Present: Martina Bremer (COS), Robin Love (CoEd), David Parent (COE), Peggy Plato (CASA), Revathi Krishnaswamy (HA), Matthew Spangler (COSS), Stephen Branz (EXO), Melinda Jackson (EXO), Simon Rodan (COB)

Apologies for Absence: None

1. Approval of minutes: from April 21, 2016

**Action - Approved with correction (6,0,0)**

2. Matters Arising
Discussion on the C- requirement for basic skills. Majors may still require CE courses that are also major courses to be passed with a C, but discussions with ADs are in progress to “harmonize” to C-.

3. Continuing Certification
Melinda gave a short overview of the survey data.

4. Continuing Certification
- BIOL 101 changed from (C - refer back to program planning for action plan) to (B - additional information requested).
- COMM 10 changed from (A - no issues) to (B - additional information requested)
- The committee made correction to a number or letters in which the wording was seemingly inconsistent with the Board’s consensus.

Meeting was adjourned at 4pm.