Attending: Melinda Jackson (DA), Romando Nash (Student Affairs), Ann Agee (Library), Paul Cascella (AD EDU), Stephen Branz (AD UGS), Thalia Anagnos (AVP GUP), Carol Reade (AF CoB), Robin Love (AF EDU), Ron Rogers (AD CoSS), Roula Svorou (H&A), Sulekha Anand (AF CoS), Emily Wughalter (AF CASA)

1. March minutes were reviewed and approved. (Note: April meeting cancelled due to close proximity to CSU Symposium on Assessment of Core Competencies)

2. April symposium on Quantitative Reasoning was discussed. Many noted how energizing and inspiring the speakers had been. Several members also remarked that the symposium had opened their eyes to the breadth of QR across the curriculum, and the importance of focusing on Excel to teach basic QR in many different contexts. Ron Rogers noted that there is an online training for Google spreadsheets called “Synergies”.

Steve Branz noted that video of Eric Gaze’s presentations are now posted on the symposium webpage: [http://www.sjsu.edu/gup/symposium/index.html](http://www.sjsu.edu/gup/symposium/index.html)

Steve will also be leading a QR working group in the fall to move forward on next steps for our campus. Top priority is to develop a plan for assessing QR at the university level.

Paul Cascella suggested that we use the QR assessment tool developed by Eric Gaze for a pilot test on our campus.

Thalia suggested that we could invite the presenters from CSU-Monterey Bay to visit SJSU again this fall for another workshop/presentation.

3. Reminder: Annual Program Assessment Report due June 1

Several alternatives for the due date for the annual assessment reports were discussed: October 1, March 1, or staying with June 1. The main benefit of moving to an October due date would be consistency with the GE annual course assessment reports deadline. The main benefit of a March 1 deadline would be to encourage departments to discuss the assessment results and make plans for closing the loop that could be implemented in the fall.

**ACTION:** Thalia will follow up on this issue with the Associate Deans, and survey department chairs on their preferences for both the annual program assessment and GE course assessment report due dates.

4. Progress on plans for reviewing Core Competencies was reviewed. Melinda Jackson reported on the collection of data on oral and written communication from capstone courses across six of the seven colleges. Videos or oral presentations, and capstone papers will be available for assessment.
Concrete plans are still needed for assessing Quantitative Reasoning and Critical Thinking. Thalia noted that while the original intent of the AF group was to build the assessment culture on campus and support the development of assessment systems and processes in colleges, the focus must now shift to include the assessment of core competencies since this is the main focus for WASC reporting.

Thalia suggested that the AF group continue to provide feedback to programs in their colleges on the annual assessment reports in the fall semester, but that the focus of spring semester shift to core competencies. GUP would continue to fund one AF position for each college at .20 assigned time for the fall semester, but a limited number of AF positions would be funded in spring and summer to focus on special projects, including assessment of core competencies.

5. Information Literacy update: Ann Agee reported that the new InfoPower and Plagiarism tutorials the library developed went up last fall so data is now available for 2015-16. She will be analyzing this data and providing a report to Thalia and the group.

6. Looking ahead, it was suggested that AFs follow up with programs that went through Program Planning this year and those coming up next year.

**ACTION:** To facilitate this follow up, the assessment portion of the Letter to Provost from the Program Planning Committee will be copied and sent separately to Dept. Chairs, College Assessment Facilitators, and Associate Deans.

7. Finally, Melinda Jackson noted that she will be stepping down as Director of Assessment to return to Political Science and serve as department chair. Emily Wughalter requested that the record reflect thanks to MJ for her outstanding work as Director of Assessment for the past two years. Melinda thanked the group for this appreciation and noted that it had been a great pleasure to work with the entire team in this role. Applications for the Director of Assessment position are currently being accepted.