Present: Martina Bremer (COS), Robin Love (CoEd), David Parent (COE), Peggy Plato (CASA), Simon Rodan (COB), Melinda Jackson (EXO), Revathi Krishnaswamy (HA), Matthew Spangler (COSS), Stephen Branz (EXO)

Absent: None

1. Approval of minutes: February 18, 2016

**Action- Approved (7,0,0)**

2. Matters arising

   It was agreed that different variants of an international (previously the ‘i’ suffix, now designated by “ITL”) course need not come to BOGS for approval once the first ‘ITL’ suffix course has been approved. However the Board requested that all variants of the “ITL” suffix course greensheet be submitted with the continuing certification package. If there are multiple ITL versions of a GE course, GUP recommends considering separate PeopleSoft “subtitles” (as is commonly done with special topics courses whether repeatable for credit or not).

3. CE continuing certification course review (7,0,0)
   a. Recommended for continuing certification: None
   b. Additional information requested:
      i. LLD 100W
      ii. LLD 100WB
      iii. PSYC 001
      iv. TA 010
      v. RTVF 111
   c. Referred to Program Planning:
      i. PHIL 133
      ii. PSYC 191
      iii. TA 048
      iv. RTVF 110
      v. RTVF 111

RTVF 111 is the first instance for which information should be returned directly to BOGS and which needs to be passed back to Program Planning to work on assessment related issues.
4. **Program Planning Self-study**

The Board was asked to review two surveys, one of faculty, one of students before the next meeting and provide comments to Melinda Jackson. The Board rejected a suggestion that assessment report data be aggregated to the Area level for inclusion in the self study. The data were felt to be unreliable and incommensurate. It was suggested instead that moving forward, course coordinators for each area meet possibly to agree on a common assessment rubric or to carry out sampled assessment as was done in 2011 for Area S.

Meeting was adjourned at 16:15