with relevant links and attachments)
   7.3 GE Modifications for Degree Programs
      * from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
      * table summarizing current modifications
   7.4 Quantitative Literacy
   7.5 ABC/NC grading for Basic Skills on first attempt only (not for Engl 1B and 100W)
   7.6 Change English 1A & English 1B grading from ABC/NC to full A-F letter grading --
      unanimously recommended by English, H&A, and the WRC

8.0 Meeting Schedule for Fall 2009:
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
GEAPs: Sep 17 (cancelled), Oct 8, 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Board of General Studies
MINUTES – 1430-1630, 1 October 2009, CL 412

Present: Stephen Branz, Dennis Jaehne, Peggy Plato (CASA), Simon Rodan (COB), Tri Caohuu (Engr), Bill Shaw (H&A), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)
Absent: Jean Novak (Educ)
Guests: Jackie Snell (Director of Assessment); Manjari Ohala, Peter Lowenberg, & Roula Svorou (LING 22)

1.0 Approval of Minutes (Sep 24): 6-0-0

2.0 GEAP Liaison Reports: n/a
   2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
   2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
   2.3 Arts (Caohuu)   2.7 HUD (Plato)
   2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:

7.1 GE Program Assessment (based on SM S08-3, EO 1033, & WASC) -- preliminary discussion of overlay SLOs for a “capstone GE”

7.2 LEAP SLOs and VALUE Rubrics (see 9/7/09 email with relevant links and attachments)

7.3 GE Modifications for Degree Programs
   * from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
   * table summarizing current modifications

7.4 Quantitative Literacy

7.5 ABC/NC grading for Basic Skills on first attempt only (not for Engl 1B and 100W)

7.6 Change English 1A & English 1B grading from ABC/NC to full A-F letter grading -- unanimously recommended by English, H&A, and the WRC -- unanimously recommended by BOGS

7.7 Assessment Schedules for Integrated Courses (eg, Humanities Honors, AMS 1A/B, etc) -- agreed that all Areas covered must be assessed independently unless there is overlap (e.g., writing or diversity)

7.8 Discussion (to be continued 10/15) about MUSE courses at ≥3 offerings
8.0 Meeting Schedule for Fall 2009:
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
GEAPs: Sep 17 (cancelled), Oct 8, 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Present: Stephen Branz, Dennis Jaehne, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ), Tri Caohuu (Engr), Bill Shaw (H&A), Julie Sliva Spitzer (COS)
Absent: Shahin Gerami (COSS)
Guests: Jackie Snell (Director of Assessment)

1.0 Approval of Minutes (Sep 24): 5-0-0

2.0 GEAP Liaison Reports:
   2.1 Basic Skills (Rodan)
   2.2 Phys & Life Sci (Shaw)
   2.3 Arts (Caohuu)
   2.4 Letters (Gerami)
   2.5 Social Science/D1 (Spitzer)
   2.6 Social Science/D23 & Am Inst/F123 (Novak)
   2.7 HUD (Plato)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:

7.1 GE Program Assessment (based on SM S08-3, EO 1033, & WASC) -- continue discussion of overlay SLOs for a “capstone GE” -- AGREED to have a number of pilot projects; and to have a forum November 19th; all BOGS reps will forward suggested names to Steve -- NOTE: Dennis, Steve, Jackie, and Julie will be members of the SJSU Team attending a WASC Assessment Conference in San Jose Oct 22-24.

7.2 LEAP SLOs and VALUE Rubrics -- APPROVED unanimously as equivalent (by mapping) to 9 GE Program Objectives

7.3 Discussion (to be continued 10/15) about MUSE courses at ≥3 offerings

7.4 Discussion about 2.0 minimum for GE (a) overall, (b) SJSU Studies only, or (c) both overall and SJSU Studies [Notes about current practice: 2.0 required in each Basic Skills course (A1, A2, A3, & B4), minimum 30 units of CORE GE (transfers only), and 100W (ABC/NC grading)]

7.5 GE Modifications for Degree Programs
   * from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
   * table summarizing current modifications

7.6 Quantitative Literacy
8.0 Meeting Schedule for Fall 2009:
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
GEAPs: Sep 17 (cancelled), Oct 8 (cancelled), 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Present: Stephen Branz, Dennis Jaehne, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ),
Tri Caohuu (Engr), Bill Shaw (H&A), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)
Absent: n/a
Guests: Jackie Snell (Director of Assessment)

1.0 Approval of Minutes (Sep 24): 7-0-0 (with correction to list of names attending WASC Retreat)

Announcements:
1.1 Meeting began with a one hour CSU-GE webinar (SFSU presenting) on LEAP, mapping
of course to program to university SLOs, and e-portfolios
1.2 Report on WASC Retreat (Oct 22-24) -- biggest item = emphasis on program level
assessment
1.3 CSU grant to SJSU (Federal stimulus dollars) -- approx 15-20 assigned time awards of
0.2 will support a pilot effort to do GE and University Program Level assessment in
Areas R, S, and V (approx 5 active GE faculty per working group)

2.0 GEAP Liaison Reports:
2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
2.3 Arts (Caohuu)   2.7 HUD (Plato)
2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
7.1 Discussion (to be continued 10/15) about MUSE courses at ≥3 offerings
7.2 Discussion about 2.0 minimum for GE (a) overall, (b) SJSU Studies only, or (c) both
overall and SJSU Studies [Notes about current practice: 2.0 required in each Basic Skills
course (A1, A2, A3, & B4), minimum 30 units of CORE GE (transfers only), and 100W
(ABC/NC grading)]
7.3 GE Modifications for Degree Programs
   * from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned in Fall 2005 Revision]
   * table summarizing current modifications
7.4 Quantitative Literacy

8.0 Meeting Schedule for Fall 2009:
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
GEAPs: Sep 17 (cancelled), Oct 8 (cancelled), 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Board of General Studies  
MINUTES – 1430-1630, 5 November 2009, CL 412

Present: Stephen Branz, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ), Bill Shaw (H&A)  
Absent: Dennis Jaehne, Tri Caohuu (Engr), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)  
Guests: n/a

1.0 Approval of Minutes (Oct 29): 4-0-0

2.0 GEAP Liaison Reports:
2.1 Basic Skills (Rodan)  
2.2 Phys & Life Sci (Shaw)  
2.3 Arts (Caohuu)  
2.4 Letters (Gerami)  
2.5 Social Science/D1 (Spitzer)  
2.6 Social Science/D23 & Am Inst/F123 (Novak)  
2.7 HUD (Plato)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>  
Course   Liaison/Reviewer Action  
COMM 21 (D1) Plato & Shaw reconsider revised version (Nov 19 projected)  
LING 22 (E) Novak & Spitzer reconsider revised version (Nov 19 projected)

4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
7.1 Discussion about MUSE courses at ≥3 offerings
7.2 Discussion about 2.0 minimum for SJSU Studies; Policy approved 4-0-0 for consideration next by C&R
7.3 GE Modifications for Degree Programs  
* from Spring 1998 GE Guidelines (pp 5-6) [Note: not mentioned Fall 05 Revision]  
* table summarizing current modifications
7.4 Update on WST and alternatives
7.5 Quantitative Literacy

8.0 Meeting Schedule for Fall 2009:  
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3  
GEAPs: Sep 17 (cancelled), Oct 8 (cancelled), 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)
Present: Stephen Branz, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ), Tri Caohuu (Engr), Bill Shaw (H&A), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)
Absent: Dennis Jaehne
Guests: Matthew Spangler (COMM 21); Peter Lowenberg, Scot Phillabaum, Tom Heubner (LING 22)

1.0 Approval of Minutes (Nov 5): 7-0-1

2.0 GEAP Liaison Reports:
2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
2.3 Arts (Caohuu)   2.7 HUD (Plato)
2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

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4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
7.1 Discussion about MUSE courses at ≥3 offerings - delayed until fate of MUSE is known
7.2 GE Modifications for Degree Programs (continued discussion from Nov 5)
   Variables: (1) specific course vs degree program; (2) different/stiffer criteria for Basic Skills than other Core; (3) what is an adequate demonstration? (4) PP Self-Study reporting cycle
7.3 Update on WST and alternatives
7.4 Quantitative Literacy

8.0 Meeting Schedule for Fall 2009:
BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
GEAPs: Sep 17 (cancelled), Oct 8 (cancelled), 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)

9.0 APPROVED Meeting Schedule for Spring 2010:
BOGS: Feb 4, 18, Mar 4, 11, 25, Apr 8, 22, May 13
GEAPs: Feb 25, Mar 18, Apr 15, 29 (GEAPs may meet at other times by mutual agreement of members)
Board of General Studies
MINUTES – 1430-1630, 3 December 2009, CL 412

Present: Stephen Branz, Peggy Plato (CASA), Simon Rodan (COB), Jean Novak (Educ), Tri Caohuu (Engr), Bill Shaw (H&A), Julie Sliva Spitzer (COS), Shahin Gerami (COSS)
Absent: Dennis Jaehne

1.0 Approval of Minutes (Nov 19): 5-0-0

2.0 GEAP Liaison Reports:
   2.1 Basic Skills (Rodan)  2.5 Social Science/D1 (Spitzer)
   2.2 Phys & Life Sci (Shaw)  2.6 Social Science/D23 & Am Inst/F123 (Novak)
   2.3 Arts (Caohuu)   2.7 HUD (Plato)
   2.4 Letters (Gerami)

3.0 New Course/s Submitted for Core GE & AI Certification: <http://www.sjsu.edu/ugs/courses/>

4.0 New Course/s Submitted for SJSU Studies Certification: n/a

5.0 Departmental Program Review: GE Component -- Core GE & AI Continuing Certification: n/a

6.0 Departmental Program Review: GE Component -- SJSU Studies Continuing Certification: n/a

7.0 Discussion/Recommendations/Future Business:
   7.1 Discussion about MUSE courses at ≥3 offerings (delayed)
   7.2 GE Modifications for Degree Programs (continued discussion from Nov 5 & 19)
   7.3 Update on WST and alternatives -- previously approved unanimously by WRC; BOGS also approves unanimously with additional recommendations: Special Sessions courses as Alternative Demonstration of Writing Competence (ADWC) to be offered for two years only (sunset clause) with assessment each term and a report at the end to provide evidence that a passing grade (C or better) serves as well as the WST to predict success in future writing-intensive courses (eg, 100W and R, S, V SJSU Studies).
   7.4 Quantitative Literacy
   7.5 Update on GE Program Assessment Pilot Project (RSV Working Groups using LEAP)

8.0 Meeting Schedule for Fall 2009:
   BOGS: Sep 3, 10, 24, Oct 1, 15, 29, Nov 5, 19, Dec 3
   GEAPs: Sep 17 (cancelled), Oct 8 (cancelled), 22, Nov 12 (GEAPs may meet at other times by mutual agreement of members)

9.0 Meeting Schedule for Spring 2010:
   BOGS: Feb 4, 18, Mar 4, 11, 25, Apr 8, 22, May 13
   GEAPs: Feb 25, Mar 18, Apr 15, 29 (GEAPs may meet at other times by mutual agreement of members)