**Board of General Studies Committee**
**November 19, 2015**
**Minutes**

**Present:** Martina Bremer (COS), Robin Love (CoEd), David Parent (COE), Peggy Plato (CASA), Revathi Krishnaswamy (HA), Simon Rodan (COB), Matthew Spangler (COSS), Melinda Jackson (EXO)

**Apologies:** Stephen Branz (EXO)

**Absent:** None

1. **Approval of minutes from October 22nd, 2015 and November 5th 2015**

2. **Matters arising**
   a. **Enrollment caps**
      
      While the board didn’t feel that the justifications it had seen so far were sufficiently detailed to put to rest concerns regarding writing in classes that had and are planning to exceed the enrollment caps, it is seeking input from the WRC and the campus WAC director before making any recommendation.

3. **Continuing Certification**
   a. These three courses were unanimously approved for continuing certification (7,0,0):
      
      - COMM 021
      - HIST 015A
      - JS 100W
   b. Additional information and minor revisions were requested based on the reviews of COMM 100W. The reviews will be sent to the course coordinator who will be asked to respond to BOGS, at latest by the end of next semester; the Chair review the updated material and make a recommendation to BOGS regarding continuing certification. (7,0,0)
   c. Based on the reviews of COMM 174, the Board recommended these course be referred back to PPC so that a plan of action could be formulated.

4. **New course proposals**
   1. **HS 135i** (Area S)
      
      Van M. Ta Park, Course coordinator and Pamela Richardson, Associate Dean, CASA, answered questions regarding the proposed course. The Board made a number of suggestions for bringing the course to a more US centric focus on equality. A new syllabus will be developed incorporating those at which point the Board will make its decision.
2. **BUS5 16** - first reading

The Board recommended that there be greater clarity in the greensheet on how the assignments link to the GELOs. The notion of ‘historical’ leadership needed some elaboration. The Board wanted to know how writing, in particular with practice and feedback will be handled in large sections. The use of ‘catchall’ assessments is troubling; more targeted assessment activities would be preferable.

Meeting was adjourned at 16:15