

San José State University
Spring 2019
College of Social Sciences/History Department
History 100W/Writers' Workshop/Sec. 1/23310

Course and Contact Information

Instructor:	Dr. Mary Lynn Wilson
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Office Hours:	Mondays, Tuesdays, Wednesdays, Thursdays 9:15-10:00, and by appointment
Class Days/Time:	Tuesdays and Thursdays, 12:00-1:15
Classroom:	Clark Building 243
Prerequisites:	Must complete History 99 with a passing grade. Must pass the WST. Proof of both must be presented to the instructor within the first two weeks of class.
GE/SJSU Studies Category:	GE Area Z – Written Communication II
Classes This Semester:	History 20A–TTh 10:30-11:45—Clark 243 History 100W–TTh 12:00-1:15—Clark 243 History 15—MW 10:30-11:45—DMH 150 History 15—MW 10:30-11:45—DMH 150

Canvas and MYSJSU Messaging

Course materials such as syllabus, handouts, notes, assignment instructions, and other course materials can be accessed on the Canvas learning management system course website. You are responsible for regularly checking with the messaging system through MySJSU to learn of any updates.

Course Description

Development of skills required for the art and practice of historical research and writing including library research, oral reports, and written exercises dealing with a variety of historical problems.

Course Goals (CG)

CG 1: write complete essays that demonstrate college-level proficiency.

CG 2: write at least 8000 words including in-class and out-of-class writing.

GE Learning Outcomes (GELO):

GELO 1: produce discipline-specific written work that demonstrates upper-division proficiency in language use, grammar, and clarity of expression.

GELO 2: explain, analyze, develop, and criticize ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse.

GELO 3: organize and develop essays and documents for both professional and general audiences

GELO 4: organize and develop essays and documents according to appropriate editorial and citation standards

GELO 5: locate, organize, and synthesize information effectively to accomplish a specific purpose, and to communicate that purpose in writing.

Course Learning Outcomes (CLO):

Upon successful completion of this course, students will be able to:

CLO 1: understand social, economic, political, religious, and/or philosophical tenets of at least two cultures that existed before 1750.

CLO 2: understand how to use the University library and library resources.

CLO 3: organize and develop all parts of an essay including thesis statements, outlines, drafts, and bibliographies.

CLO 4: write a clear, concise, argumentative, and academic history paper.

CLO 5: effectively and considerately peer review other students' writing.

CLO 6: present a formal academic paper.

CLO 7: use correctly Turabian (CMS) format for citing, notes, and bibliography.

CLO 8: understand the basic principles of quoting, paraphrasing, and summarizing without plagiarizing

Required Texts/Readings

Textbook

Texts

***The Four Branches of the Mabinogi.* Edited and Translated by Matthieu Boyd. Peterborough, Ontario: Broadview Press, 2017. (Required. ISBN: 978-1-55481-319-3)**

Records of the Three Kingdoms in Plain Language. Translated with Introduction and Annotations by Wilt L. Idema and Stephen H. West. Indianapolis: Hackett Publishing Company, 2016. (ISBN: 978-1-62466-523-3) (Required)

Hacker, Diana and Nancy Sommers. *A Writers Reference with Resources for Multilingual Writers and ESL*. New York: Bedford/St. Martins, MacMillan Higher Education, 2015. (ISBN: 13-978-1-4576-8651-1) (Recommended)

Turabian, Kate. *A Manual for Writer's of Research Papers, Theses, and Dissertation: Chicago Style for Students & Researchers*. Revised by Wayne Booth, Gregory Colomb, and Joseph Williams. 8th ed. Chicago: Chicago University Press, 2013. (ISBN:13: 978-0-226-81638-8) (Required)

All books can be purchased at the SJSU Bookstore or on line at Amazon or Barnes & Noble.

Other Readings

All required and recommended readings other than the textbooks listed above are available on the course Canvas learning management system.

You will need a good **dictionary** and **thesaurus** that you can use at home and bring to class on days that we are peer reviewing. These resources can be hard copies or soft copies accessible on line.

Other technology requirements / equipment / material

To receive full credit for the peer revision/editing assignments, you must bring multiple copies of your work to class. Please set aside at least \$20 for photo copying your assignments. Each peer-revision/editing assignment notes how many copies of your assignment you should bring to class. If you do not bring the noted number of copies to class, you will be docked half the points available for the assignment.

Library Liaison

Our Library Contact is Nyle Monday, Phone (408)808-2041, email Nyle.Monday@sjsu.edu

Course Requirements and Assignments

Course Requirements and Assignments

Assignments:

In-Class Writing Assignment (January 24)

Format: The essay should be at least 3 hand-written pages long.

- Content:** Four quotes will be supplied in class for students to choose one on which to write an argumentative essay discussing two historical events that illustrate the point of the quote. This should be a complete essay.
- Purpose:** This assignment will give a baseline of how the student writes and thinks.
- Grading:** The final draft should be as error free as the student can make it. The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** CG 1 & 2, GELO 1 & 5, CLO 3 & 4.

Citation Assignment (February 12)

- Format:** This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper.
- Content:** Each student chooses two pages from *The Four Branches of the Mabinogi*. The student will state the page numbers at the top of the assignment. The student will summarize the entire two pages, without plagiarizing, into one paragraph. The student will label this section “Summary.” The student will next choose a paragraph, of at least eight sentences, from different pages in the same book. The student will then paraphrase this paragraph without plagiarizing. The student will label this section “Paraphrasing.” Both sections should be appropriately introduced and cited as the student would in a formal paper.
- Purpose:** The purpose of this assignment is to check that the student understands the principles of quotation, paraphrasing, and summarizing and understands the use of CMS when citing sources.
- Grading:** This assignment will be graded on the quality of the quotations, paraphrasing, and summarizing and on the quality of the citations.
- Fulfills Goals/Outcomes:** GELO 1 & 4, CLO 7 & 8.

The Mabinogi – General Information

Write a paper on an aspect of *The Mabinogi*. Your paper should use the primary source of *The Four Branches of the Mabinogi* to illuminate some aspect of Welsh or British civilization and culture in the late eleventh and early twelfth centuries. Elements of this assignment include a Topic/Thesis paper, the extensive outline of the paper (5-6 pages), a draft of the paper (8-10 pages), and the final paper (8-12 pages). The paper and all elements of the paper should be in CMS format.

The Mabinogi – Thesis/Topic (February 19)

- Format:** This assignment must have one-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be approximately one to two pages long.
- Content:** Write in sentence form the tentative topic for your Mabinogi paper. Write your tentative thesis statement in bold. In one or two paragraphs, briefly summarize what you think you will write about in your paper. You should write in complete sentences and use university-level spelling, grammar, and punctuation. This should be at least half a page in length.
- Purpose:** The purpose of this assignment is to provide the class an understanding of your topic and thesis for discussion. This assignment will also check that you are planning an analytical paper and help you to refocus your paper if needed.
- Grading:** This assignment is graded on the appropriateness of the thesis statement and summary. The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** CG 2, GELO 1, CLO 3 & 4.

The Mabinogi Paper -- Extensive Outline (February 26)

- Format:** Bring 5 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be approximately five to six pages long.

Content: Write the extensive outline of your Mabinogi paper. You should include your thesis statement at the beginning. Each paragraph should be outlined with a topic sentence and the evidence you will use to support the topic sentence. You also need to include your interpretation/analysis of the evidence. You should have proofread this material at least once before you submit it. While this paper does not need footnotes, it should have some indication of what you are citing.

Purpose: The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.

Grading: This assignment is graded on the completeness of your outline.

Fulfills Goals/Outcomes: GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

The Mabinogi Paper – Complete Draft (March 7)

Format: Bring 3 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be at least eight pages long.

Content: Write the complete draft of your Mabinogi paper. Each paragraph should have an identifiable topic sentence. You need to argue your thesis throughout the paper and analyze and interpret the evidence you present. You should have proofread this material at least once before you submit it. You should not print out your outline again–this will not be worth any points. You need a complete paper.

Purpose: The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.

Grading: This assignment is graded on the number of pages you complete and the completeness of the draft.

Fulfills Goals/Outcomes: GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

The Mabinogi – Final Paper (March 14)

Format: This assignment should follow the suggested guidelines in Appendix A of Turabian.

Content: This is your final of your Mabinogi paper.

Purpose: The purpose of this assignment is to show that the student can write an 8-10 page argumentative paper at the university level.

Grading: The criteria for graded papers states the standards by which this assignment will be graded.

Fulfills Goals/Outcomes: CG 1 & 2; GELO 1, 2, 3, 4, & 5; CLO 1, 3, 4, 7, & 8.

Three Kingdoms – General Information

Write a paper on an aspect of medieval Chinese civilization and culture. Your paper should use the primary source of *Records of the Three Kingdoms in Plain Language* to illuminate some aspect of Chinese civilization and culture in the late thirteenth and early fourteenth centuries CE. You should use at least 5 peer-reviewed books or articles to support your thesis or to refute in your paper. Elements of this assignment include a Topic/Thesis paper, the extensive outline of the paper (5-6 pages), an annotated bibliography, the complete draft of the paper (8-10 pages), and the final paper of 8-12 pages. The paper and all elements of the paper should be in CMS format.

Three Kingdoms – Thesis, Topic, and Summary (March 12)

Format: This assignment must have one-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should all be approximately one to two pages long.

Content: Write in sentence form the tentative topic for your Three Kingdoms paper. Write your tentative thesis statement in bold. In one or two paragraphs, briefly summarize what you think you will write about in your paper. You should write in complete sentences and use university-level spelling, grammar, and punctuation. This should be at least half a page long.

Purpose: The purpose of this assignment is to provide the class an understanding of your topic and thesis for discussion. This assignment will also insure that you are planning an analytical paper and help you to refocus your paper if needed.

Grading: This assignment is graded on the appropriateness of the thesis statement and summary. The criteria for graded papers state the standards by which this assignment will be graded.

Fulfills Goals/Outcomes: CG 2, GELO 1, CLO 3 & 4.

Three Kingdoms – Annotated Bibliography (March 26)

Format: This assignment must have one-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should all be approximately one to two pages long.

Content: Using CMS format, write bibliographic notes for 5 sources related to medieval Chinese civilization. These sources should be academic, peer-reviewed sources. You should include at least one book and at least two 10-30 page scholarly articles. The annotated bibliography should include a full bibliographic note, the credentials of the authors, and a sentence stating how you will use the source in your paper.

Purpose: The purpose of this assignment is to allow the students to use library research skills to find appropriate sources for their papers, to practice using CMS to format bibliographic notes, and to help the student analyze what sources are academic.

Grading: This assignment is graded on the appropriateness of the source and CMS format.

Fulfills Goals/Outcomes: GELO 4; CLO 2 & 7.

Three Kingdoms – Extensive Outline (March 26)

Format: Bring 5 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should all be approximately five to six pages long.

Content: Write the extensive outline of your Three Kingdoms paper. You should include your thesis statement. Each paragraph should be outlined with a topic sentence and the evidence you will use to support the topic sentence. You also need to include your interpretation/analysis of the evidence. You should have proofread this material at least once before you submit it.

Purpose: The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.

Grading: This assignment is graded on the completeness of your outline.

Fulfills Goals/Outcomes: GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

Three Kingdoms – Complete Draft (April 16)

Format: Bring 3 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be approximately eight to ten pages long.

Content: Write the complete draft of your Three Kingdoms paper. Each paragraph should have an identifiable topic sentence. You need to argue your thesis throughout the paper and analyze and interpret the evidence you present. You should have proofread this material at least once before you submit it. You should not print out your outline again—this will not be worth any points. You need a complete paper.

Purpose: The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.

Grading: This assignment is graded on the number of pages you complete and the completeness of the draft.

Fulfills Goals/Outcomes: GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

Three Kingdoms – Final Paper (April 25)

Format: This assignment should follow the suggested guidelines in Appendix A of Turabian.

Content: This is your final draft of your Three Kingdoms paper.

- Purpose:** The purpose of this assignment is to show that the student can write an 8-12 page argumentative paper at the university level.
- Grading:** The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** CG 1 & 2; GELO 1, 2, 3, 4, & 5; CLO 1, 3, 4, 7, & 8.

Research Paper General Information

Write a historical research paper based on primary sources of your selection. The instructor must approve your primary sources and your topic. The paper should illuminate some aspect of civilization and culture. You should use at least 3 primary sources, not including newspapers, and at least 5 peer-reviewed articles or books to support your thesis or to refute in your paper. Elements of this assignment include a Topic/Thesis paper, the extensive outline of the paper (5-6 pages), an annotated bibliography, the complete draft of the paper (7-9 pages), and the final paper of 10-15 pages. The paper and all elements of the paper should be based on CMS format. You will also present a 5-minute oral presentation on this paper based on the criteria that will be presented in class.

Research Paper – Thesis, Topic, and Summary (April 9)

- Format:** This assignment must have one-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be approximately one to two pages long.
- Content:** Write in sentence form the tentative topic for your Research paper. Write your tentative thesis statement in bold. In one or two paragraphs, briefly summarize what you think you will write about in your paper. You should write in complete sentences and use university-level spelling, grammar, and punctuation. This needs to be at least a half page long.
- Purpose:** The purpose of this assignment is to provide the class an understanding of your topic and thesis for discussion. This assignment will also check that you are planning an analytical paper and help you to refocus your paper if needed.
- Grading:** This assignment is graded on the appropriateness of the thesis statement and summary. The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** CG 2, GELO 1, CLO 3 & 4.

Research Paper – Annotated Bibliography (April 30)

- Format:** This assignment must have one-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should be approximately one page long.
- Content:** Using CMS format, write bibliographic notes for 5 sources related to your topic. These sources should be academic, peer-reviewed sources. You should include at least one book and at least two 10-30 page scholarly articles. The annotated bibliography should include a full bibliographic note, the credentials of the authors, and a sentence stating how you will use the source in your paper.
- Purpose:** The purpose of this assignment is to allow the students to use library research skills to find appropriate sources for their papers and to practice using Turabian to format bibliographic notes.
- Grading:** This assignment is graded on the appropriateness of the source. The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** GELO 4; CLO 2 & 7.

Research Paper – Extensive Outline (April 30)

- Format:** Bring 5 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should all be approximately five to six pages long.

- Content:** Write the extensive outline of your Research paper. You should include your thesis statement. Each paragraph should be outlined with a topic sentence and the evidence you will use to support the topic sentence. You also need to include your interpretation/analysis of the evidence. You should have proofread this material at least once before you submit it.
- Purpose:** The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.
- Grading:** This assignment is graded on the completeness of your outline.
- Fulfills Goals/Outcomes:** GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

Research Paper – Complete Draft (May 9)

- Format:** Bring 3 copies of this assignment to class. This assignment must have one-inch to one and ½-inch margins all around and be in 12 point Times Roman font. This assignment should be double spaced on 8½ by 11½ paper. The assignment should all be approximately ten to fifteen pages long.
- Content:** Write the complete draft of your Research paper. You should include your thesis statement even if you do not have an introductory paragraph, yet. Each paragraph should have an identifiable topic sentence. You also need to include your interpretation/analysis of the evidence. You should have proofread this material at least once before you submit it.
- Purpose:** The purpose of this assignment is to provide feedback to the author on the organization, focus, and mechanics of the paper.
- Grading:** This assignment is graded on the number of pages and the completeness of the outline.
- Fulfills Goals/Outcomes:** GELO 1, 2, 3, 4, & 5 and CLO 1, 3, 4, & 5.

Oral Presentation of Final Research Paper (May 20)

- Format:** Each student will have approximately 5 minutes to present his/her basic research to the class. This will be timed.
- Content:** Student should state thesis statement clearly and present evidence to support the thesis statement while acknowledging sources.
- Purpose:** The purpose of this assignment is to give students experience in public speaking in an academic setting to prepare them for any conferences they might want to attend.
- Grading:** This assignment is graded on presentation skills (eye contact, avoidance of distracting mannerisms, enthusiasm) and the content mentioned above. The presentation should also include a visual aid that helps in the understanding of the topic. Being under or over time will lower the student's grade.
- Fulfills Goals/Outcomes:** CLO 6.

Research Paper – Final Paper (May 20)

- Format:** This assignment should follow the suggested guidelines in Appendix A of Turabian.
- Content:** This is your final draft of your Research paper.
- Purpose:** The purpose of this assignment is to show that the student can write an 10-15 page argumentative paper at the university level.
- Grading:** The criteria for graded papers states the standards by which this assignment will be graded.
- Fulfills Goals/Outcomes:** CG 1 & 2; GELO 1, 2, 3, 4, & 5; CLO 1, 3, 4, 7, & 8.

Study Hours Guidelines: “Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and

clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.”

Final Examination or Evaluation

The Research paper due on Finals day and the Oral Presentation of the Research Paper are the final evaluation.

Grading Information (Required)

Assignments:

In Class Writing Assignment	5%	50 points
Citation Assignment	10%	100 points
Mabinogi Paper		
Topic/Thesis/5-10 Sentence Synopsis	2%	20 points
Peer Revision of Topic/Thesis	1%	10 points
Extensive Outline (3-4 Pages)	5%	50 points
Peer Revision of Outline	1%	10 points
Complete Draft of Paper (8-10 Pages)	2.5%	25 points
Peer Revision of Draft	1 %	10 points
Final Paper	10%	100 points
Three Kingdoms Paper		
Topic/Thesis/5-10 Sentence Synopsis	2 %	20 points
Peer Revision of Topic/Thesis	1%	10 points
Extensive Outline of Paper (3-4 Pages)	5%	50 points
Peer Revision of Outline	1%	10 points
Bibliography	2.5%	25 points
Complete Draft of Paper (8-10 Pages)	2.5%	25 points
Peer Revision of Complete Draft	1%	10 points
Final Paper	10%	100 points
Original Research Paper		
Topic/Thesis/5-10 Sentence Synopsis	2%	20 points
Peer Revision of Topic/Thesis	1%	10 points
Extensive Outline of Paper (3-4 Pages)	5%	50 points
Peer Revision of Outline	1%	10 points
Bibliography	2.5%	25 points
Complete Draft of Paper (8-10 Pages)	2.5%	25 points

Peer Revision of Complete Draft	1%	10 points
Final Paper	10%	100 points
Oral Presentation	<u>12.5%</u>	<u>125 points</u>
	100%	1000 points

Grading Policy

This course must be passed with a C or better as a CSU graduation requirement.

A+	=	1000-981 points
A	=	980-921 points
A-	=	920-901 points
B+	=	900-881 points
B	=	880-821 points
B-	=	820-801 points
C+	=	800-781 points
C	=	780-721 points
C-	=	720-701 points
D+	=	700-681 points
D	=	680-621 points
D-	=	620-601 points
F	=	600 and below

Grading Criteria for Written Assignments in History 99, 100W and 102

An essay meriting an A demonstrates excellence in all areas.

- **Thesis:** The essay possesses a clear, insightful, analytical thesis that takes a position, advances an argument, and interprets events or experiences in history. It is a relatively new theme or variation which is different than previous offerings in the field.
- **Argumentation and Organization:** The argument is not only unified and coherent, but also complex and nuanced. The arguments/interpretations set forth by the author are supported by the evidence (cited

sources). The argument/interpretation supports the thesis logically from paragraph to paragraph throughout the written assignment.

- **Evidence:** The writer uses a wide selection of primary and secondary source materials that are appropriate to the thesis and topic. Primary sources meet the standards of internal criticism in their use. Secondary sources are well recognized, recent, varied across a range of literature and interpretations in the field. Secondary sources demonstrate collection of evidence through library referencing (as opposed to the internet solely).
- **Style:** The paragraphs and parts of the paper are well-organized and the paper contains an appropriate introduction and conclusion, both of which frame the argument/interpretation in the body of the paper. The sentences within the paragraphs are syntactically correct and clear, contain a variety of constructions and assist the reader's ability to comprehend the major points of the paper.
- **Mechanics:** The paper contains no serious errors of diction, grammar or punctuation, nor any errors in the requirements of Turabian/University of Chicago style guides for citation of sources. There is a good variety of quotations and paraphrasing, properly cited. The paper shows evidence of careful editing.

An essay meriting a B is an example of very good work.

- **Thesis:** The essay possesses a clear, analytical thesis that takes a position, advances an argument, or interprets events or experiences in history; however, it is less ambitious than that of an excellent essay.
- **Argumentation and Organization:** The argument, while unified and coherent, does not have the complexity or insight or the integrated structure of an excellent paper.
- **Evidence:** The writer includes good selections from primary or secondary source materials that are appropriate to the thesis and topic. The presented evidence, however, is drawn from a narrower range of available sources and demonstrates less mastery of the material and topic, especially with regard to secondary sources. Secondary sources are recent and demonstrate collection of evidence through library referencing (as opposed to solely internet research).
- **Style:** The paragraphs and parts of the paper are well-organized and the paper contains an appropriate introduction and conclusion, which frame the argument/interpretation in the body of the paper. The sentences within the paragraphs, for the most part, are syntactically correct and clear, contain some variety of constructions and are reasonably readable.
- **Mechanics:** The paper has very few errors of diction, grammar or punctuation, or very few errors in the requirements of Turabian/University of Chicago style guides for citation of sources. The errors do not detract from the paper's content. The essay is well-edited.

An essay meriting a C is an example of average work and would be considered substandard for beginning historians.

- **Thesis:** The essay possesses a thesis, but it might not be completely clear or rigorously analytical.

- **Argumentation and Organization:** Essays at this level tend to lack a sound argument while presenting a great number of sources.
- **Evidence:** The writer includes many good selections of primary or secondary source materials, but many are also not chosen wisely or are inappropriately used, by history standards. The author may be depending too heavily on one or a handful of sources, especially secondary sources, when many are available.
- **Style:** The paragraphs and parts of the paper are organized and possess an introduction and conclusion. The sentences may not have much variety in construction, though they are syntactically correct and clear for the most part. The paper may be somewhat tedious to read.
- **Mechanics:** The paper has a few errors in diction, grammar or punctuation or a few errors in the requirements of Turabian/University of Chicago style guides for citation of sources. The errors occasionally prevent comprehension. The editing is a little sloppy.

A failing essay does not meet the basic requirements of university-level writing.

- **Thesis:** The essay is unfocused and/or lacking an analytical thesis.
- **Argumentation and Organization:** The analysis is wholly unsound, or even inaccurate. There is little evidentiary support for the argument/interpretation, or the argument may stray from the thesis.
- **Evidence:** The writer uses poor or few primary or secondary source materials; mastery of the materials is not evident
- **Style:** The paper is not well-organized and may not conform to the expectations of the assignment in terms of quantity of written product or sources. The sentences tend to be tedious and lacking in variety and quality of construction.
- **Mechanics:** The paper has many errors in diction, grammar or punctuation or in the requirements of Turabian/University of Chicago style guides for citation of sources. The errors make the paper difficult to read. The presentation is sloppy and reflects a lack of attention to detail.

Format of Submitted Papers: All papers are to be typed in Times Roman 12 point font and follow the suggested guidelines in Turabian Appendix A.

Submission of Papers: All final drafts must be submitted in a hard copy to the professor and an electronic copy on Canvas. Failure to submit both a hard and electronic copy will result in a zero for the paper.

Late or Make-Up Assignments: Assignments should be submitted in class in person. Assignments are due when class starts. Any assignments submitted later than fifteen minutes after class starts will be considered late. Writing assignments may be submitted late for a reduction of 50% of the grade. After seven days from the

original due date, the paper will not be accepted. If, for some reason, you cannot attend class, you may email the assignment to a fellow classmate to print and submit in class for you.

Email: Assignments that are emailed to the professor will not be read. Students must submit assignments in a hard-copy form during class.

Grades on Assignments: Since all students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades, I will make every attempt to get your papers back to you within two to three weeks. If the grading will take any longer than that, I will let you know in class why the grading is taking longer than anticipated and when I anticipate the work to be graded.

Make up Work: A student can make up one assignment that is not a paper for up to 50 points. This is not extra credit. This is for students that miss an assignment.

10 Points – Complete Library Tutorial on Plagiarism

20 Points – Complete Library Tutorials on Plagiarism and Paraphrasing

25 Points – Complete Library Tutorials on Plagiarism, Paraphrasing, and Assignment Calendar

50 Points – Complete Library Tutorials on Plagiarism, Paraphrasing, Assignment Calendar, and Primary Sources

Please discuss this option with your instructor if you miss an assignment.

Grading Information for GE/100W:

“This course must be passed with a C or better as an SJSU graduation requirement.”

Classroom Protocol

Academic Success: The following are hints to help you succeed at the university level.

1. **Attend Every Class** – Making school your priority will help insure your success. Every time that you miss class you not only miss important information, but also you waste your money.
2. **Learn from Your Mistakes and the Mistakes of Others** – If your papers are being marked with the same continual mistake, take the initiative and find out what you are doing wrong and how to fix it. Your instructor is always happy to help students who want to learn and improve. On days when the class has student

presentations, pay attention and learn from their strong points and mistakes. This way you will know what works and what doesn't work in different communication environments.

3. **Be Courteous to Other Students During Their Presentations** – You want people to listen when you speak. You need to listen when others speak. Do not read the newspaper, our textbook, other textbooks, or any at all during presentation. Do not play with your phone, tablet, or laptop. You should sit still and look interested and focused. Pretend that you are at work and your boss is speaking. How would you act in that situation?

4. **Come to Class Prepared** – Do the reading assignments listed in the syllabus for the day they are assigned. If you have read the chapter before class, the lecture will make more sense and you will be able to ask informed questions. Most people learn best if they read and then hear the same basic information. Do yourself a favor and do the assigned reading.

5. **Submit Your Assignments on Time** – A good way to get fired from a job is to not have important reports done well by the deadline. Think of this class as a work situation. The more work you submit late or not at all, the more likely you will not pass the class.

6. **Don't Suffer Silently** – If you are having problems with an assignment, a reading assignment, a presentation, or another student, discuss this with the instructor. Don't wait until the last few weeks of class to voice a concern. Problems that are solved early in the semester will alleviate stress later in the semester.

7. **Be in the Moment** – Please turn off your phones, tablets, laptops, and any other technology that might distract you from learning. These devices should only be used for academic purposes in class such as note taking, checking course materials when needed and checking your electronic textbooks. You should not talk, listen, email, text, or browse on your technology in class. Be present, so you can learn.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>

History 100W / Writers Workshop, Spring 2019, Course Schedule

The below schedule is subject to change. Students will be notified of any changes as soon as possible in class, by SJSU email, and on Canvas announcements.

Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	Thurs Jan 24	<p>Introduction to Class: In-Class Writing Assignment</p> <p>Reading: Turabian, 1.1, 1.2 Reading: <i>The Four Branches of the Mabinogi</i></p>
2	Tues Jan 29 Thurs Jan 31	<p>Lecture and Discussion: Review of History Writing Basics, Thesis Statements/Paragraphs/Topic Sentences</p> <p>Lecture: Chicago Manual of Style/Turabian (CMS) –Citation, Paraphrasing, Quoting, and Summarizing</p> <p>Reading: Turabian, 2.1, 2.2, 2.3, 2.4, 4.1, 4.2, 4.3, 4.4, and 4.6 Reading: <i>The Four Branches of the Mabinogi</i></p>
3	Thurs Feb 5 Thurs Feb 7	<p>Private Appointments in my Office Private Appointments–Bring Thesis and Draft of Citation Assignment if no appointment work with tutor in classroom</p> <p>Private Appointments in my Office Private Appointments–Bring Thesis and Draft of Citation Assignment if no appointment work with tutor in classroom</p> <p>Reading: Turabian, 15.1, 15.2, 15.3, 15.4, 15.5, 15.6, 25.1, 25.2, and 25.3. Reading: <i>The Four Branches of the Mabinogi</i></p>
4	Tues Feb 12 Thurs Feb 14	<p>Lecture and Discussion on Outlining</p> <p>Citation Assignment Due</p> <p>Discussion of possible theses</p> <p>Reading: Turabian, 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 6.1, 6.2, and 6.3 Reading: <i>The Mabinogi</i></p>

Week	Date	Topics, Readings, Assignments, Deadlines
5	Tues Feb 19	Thesis Statements Due for Paper 1 Peer Review Thesis Statements in Class
	Thurs Feb 21	Peer Review Thesis Statements in Class Reading: Turabian, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 9.1, 9.2, 9.3, 9.4, and 9.5 Reading: <i>Records of the Three Kingdoms</i>
6	Tues Feb 26	Outlines Due for Paper 1 – Bring 5 copies of your outline to class Peer Review Outlines in Class Reading: Turabian, 10.1, 10.2, 10.3, 11.1, 11.2, 11.3, 11.4, and 11.5 Reading: <i>Records of the Three Kingdoms</i>
	Thurs Feb 28	Private Appointments—Bring Outline of Paper 1 and Thesis Ideas for Paper 2, if no appointment work with tutor in classroom
7	Tues March 5	Private Appointments—Bring Outline of Paper 1 and Thesis Ideas for Paper 2, if no appointment work with tutor in classroom Reading: <i>Records of the Three Kingdoms</i>
	Thurs March 7	Draft Due for Paper 1 – Bring 3 copies of your draft to class Peer Review of Drafts in Class
8	Tues March 12	Thesis Statements Due for Paper 2 Peer Review of Thesis Statements in Class
	Thurs March 14	Paper 1 Due Peer Review of Thesis Statements in Class Reading: <i>Records of the Three Kingdoms</i>

Week	Date	Topics, Readings, Assignments, Deadlines
9	Tues March 19	Private Appointments—Bring Outline of Paper 2 and Thesis Ideas for Paper 3 if no appointment work with tutor in classroom
	Thurs March 21	Private Appointments—Bring Outline of Paper 2 and Thesis Ideas for Paper 3 if no appointment work with tutor in classroom
10	Tues March 26	Outline for Paper 2 Due – Bring 5 copies of your outline to class Annotated Bibliography for Paper 2 Due Peer Revision of Outlines in Class
	Thurs March 28	Discussion of Paper 3
	March 30- April 7	SPRING BREAK
11	Tues April 9	Thesis Statements for Paper 3 Due Peer Review of Thesis Statements in Class
	Thurs April 11	Peer Review of Thesis Statements in Class
12	Tues April 16	Draft for Paper 2 Due – Bring 3 copies of your draft to class Peer Revision of Outlines in Class
	Thurs April 18	Private Appointments in my office bring Outline for Paper 3 if no appointment work with tutor in classroom
13	Tues April 23	Private Appointments in my office bring Outline for Paper 3 if no appointment work with tutor in classroom
	Thurs April 25	Paper 2 Due Discussion of Oral Presentations
14	Tues April 30	Annotated Bibliography Due for Paper 3 Outline for Paper 3 Due—Bring 5 copies of Outline to class Peer Revision of Outlines in Class
	Thurs May 2	Private Appointments in my office bring outline/draft of Paper 3 if no appointment work with tutor in classroom

Week	Date	Topics, Readings, Assignments, Deadlines
15	Tues May 7	Private Appointments in my office bring outline/draft of Paper 3 if no appointment work with tutor in classroom
	Thurs May 9	Draft for Paper 3 Due – Bring 3 copies of your draft to class Peer Review of Drafts in Class
Final Exam	Monday May 20	Venue and Time Final is Monday, May 20, 9:45-Noon, in our classroom Oral Presentation and Final Paper 3 Due in Class