INSTRUCTOR

Lieutenant Eric Sills
Bureau of Field Operations, Southern Division
San Jose Police Department (408) 277-4728 (Message Phone)
Email: eric.sills@sanjoseca.gov

REQUIRED TEXT


COURSE OBJECTIVES

This course will provide an introduction to both criminal and private investigations. Students will first learn about the evolution of policing and then learn about the procedures involved in conducting investigations for crimes against persons and property. They will then learn the step by step process of any investigation, beginning with the preliminary investigation, the collection and processing of evidence, and the identification, interviewing and arresting of suspects.

CLASS SCHEDULE

The class will meet each Friday from 12:00 PM until 2:45 PM. The lecture and reading assignments are tentative pending class discussion, guest speakers and overall pace of the class. (See reverse side for class schedule)

GRADING

Students will be graded on a **100 point system**. (100-90 points = A, 80-89 points = B, 70-79 points = C), The points will be awarded according to the following guidelines:

1. One **midterm exam**, Friday, October 8 @ 12:00 PM. which will be worth **30 points**.
2. One **final exam**, Friday, December 3 @ 12:00 PM which will be worth **30 points**.
3. One **oral presentation** which will be worth **30 points**.
   - 10-15 minutes on any related topic of private or criminal investigation.
   - Students must prepare an outline and bibliography for me which must be turned in the day of the presentation.
   - Prepare one multiple choice question (on a separate piece of paper) from your presentation which I may use on either the midterm or final exam.
4. **Class participation** which will be worth **10 points**.
# Tentative Class Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
</table>
| Aug. 27 | Course Introduction  
                Historical Background  
                What is an Investigation (Chps. 1-2) |
| Sept. 3 | Who Conducts Investigations  
                Characteristics of a Good Invest.  
                How Investigations are Initiated (Chps. 3-5) |
| Sept. 10 | The Preliminary Investigation  
                Jurisdictional Issues  
                Crime Scene Examination  
                Investigative Photography (Chapters 6-8) |
| Sept. 17 | Crime Scene Sketches  
                Searches in General  
                Crime Scene Searches (Chp. 8 and Chp. 20) |
| Sept. 24 | Guest Speaker  
                Sgt. Wiley  
                SJPD Homicide / Crime Scene |
| Oct. 1  | Interviewing and Interrogation  
                Locating and Interviewing Wit.  
                Interrogating Suspects (Chap. 10 and Chap. 14) |
| Oct. 8  | MIDTERM EXAM |
| Oct. 15 | Identifying and Arresting Suspects (Instructor’s Notes) |
| Oct. 22 | Guest Speaker  
                Officer Gil Zamora, SJPD Artist |
| Oct. 29 | Collecting and Preserving Evidence (Chap. 20 and Chap. 12) |
| Nov. 5  | Types of Evidence  
                The Laboratory (Chap. 12 & Chp. 13) |
| Nov. 12 | Sexual Assault  
                Typology of Rapists  
                Class Exercise |
| Nov. 19 | Homicide (Instructor’s Notes) |
| Nov. 26 | THANKSGIVING  
                NO CLASS |
| Dec. 3  | FINAL EXAM |