

*San José State University*



**Mc  
Nair SCHOLARS  
PROGRAM  
APPLICATION**

*McNair Scholars Program  
ASPIRE Program  
One Washington Square  
San José, CA 95192-0127*

*For more information, please contact:*

**McNair Program Office: 408-924-2540**

**Maria E. Cruz, PhD  
Director  
[maria.cruz@sjsu.edu](mailto:maria.cruz@sjsu.edu)**

**Marissa J. Smith, PhD  
Research Coordinator  
[marissa.smith@sjsu.edu](mailto:marissa.smith@sjsu.edu)**

*Statement of Confidentiality: The information requested in this application is for the purpose of determining the applicant's eligibility for the McNair Scholars Program. Information received is treated confidentially.*

**APPLICANT INFORMATION**

**Name** \_\_\_\_\_  
*Last First Middle*

**Local Mailing Address** \_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City/State Zip Code*

**Cell Phone ( ) Telephone ( )**

**Permanent Mailing Address** \_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City/State Zip Code*

**Email Address #1:** \_\_\_\_\_

**Email Address #2:** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Gender:**  *Male*  *Female*  
*Day Month Year*

**Social Security Number** \_\_\_\_\_ **Student ID Number** \_\_\_\_\_

*Your Social Security number will be used to track your progress for a minimum of ten years post-graduation for the Federal Department of Education Annual Performance Reports.*

**Citizenship:**  *Citizen*  *Permanent Resident*  
*(If you are a Permanent Resident or a Citizen who was born outside of the United States, please provide a copy of USCIS Documentation.)*

**Ethnic Heritage:**  *African American*  *Asian (please specify)*  
 *Chicano/Mexican American* \_\_\_\_\_  
 *Native American*  *Latino*  
 *White*  *Other* \_\_\_\_\_  
 *Mixed Heritage (please specify)* \_\_\_\_\_

**How did you hear about the McNair Scholars Program?** \_\_\_\_\_

**FAMILY INFORMATION**

*For financial aid purposes, are you considered dependent or independent?*

*If **dependent**, complete **Section A**.*

*If **independent** complete **Section B**.*

<p><b>Section A (Dependent)</b>                  What is the size of your parent’s household, including yourself? _____</p> <p>Did your parent(s) file a federal income tax return year?  <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, what was their taxable income for the previous year?                  (Line 43 on the IRS form 1040, line 27 on the IRS form 1040A, line 6 on IRS form 1040EZ)                  \$ _____</p> <p>If no, place a “0” on the line for taxable income.</p>	<p><b>Section B (Independent)</b>                  What is the size of your household, including yourself spouse and/or other dependents? _____</p> <p>Did you file a federal income tax return for the previous year?  <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, what was your taxable income for the previous year?                  (Line 43 on the IRS form 1040, line 27 on the IRS form 1040A, line 6 on IRS form 1040EZ)                  \$ _____</p> <p>If no, place a “0” on the line for taxable income.</p>
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**Please attach a copy of your most recent FAFSA Student Aid Report (SAR). Please be prepared to provide a photocopy of previous year federal income tax forms for documentation, if needed.**

*Educational Attainment of Mother:*

*Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16*

*College Degree earned, if any:    Bachelor    Masters    Doctorate*

*Educational Attainment of Father:*

*Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16*

*College Degree earned, if any:    Bachelor    Masters    Doctorate*

*Before the age of 18 with whom did you regularly reside and receive support from?*

Mother only    Father Only    Both

Other \_\_\_\_\_

*First College Entry Date (Community College or University)?* \_\_\_\_\_

*Anticipated number of units completed after Spring?* \_\_\_\_\_

*Projected graduation date?* \_\_\_\_\_ *Major:* \_\_\_\_\_

*Current SJSU GPA:* \_\_\_\_\_ *GPA in your Major:* \_\_\_\_\_

*If you do not have a SJSU GPA, enter your transfer GPA:* \_\_\_\_\_

*A copy of your Spring Grade Report must be submitted in order to verify your SJSUGPA after the Spring semester.*

*What is your projected date of entrance into graduate school?* \_\_\_\_\_

*In what field do you plan to obtain a doctoral degree?* \_\_\_\_\_

**RESEARCH/ADDITIONAL EXPERIENCE**

*Please provide any supplemental information you wish to have considered:*

*Describe your research experience, if any, including dates and advisor/primary investigator.*

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*1) List any Academic honors you have received at the college level.*

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**RESEARCH INTEREST**

*Please state your research interest or question that will be the basis of your McNair Project:*

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*Provide the names of two San José State Faculty Members who you feel would be ideal mentors for the research project provided above.*

Mentor #1: \_\_\_\_\_  I have already discussed this project with this professor.

Mentor #2: \_\_\_\_\_  I have already discussed this project with this professor.

**LETTERS OF RECOMMENDATION**

*Two letters of recommendation from faculty members are required (see Recommendation Form). Your recommendations should address how your academic preparation and interests make you well suited for the program. If you are unable to obtain both letters from faculty you may submit one letter from a graduate school instructor, or someone who can comment on your academic performance and research potential. Keep in mind that this is a very important part of the application.*

1) Recommender's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone (     ) \_\_\_\_\_ Email \_\_\_\_\_

2) Recommender's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone (     ) \_\_\_\_\_ Email \_\_\_\_\_

**CONTACT INFORMATION**

*Please provide the names and permanent addresses of three people who will know how to reach you in the future (e.g. grandparents or other relatives).*

**Name of Relative/Permanent Contact:** \_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City* *State* *Zip Code*

**Telephone ( )** \_\_\_\_\_ **Email or Cell ( )** \_\_\_\_\_  
.....

**Name of Relative/Permanent Contact:** \_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City* *State* *Zip Code*

**Telephone ( )** \_\_\_\_\_ **Email or Cell ( )** \_\_\_\_\_  
.....

**Name of Relative/Permanent Contact:** \_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City* *State* *Zip Code*

**Telephone ( )** \_\_\_\_\_ **Email or Cell ( )** \_\_\_\_\_  
.....

**PERSONAL STATEMENT**

*The selection committee will pay close attention to your personal statement. This statement should be no more than 600 words and focus on your academic and career objectives. The committee would like to know about your research and career interests and why you feel obtaining a doctorate is essential in pursuing those interests. You should also address how the McNair Scholars Program will help to reach your academic goals. Please attach a typed copy of your personal statement to your application.*

**I, \_\_\_\_\_ ID number \_\_\_\_\_, authorize the McNair Scholars Program to access my personally identifiable information such as my name, social security number, and grades, enrollment, in connection with the review of my application to the program and my progress in the McNair Program and graduate education.**

*My signature below indicates that, to the best of my knowledge the information on this application is true, complete and accurate.*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## APPLICATIONS INSTRUCTIONS/CHECKLIST

The McNair Scholars Program is a federally-funded TRIO program. All participants must meet specific eligibility criteria as determined by the U.S. Department of Education. Eligibility must be established proper to selection. In order to be considered for admission to the McNair Scholars Program, a complete application packet must be submitted. A complete application packet includes:

1) **APPLICANT INFORMATION.** Please provide all appropriate information requested on the form. This information is very important for the purpose of determining your eligibility for the McNair Scholars Program according to federal guidelines.

2) **SUPPORTING DOCUMENTS.** Please include all the following documentation with your Application:

- **Transcript(s):** Official transcript from San José State University as well as official transcript(s) from your previous institution(s) if attended.
- **Family Income Verification:** Documentation of family income is required for the purpose of determining your eligibility for the McNair Scholars Program. Proof of family income must be submitted with this application packet. Your family income may be verified with a signed copy of your and/or your parents' most recent federal income tax forms.
- **Personal Statement:** Your personal statement is very important to the selection process. The personal statement should be 2-4 pages in length, typed, double-spaced, and include page numbers.
- **Research Experience Statement:** Describe any previous research experience or honors you have received to date.
- **The Recommendations:** Two recommendations are required and should be from SJSU professors or a professor from your transferred institution. Recommendations should be returned to you, in signed and sealed envelopes. A third letter may be from an employer, counselor, advisor, or another individual who can attest to your academic or work potential, or your personal attributes. Professors can send letters to:

McNair Scholars Program  
One Washington Square  
San José, CA 95192-0127

- **Resume or CV:** optional

Applications will be screened. A personal interview is required of all semi-finalists. Semi-finalists will be contacted to schedule an interview.

**APPLICATION SUBMISSION:** Drop off completed application packets to McNair Scholars Program; located in the Student Services Center (take the right ramp and turn right)



*Dare to make a difference  
In higher education,  
We'll help you get there  
One step at a time*

A message about McNair Scholars and their Mentors

The goal of the faculty mentored Summer Research Program is to provide McNair Scholars introduction to systematic research and practical understanding of academic scholarship. The faculty/mentor relationship will also provide Scholars an introduction to the academic community and university life. The terms of the Research Contract are designed to ensure that Scholars and Faculty Mentors will derive the full benefit of the research internship.

The McNair Scholar agrees to attend both Spring and Fall Seminars on research and graduate school information and complete 30 hours per week of research and related activities during the eight-week summer program. The final paper or project is due December 15<sup>th</sup> following the summer of research.

The Faculty Research Mentor agrees to direct the Scholar's research project throughout the initial spring seminar series through the 6-8 week summer period until completion at the end of research paper the following fall semester. Student contact may be in-person, written or electronic. Faculty Mentors should plan to meet personally with Scholars at least twice a week during the summer research program. If a student or Faculty Mentor is abroad, there must be e-mail or phone communication.

The Faculty Research Mentor will collaborate with his/her Scholar regarding the content and methodology of the research project. Through the course of summer, a written plan, designed by the Mentor and Scholar, must be submitted to the McNair Scholars Program. The plan should include:

- ❖ .... description of the study
- ❖ .... sources and methods for the review of the literature
- ❖ .... hypotheses or research questions and,
- ❖ .... description of the methodology to be used in the study
- ❖ .... timeline for completion of the study

The McNair Scholar will be responsible for completing all research-related activities and for submitting all assignments on time. Moreover, the Faculty Mentor must help edit their Scholars personal statements and research paper. Lastly, the Faculty Research Mentor or McNair Scholar will notify McNair Program personnel of any difficulties or impediments encountered during the summer research program.

## McNair Scholars Program Recommendation Form

When completed, return the form to applicant in a sealed envelope with your signature on the seal or directly to the McNair Program at extended zip 0127. If you have any questions, please contact the McNair Scholars Program, 408-924-2540.

This section is to be completed by the applicant. Please print or type.

**Applicant Name** \_\_\_\_\_  
Last First Middle  
**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_  
**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_  
**Graduate Discipline or Interest** \_\_\_\_\_

*OPTIONAL: (This waiver is not required as a condition for admission to or receipt of any other services and benefits from the McNair Scholars Program.) All rights of access to this letter of recommendation conferred by the Family Educational Rights and Privacy Act of 1974 (P.L. 93-380) as amended, or otherwise, are hereby voluntarily waived.*

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

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**To the Recommender:**

Rate the applicant in each attribute/skill listed with 5 being very high and 1 being very low.

Attributes/Skills	5	4	3	2	1	No Basis to Judge
Analytic skills						
Oral communication skills						
Written communication skills						
Ability to work independently						
Ability to work with others						
Potential for graduate school						
Dependability						

The Student named above is applying for the McNair Scholars Program at San José State University. The program is designed to prepare selected undergraduates for graduate study. The students spend time developing research skills and work on a summer research project conducted under the mentorship of a faculty member. **IN A SEPARATE LETTER HELP US ACCESS THE PROMISE AND MOTIVATION OF THIS STUDENT BY ADDRESSING THE FOLLOWING QUESTIONS:**

- 1) In what capacity have you known this student and for how long?
- 2) Please estimate his/her potential as a graduate student.
- 3) What are the applicant's greatest strengths and weaknesses with regards to academics, research ability or other characteristics relevant to academic success?
- 4) Provide any additional comments or assessment of the applicant.

Recommendation concerning selection for the program (please check one):

- I recommend this applicant with confidence.
- I recommend this applicant.
- I do not recommend the applicant.

**Evaluator's Name (Print or Type)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Position/Title and Department** \_\_\_\_\_

**Evaluator's Signature** \_\_\_\_\_



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This section is to be completed by the applicant. Please print or type.

**Applicant Name** \_\_\_\_\_

\_\_\_\_\_ *Last* \_\_\_\_\_ *First* \_\_\_\_\_ *Middle*  
**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

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**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

### To the Recommender:

*Rate the applicant in each attribute/skill listed with 5 being very high and 1 being very low.*

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 *I recommend this applicant.*  
 *I do not recommend the applicant.*

**Evaluator's Name (Print or Type)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Position/Title and Department** \_\_\_\_\_

**Evaluator's Signature** \_\_\_\_\_