

The Student Data Warehouse allows you to filter data in order to find more specific information. There are two types of filters: calendar and drop down menu/search.

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Calendar Filter 1

Drop-Down Menu/Search Filter 2

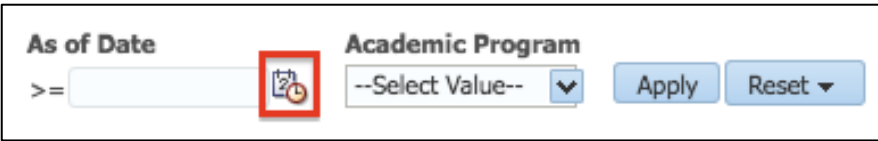
 Selecting from Drop-Down Menu.....2

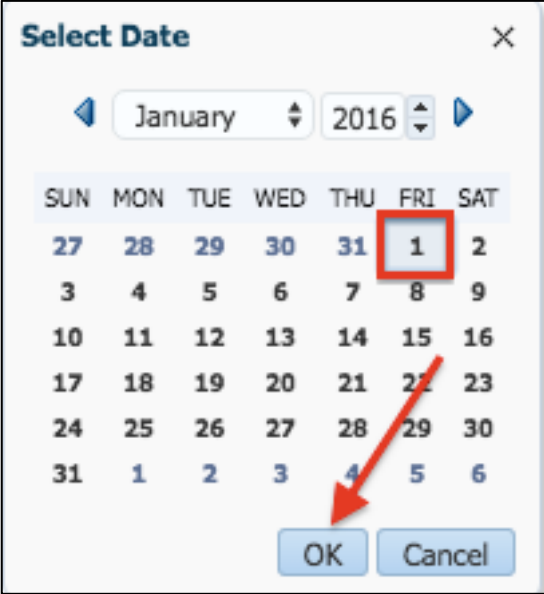
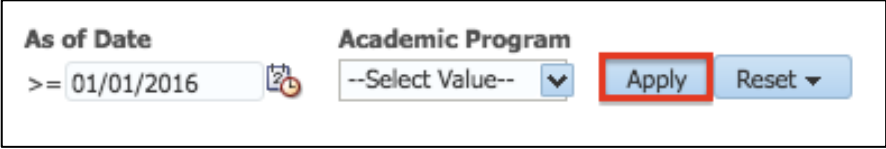
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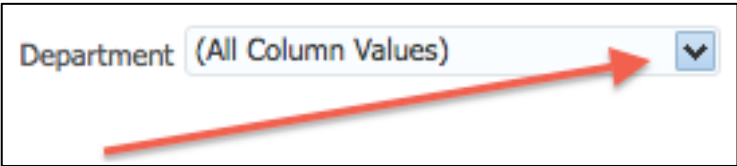
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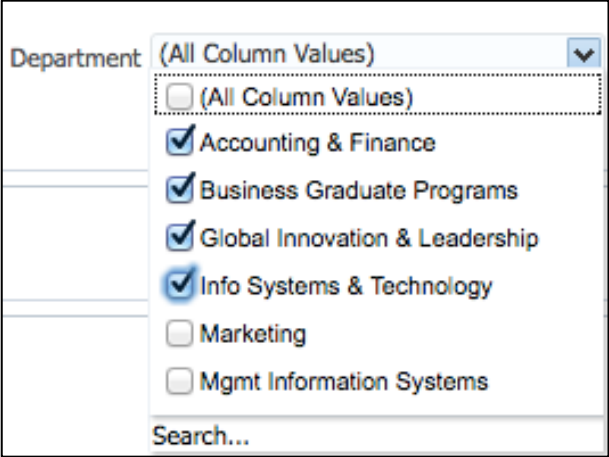
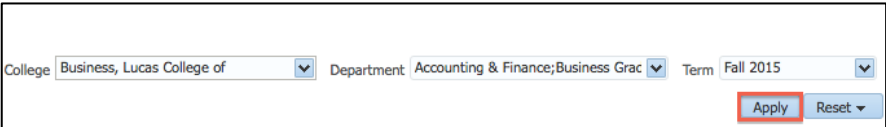
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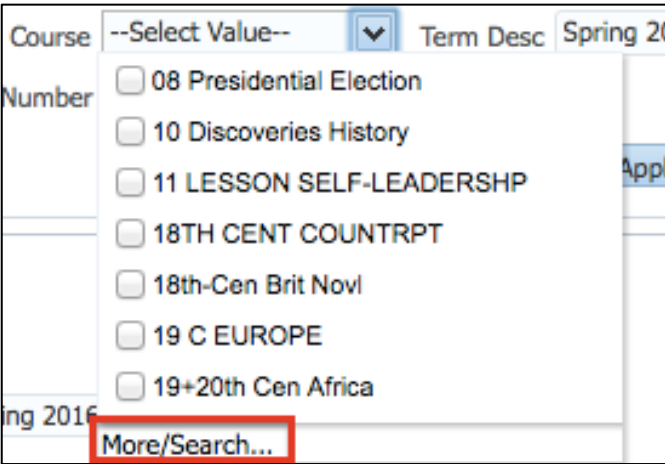
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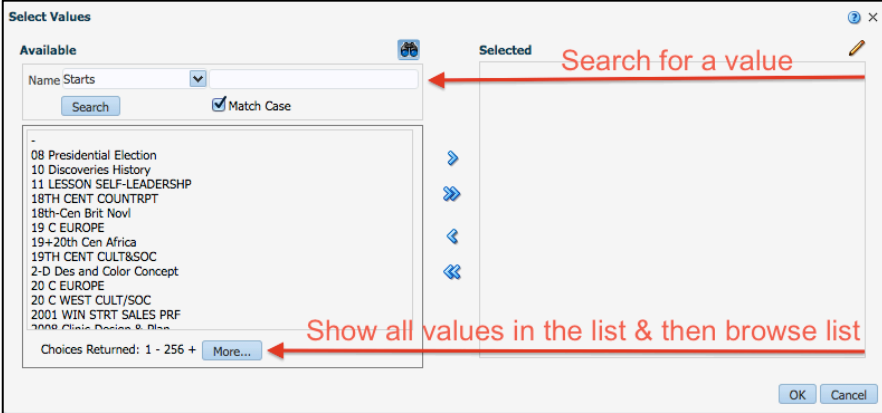
Processing steps	Screen shots
<p>Calendar Filter</p> <p>The calendar filter allows you to filter by a single date or range of dates.</p> <p>Step 1: Type in a date in the following format: mm/dd/yyyy (i.e. 01/05/2017).</p> <p>Or click on the calendar icon (📅) on the left to view the calendar.</p>	 <p>The screenshot shows two filter sections: 'As of Date' and 'Academic Program'. The 'As of Date' section has a text input field containing '>=' and a calendar icon to its right, which is highlighted with a red square. The 'Academic Program' section has a dropdown menu with '--Select Value--' and a downward arrow. To the right of these sections are two buttons: 'Apply' and 'Reset'.</p>

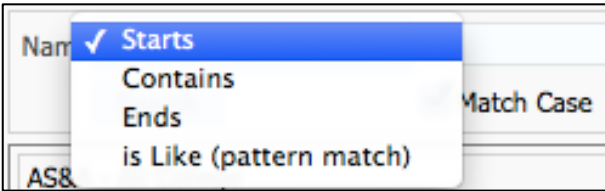

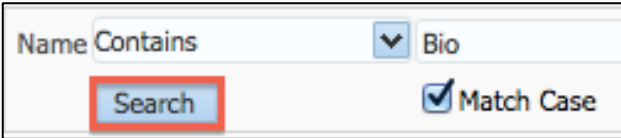
Processing steps	Screen shots
<p>Step 2: Select the starting date of your date range.</p> <p>Then click OK.</p>	
<p>Step 3: Click Apply to apply your filter or add additional filter criteria.</p>	

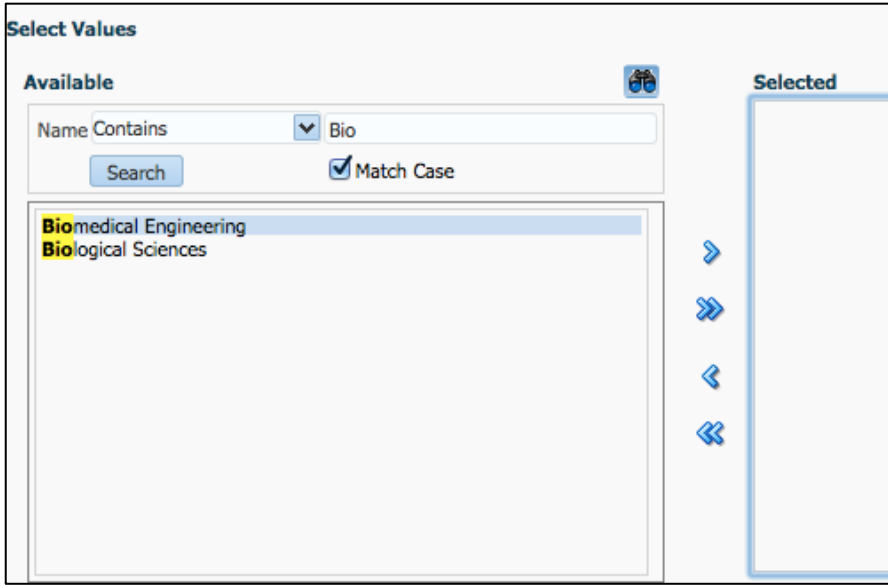
Processing steps	Screen shots
<p>Drop Down Menu/Search Filter</p> <p>The drop-down menu/search filter allows you to select from a drop-down list of values and/or search for values.</p> <p>Selecting from Drop-Down Menu</p> <p>Step 1: Click on the drop-down menu.</p>	

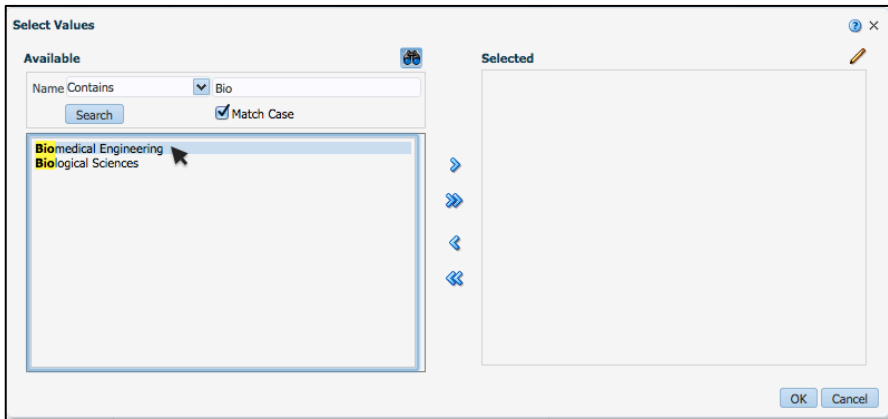

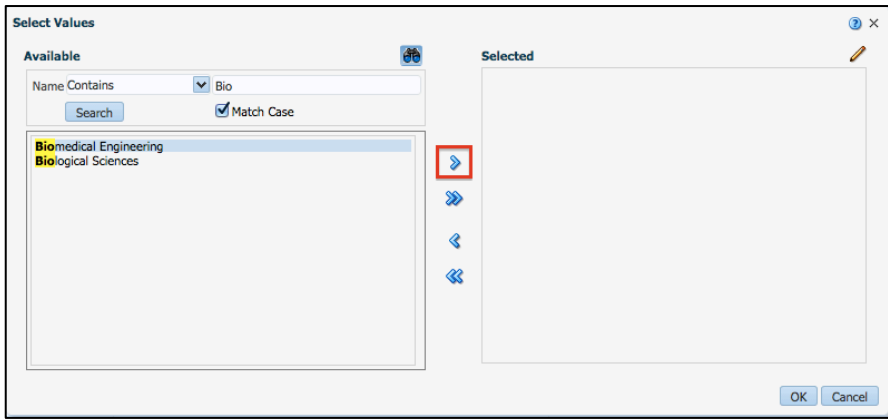
Processing steps	Screen shots
<p>Step 2: Select the value that you wish to use.</p> <p>If All Column Values is already selected, you can uncheck it and then select individual values.</p> <p>You can select multiple values by placing a checkmark next to each value you want to select.</p>	
<p>Step 3: Click Apply to apply your filter or add additional filter criteria.</p>	

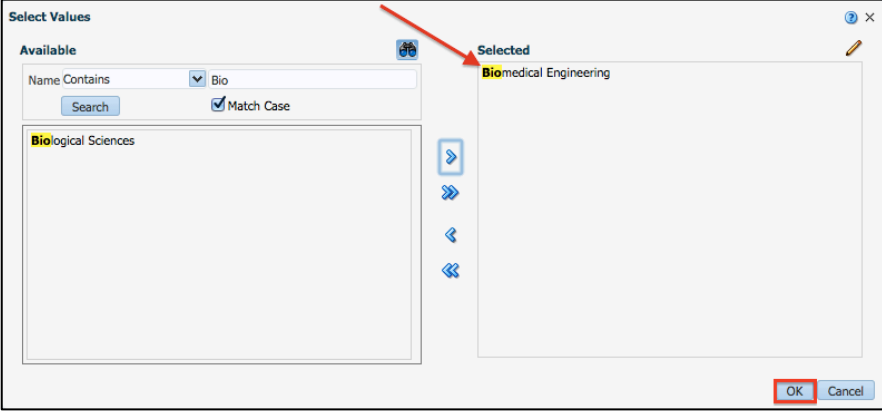
Processing steps	Screen shots
<p>Searching for Values</p> <p>Step 1: Click on the drop-down menu.</p>	
<p>Step 2: Click the More/Search option at the bottom.</p> <p> Depending on how many values are available, this option may be called either "More/Search" or just "Search"</p>	

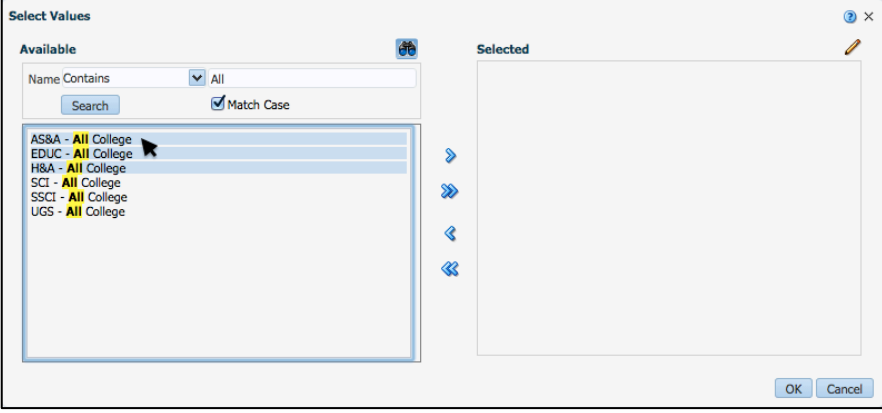

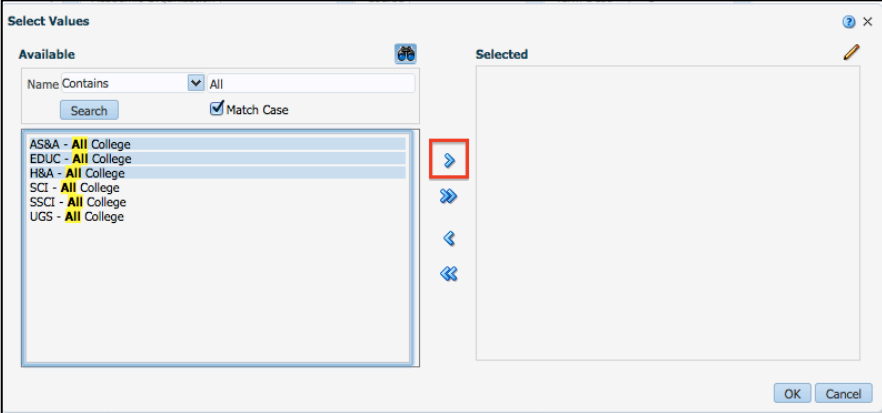
Processing steps	Screen shots
<p>Step 3: You now have several options for searching and selecting values.</p> <p>You can use the search function to search for one or more values to add those to your criteria.</p> <p>You can have the system show you all the available values, browse the list, and add those values to your criteria as you browse.</p> <p>View the instructions below to see how to do both of these and the pros/cons of each.</p>	

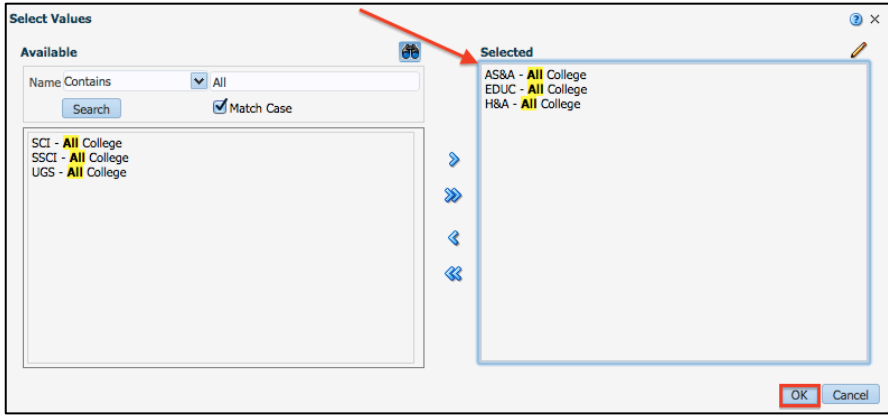
Processing steps	Screen shots
<p>Searching for Values</p> <p>Searching for values allows you to quickly find and add the values you want to your report.</p> <p>Step 1: To search for a value, first choose the type of search you wish to use.</p> <p>Available search types are:</p> <ul style="list-style-type: none"> • Starts • Contains • Ends • is LIKE (pattern match) 	
<p>Step 2: Enter your search criteria and click Search.</p> <p> Note the Match Case flag. If you aren't sure of the case of the name of the value, you may want to uncheck this box. (i.e. if you enter "Biological Sciences" and the value is "Biological sciences" then the system will not find a match if this box is checked.)</p>	

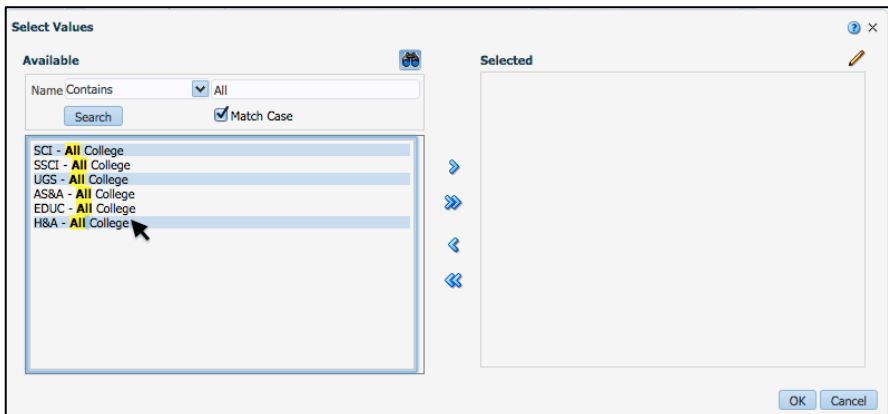
Processing steps	Screen shots
<p>Step 3: A list of search results appears.</p>	


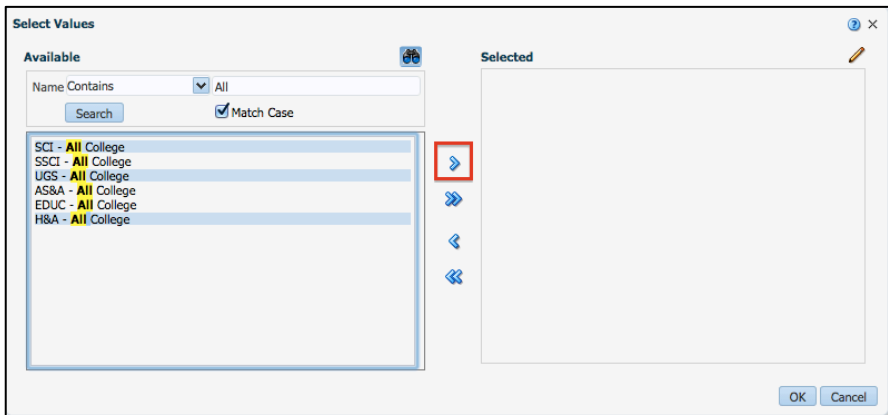
Processing steps	Screen shots
<p>Selecting a Single Value</p> <p>Step 1: To select a single value from the list on the left, click on it.</p>	
<p>Step 2: Then click on the Move arrow icon () to move it to the Selected column.</p>	

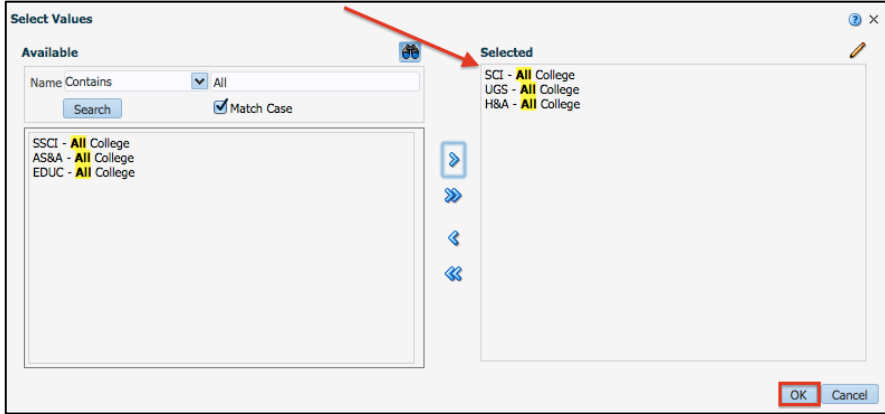
Processing steps	Screen shots
<p>Step 3: The value now appears in the Selected column.</p> <p>Click OK if you are done setting up this filter.</p>	


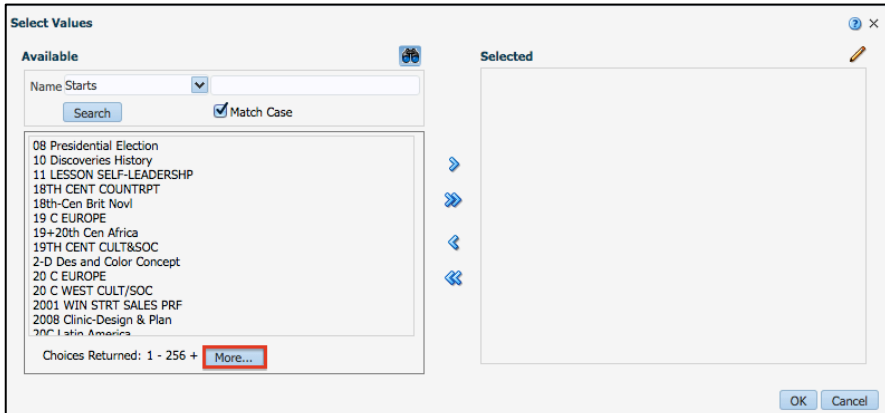
Processing steps	Screen shots
<p>Selecting Multiple Consecutive Values</p> <p>Step 1: Select a range of consecutive values by holding down the Shift key as you click on the first value in the range.</p> <p>Continue to hold the Shift key as you click on the last value in the range.</p>	
<p>Step 2: Then click on the Move arrow icon () to move the selected values to the Selected column.</p>	


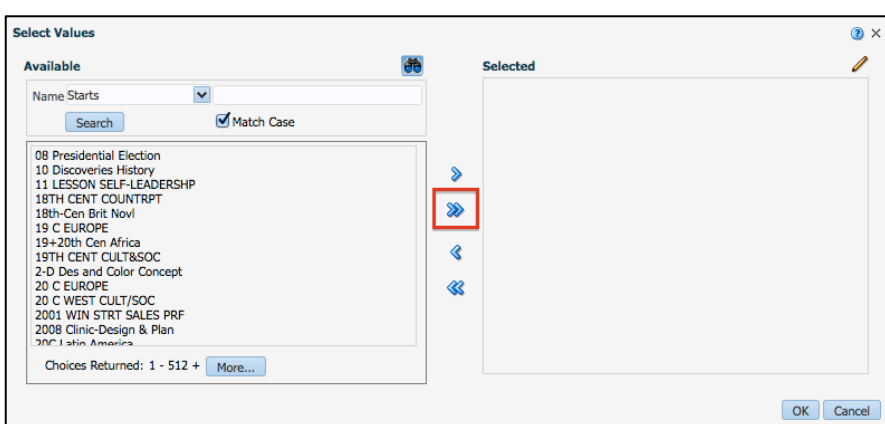
Processing steps	Screen shots
<p>Step 3: The value now appears in the Selected column.</p> <p>Click OK if you are done setting up this filter.</p>	

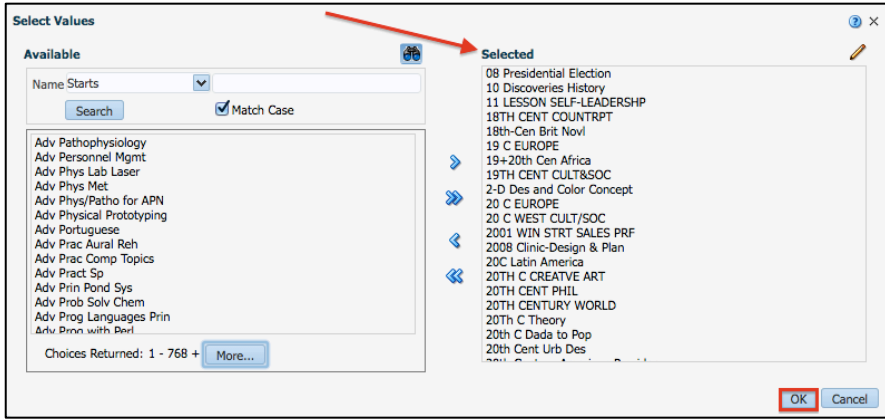
Processing steps	Screen shots
<p>Selecting Multiple Non-Consecutive Values</p> <p>Step 1: Select multiple values that are not consecutive by holding down the CTRL key (or the Command key if you are a Mac user) as you click on the first value.</p> <p>Continue to hold down the CTRL or Command key as you select each subsequent value.</p>	

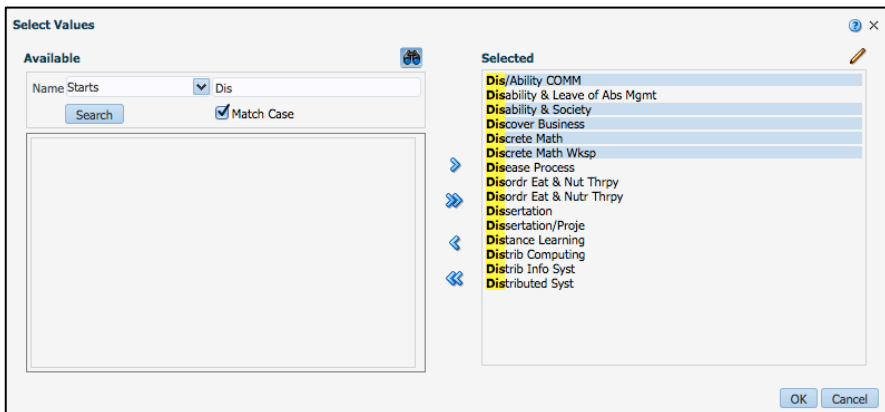

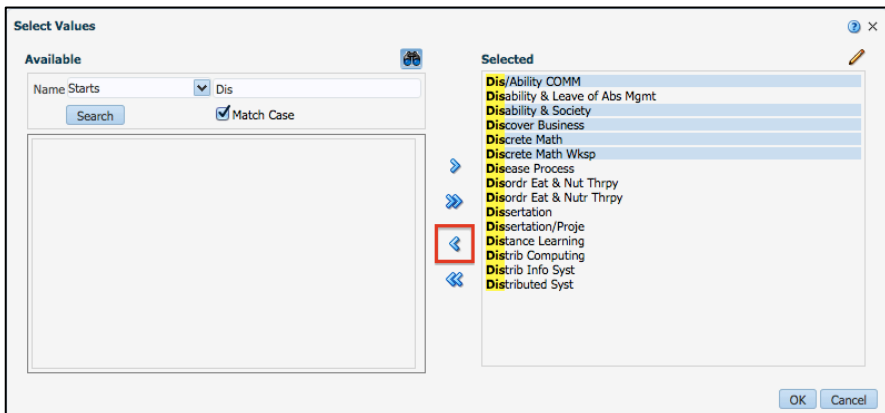
<p>Step 2: Then click on the Move arrow icon () to move the selected values to the Selected column.</p>	
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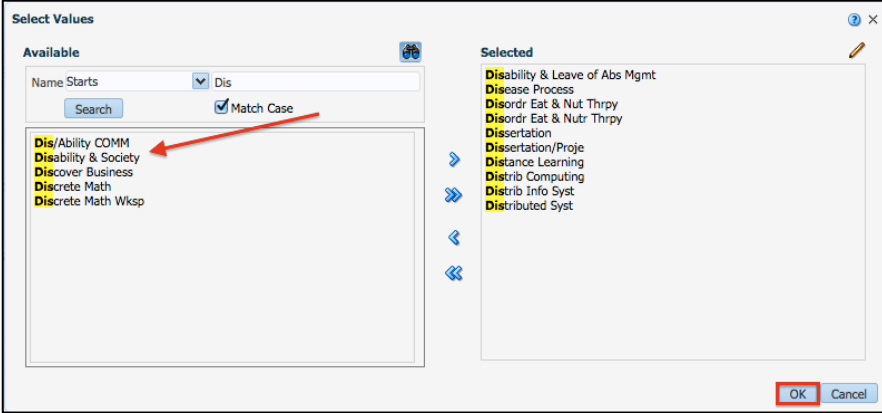
Processing steps	Screen shots
<p>Step 3: The value now appears in the Selected column.</p> <p>Click OK if you are done setting up this filter.</p>	

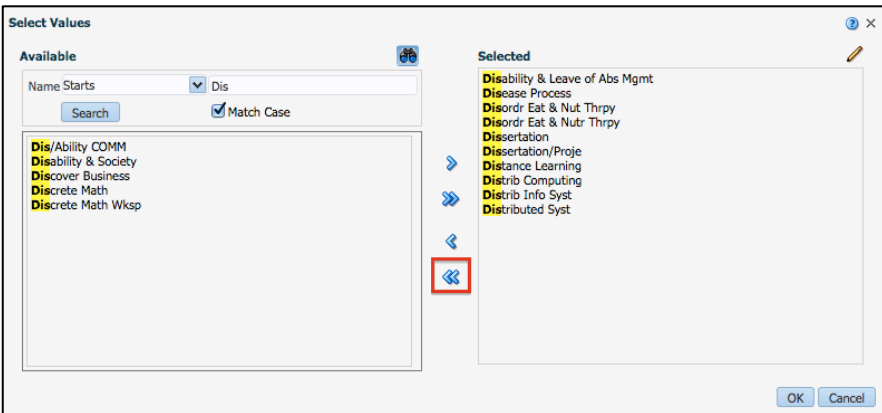
Processing steps	Screen shots
<p>Selecting All Available Values</p> <p>Step 1: Before selecting all values, you will want to ensure that all the available values are showing. In the example on the right, you can see that there are more available choices.</p> <p>Click More to show more choices.</p> <p> You may have to click More several times to get all available choices.</p>	

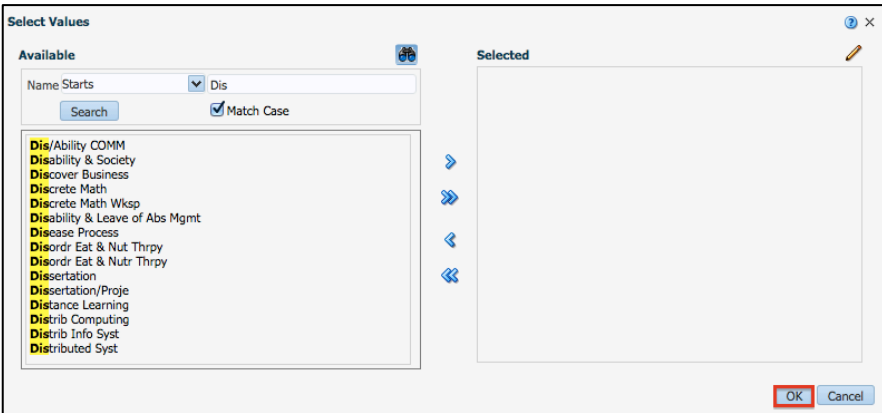
<p>Step 2: Once the More button no longer appears, all available choices should be showing.</p> <p>Then click on the Move All arrow icon () to move the selected values to the Selected column.</p>	
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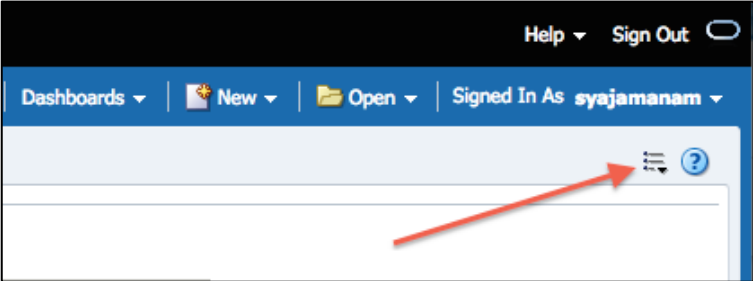
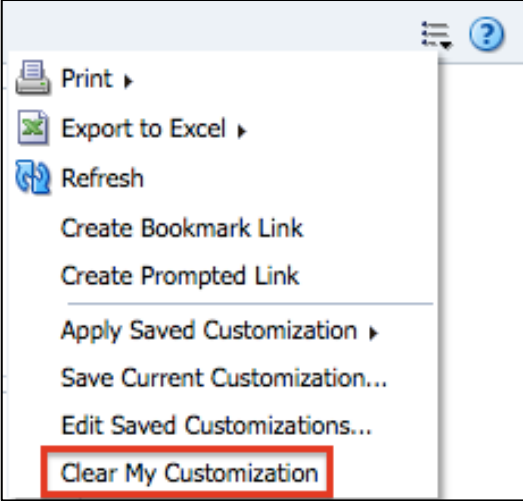
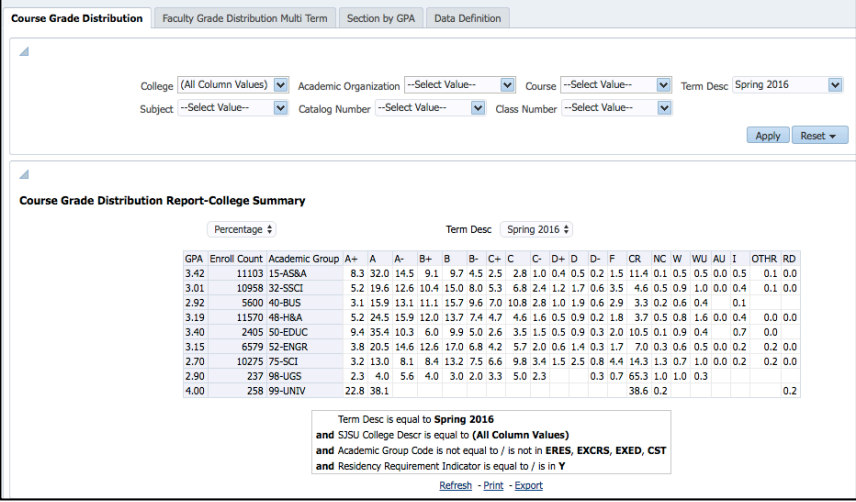
Processing steps	Screen shots
<p>Step 3: The value now appears in the Selected column.</p> <p>Click OK if you are done setting up this filter.</p>	


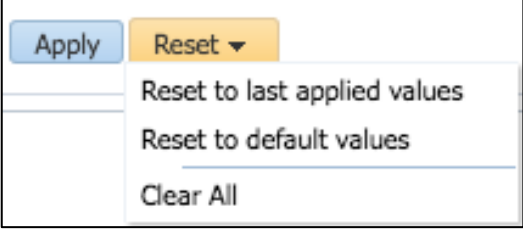

Processing steps	Screen shots
<p>Removing Values from Selected Column</p> <p>Step 1: To remove one or more values from the Selected column, click on the value or values that you want to remove.</p> <p>You can use the Shift or Ctrl/Command key to select multiple values.</p>	
<p>Step 2: Once your values are selected, click on the Remove arrow icon ().</p>	

Processing steps	Screen shots
<p>Step 3: The values that you remove now appear in the Available column.</p> <p>Click OK if you are done setting up this filter.</p>	

Processing steps	Screen shots
<p>Removing All Values from Selected Column</p> <p>Step 1: To remove all values from the Selected column, click the Remove All arrow icon (⇐).</p>	

<p>Step 2: The Selected column is now empty.</p> <p>Click OK if you are done setting up this filter.</p>	
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Processing steps	Screen shots																																																																																																																																																																																																																																										
<p>Clearing Your Filters</p> <p>There are two options to clear all of your filters: clear your customization and the reset button.</p> <p>Clear My Customization This option automatically removes your filters/customizations and applies the default settings to the report.</p> <p>Step 1: To clear out your current filter criteria, click the Page Options icon ().</p>																																																																																																																																																																																																																																											
<p>Step 2: Select Clear My Customization.</p>																																																																																																																																																																																																																																											
<p>Step 3: All of your filter criteria is automatically removed and your results are returned to the default for that Page.</p>	 <p>Course Grade Distribution Report-College Summary</p> <p>Term Desc: Spring 2016</p> <table border="1"> <thead> <tr> <th>GPA</th> <th>Enroll Count</th> <th>Academic Group</th> <th>A+</th> <th>A</th> <th>B+</th> <th>B</th> <th>C+</th> <th>C</th> <th>D+</th> <th>D</th> <th>F</th> <th>CR</th> <th>NC</th> <th>W</th> <th>WU</th> <th>AU</th> <th>I</th> <th>OTHR</th> <th>RD</th> </tr> </thead> <tbody> <tr> <td>3.42</td> <td>11103</td> <td>15-ASBA</td> <td>8.3</td> <td>32.0</td> <td>14.5</td> <td>9.1</td> <td>9.7</td> <td>4.5</td> <td>2.5</td> <td>2.8</td> <td>1.0</td> <td>0.4</td> <td>0.5</td> <td>0.2</td> <td>1.5</td> <td>11.4</td> <td>0.1</td> <td>0.5</td> <td>0.0</td> <td>0.5</td> <td>0.1</td> <td>0.0</td> </tr> <tr> <td>3.01</td> <td>10958</td> <td>32-SSCI</td> <td>5.2</td> <td>19.6</td> <td>12.6</td> <td>10.4</td> <td>15.0</td> <td>8.0</td> <td>5.3</td> <td>6.8</td> <td>2.4</td> <td>1.2</td> <td>1.7</td> <td>0.6</td> <td>3.5</td> <td>4.6</td> <td>0.5</td> <td>0.9</td> <td>1.0</td> <td>0.0</td> <td>0.4</td> <td>0.1</td> <td>0.0</td> </tr> <tr> <td>2.92</td> <td>5600</td> <td>40-BUS</td> <td>3.1</td> <td>15.9</td> <td>13.1</td> <td>11.1</td> <td>15.7</td> <td>9.6</td> <td>7.0</td> <td>10.8</td> <td>2.8</td> <td>1.0</td> <td>1.9</td> <td>0.6</td> <td>2.9</td> <td>3.3</td> <td>0.2</td> <td>0.6</td> <td>0.4</td> <td></td> <td>0.1</td> <td></td> <td></td> </tr> <tr> <td>3.19</td> <td>11570</td> <td>48-H&A</td> <td>5.2</td> <td>24.5</td> <td>15.9</td> <td>12.0</td> <td>13.7</td> <td>7.4</td> <td>4.7</td> <td>4.6</td> <td>1.6</td> <td>0.5</td> <td>0.9</td> <td>0.2</td> <td>1.8</td> <td>3.7</td> <td>0.5</td> <td>0.8</td> <td>1.6</td> <td>0.0</td> <td>0.4</td> <td>0.0</td> <td>0.0</td> </tr> <tr> <td>3.40</td> <td>2405</td> <td>50-EDUC</td> <td>9.4</td> <td>35.4</td> <td>10.3</td> <td>6.0</td> <td>9.9</td> <td>5.0</td> <td>2.6</td> <td>3.5</td> <td>1.5</td> <td>0.5</td> <td>0.9</td> <td>0.3</td> <td>2.0</td> <td>10.5</td> <td>0.1</td> <td>0.9</td> <td>0.4</td> <td></td> <td>0.7</td> <td>0.0</td> </tr> <tr> <td>3.15</td> <td>6579</td> <td>52-ENGR</td> <td>3.8</td> <td>20.5</td> <td>14.6</td> <td>12.6</td> <td>17.0</td> <td>6.8</td> <td>4.2</td> <td>5.7</td> <td>2.0</td> <td>0.6</td> <td>1.4</td> <td>0.3</td> <td>1.7</td> <td>7.0</td> <td>0.3</td> <td>0.6</td> <td>0.5</td> <td>0.0</td> <td>0.2</td> <td>0.2</td> <td>0.0</td> </tr> <tr> <td>2.70</td> <td>10275</td> <td>75-SCI</td> <td>3.2</td> <td>13.0</td> <td>8.1</td> <td>8.4</td> <td>13.2</td> <td>7.5</td> <td>6.6</td> <td>9.8</td> <td>3.4</td> <td>1.5</td> <td>2.5</td> <td>0.8</td> <td>4.4</td> <td>14.3</td> <td>1.3</td> <td>0.7</td> <td>1.0</td> <td>0.0</td> <td>0.2</td> <td>0.2</td> <td>0.0</td> </tr> <tr> <td>2.90</td> <td>237</td> <td>98-UGS</td> <td>2.3</td> <td>4.0</td> <td>5.6</td> <td>4.0</td> <td>3.0</td> <td>2.0</td> <td>3.3</td> <td>5.0</td> <td>2.3</td> <td></td> <td>0.3</td> <td>0.7</td> <td>65.3</td> <td>1.0</td> <td>1.0</td> <td>0.3</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4.00</td> <td>258</td> <td>99-UNIV</td> <td>22.8</td> <td>38.1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>38.6</td> <td>0.2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.2</td> </tr> </tbody> </table> <p>Term Desc is equal to Spring 2016 and SISU College Descr is equal to (All Column Values) and Academic Group Code is not equal to / is not in ERES, EXCRS, EXED, CST and Residency Requirement Indicator is equal to / is in Y</p> <p>Refresh Print Export</p>	GPA	Enroll Count	Academic Group	A+	A	B+	B	C+	C	D+	D	F	CR	NC	W	WU	AU	I	OTHR	RD	3.42	11103	15-ASBA	8.3	32.0	14.5	9.1	9.7	4.5	2.5	2.8	1.0	0.4	0.5	0.2	1.5	11.4	0.1	0.5	0.0	0.5	0.1	0.0	3.01	10958	32-SSCI	5.2	19.6	12.6	10.4	15.0	8.0	5.3	6.8	2.4	1.2	1.7	0.6	3.5	4.6	0.5	0.9	1.0	0.0	0.4	0.1	0.0	2.92	5600	40-BUS	3.1	15.9	13.1	11.1	15.7	9.6	7.0	10.8	2.8	1.0	1.9	0.6	2.9	3.3	0.2	0.6	0.4		0.1			3.19	11570	48-H&A	5.2	24.5	15.9	12.0	13.7	7.4	4.7	4.6	1.6	0.5	0.9	0.2	1.8	3.7	0.5	0.8	1.6	0.0	0.4	0.0	0.0	3.40	2405	50-EDUC	9.4	35.4	10.3	6.0	9.9	5.0	2.6	3.5	1.5	0.5	0.9	0.3	2.0	10.5	0.1	0.9	0.4		0.7	0.0	3.15	6579	52-ENGR	3.8	20.5	14.6	12.6	17.0	6.8	4.2	5.7	2.0	0.6	1.4	0.3	1.7	7.0	0.3	0.6	0.5	0.0	0.2	0.2	0.0	2.70	10275	75-SCI	3.2	13.0	8.1	8.4	13.2	7.5	6.6	9.8	3.4	1.5	2.5	0.8	4.4	14.3	1.3	0.7	1.0	0.0	0.2	0.2	0.0	2.90	237	98-UGS	2.3	4.0	5.6	4.0	3.0	2.0	3.3	5.0	2.3		0.3	0.7	65.3	1.0	1.0	0.3						4.00	258	99-UNIV	22.8	38.1									38.6	0.2									0.2
GPA	Enroll Count	Academic Group	A+	A	B+	B	C+	C	D+	D	F	CR	NC	W	WU	AU	I	OTHR	RD																																																																																																																																																																																																																								
3.42	11103	15-ASBA	8.3	32.0	14.5	9.1	9.7	4.5	2.5	2.8	1.0	0.4	0.5	0.2	1.5	11.4	0.1	0.5	0.0	0.5	0.1	0.0																																																																																																																																																																																																																					
3.01	10958	32-SSCI	5.2	19.6	12.6	10.4	15.0	8.0	5.3	6.8	2.4	1.2	1.7	0.6	3.5	4.6	0.5	0.9	1.0	0.0	0.4	0.1	0.0																																																																																																																																																																																																																				
2.92	5600	40-BUS	3.1	15.9	13.1	11.1	15.7	9.6	7.0	10.8	2.8	1.0	1.9	0.6	2.9	3.3	0.2	0.6	0.4		0.1																																																																																																																																																																																																																						
3.19	11570	48-H&A	5.2	24.5	15.9	12.0	13.7	7.4	4.7	4.6	1.6	0.5	0.9	0.2	1.8	3.7	0.5	0.8	1.6	0.0	0.4	0.0	0.0																																																																																																																																																																																																																				
3.40	2405	50-EDUC	9.4	35.4	10.3	6.0	9.9	5.0	2.6	3.5	1.5	0.5	0.9	0.3	2.0	10.5	0.1	0.9	0.4		0.7	0.0																																																																																																																																																																																																																					
3.15	6579	52-ENGR	3.8	20.5	14.6	12.6	17.0	6.8	4.2	5.7	2.0	0.6	1.4	0.3	1.7	7.0	0.3	0.6	0.5	0.0	0.2	0.2	0.0																																																																																																																																																																																																																				
2.70	10275	75-SCI	3.2	13.0	8.1	8.4	13.2	7.5	6.6	9.8	3.4	1.5	2.5	0.8	4.4	14.3	1.3	0.7	1.0	0.0	0.2	0.2	0.0																																																																																																																																																																																																																				
2.90	237	98-UGS	2.3	4.0	5.6	4.0	3.0	2.0	3.3	5.0	2.3		0.3	0.7	65.3	1.0	1.0	0.3																																																																																																																																																																																																																									
4.00	258	99-UNIV	22.8	38.1									38.6	0.2									0.2																																																																																																																																																																																																																				

Processing steps	Screen shots
<p>Reset</p> <p>Reset allows you to go back to the last settings you applied or to the default settings for the report. However, you must click Apply for these changes to take effect.</p> <p>Step 1: Click Reset.</p>	
<p>Step 2: Choose the type of reset you wish to perform:</p> <ul style="list-style-type: none"> • Reset to last applied values: resets to the last filter that you applied. • Reset to default values: resets to the default settings for the report. • Clear all: clears all filters on the report. 	
<p>Step 3: Click Apply to apply the changes.</p> <p> <i>The filters will have altered to show you what filters will be applied when you click Apply.</i></p>	