Graduate students enrolled in Project/Thesis courses are expected to meet with their study committee chairs a minimum of four (4) periods during each semester, preferably, on a monthly basis and at least one meeting with each committee member. Please be sure to take this sheet to your meetings with your study Committee Chair and Members and request acknowledgement.

Date: ________ Time: ________ Committee Chair Signature: ________________________________

Date: ________ Time: ________ Committee Chair Signature: ________________________________

Date: ________ Time: ________ Committee Chair Signature: ________________________________

Date: ________ Time: ________ Committee Chair Signature: ________________________________

Date: ________ Time: ________ Committee Chair Signature: ________________________________

Date written draft report received by the Committee Chair: ________________ Date: ______

Students are expected to give this sheet to the Committee Chair on their presentation day.

Student Name: ________________________________