

San José State University
CASA/ Kinesiology
Kin 193, Organization & Administration of Athletic Training
Fall 2018

Instructor:	Henry Pai, MA, ATC, CATC
Office Location:	SPX 156
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Office Hours:	W 9:30-11:20am or by appointment
Class Days/Time:	F 8:30am-10:20am
Classroom:	YUH 128
Prerequisites:	KIN 70; KIN 188

Course Description

Theoretical and practical information concerning the organizational and administration of a modern athletic training room, including: managerial styles, personnel, facilities/equipment management, budget, medical records, insurance issues, and other current topics in athletic training.

Program Learning Outcomes (PLO)

At the end of a Bachelor of Science degree program in the Department of Kinesiology students should be able:

1. Students will be able to explain, identify, and/or demonstrate the theoretical and/or scientific principles that can be used to address issues or problems in the sub-disciplines in kinesiology.
2. Students will be able to effectively communicate in writing (clear, concise and coherent) on topics in kinesiology.
3. Students will be able to effectively communicate through an oral presentation (clear, concise and coherent) on topics in kinesiology.
4. Students will be able to utilize their experiences across a variety of health related and skill-based activities to inform their scholarship and practice in the sub disciplines in kinesiology.

5. Students will be able to identify and analyze social justice and equity issues related to kinesiology for diverse populations.

Course Goals and Student Learning Objectives

Following completion of this course, the students will understand and apply:

- Theoretical and practical information associated with the organization and administration of a modern athletic training program
- Matters of personnel management, relating to the operation of an athletic training program
- Principles of facilities and equipment management in the operation of an athletic training facility, taking into consideration diverse populations
- Various documentation procedures, insurance aspects, ethical standards, medical records, and medico-legal implications associated with the overseeing of a modern athletic training program.
- Development and administration of a pre-participation physical exam.
- Budgetary process and administration of an athletic training budget.

Required Texts/Readings

Textbook

Ray, R. (2011). *Management Strategies in Athletic Training*: Boston: WCB/McGraw-Hill. (4th edition)

Other Readings

Check Canvas regularly for other reading assignments.

Library Liaison

Adriana Poo: adriana.poo@sjsu.edu

Phone: (408) 808-2019

For information regarding **University Policies** and other relevant course information please refer to: <http://www.sjsu.edu/gup/syllabusinfo/>

Canvas

Course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on Canvas learning management system course website. You are responsible for regularly checking with the messaging system through MySJSU (or other communication system as indicated by the instructor) to learn of any updates.

Grading Policy

LETTER GRADE PERCENTAGE RANGE

A+ > 97
A 93-96
A- 90-92
B+ 87-89
B 83-86
B- 80-82
C+ 77-79
C 73-76
C- 70-72
D+ 67-69
D 63-66
D- 60-62
F < 59

Grading Plan

1. Cover letter and resume assignment – 20%
2. Budgeting assignment – 20%
3. Informative Topic Presentation – 20%
4. Midterm exam – 20%
5. Final Exam – 20%

KIN 193 Organization & Administration of Athletic Training Lecture Schedule Fall 2017

Table 1 Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	8/24	Course introduction and review of syllabus and introductions to assignments. Chapter 1
2	8/31	Ray Chapter 2 Review Resume and Cover Letter assignment
3	9/7	Ray Chapter 3, Discuss partner presentations
4	9/14	Ray Chapter 4, Sign up for Partner presentations,
5	9/21	Ray Chapter 5, Resume and cover letter due

Week	Date	Topics, Readings, Assignments, Deadlines
6	9/28	Ray Chapter 6
7	10/5	Ray Chapter 7, Supply Bid Assignment
8	10/12	Mid-term
9	10/19	Ray Chapter 8
10	10/26	Ray Chapter 9 Partner Presentations Begin
11	11/2	Ray Chapter 10 Partner Presentations
12	11/9	Guest Speaker – TBD
13	11/16	Guest Speaker - TBD
14	11/23	NO CLASS - THANKSGIVING BREAK
15	11/30	Guest Speaker - TBD Final Presentations
16	12/7	Class Wrap Up
Final Exam	TBD	