San José State University  
School of Music and Dance  
MUS 51 & 151, University Chorale, Spring 2016

Contact Information

Instructor: Dr. Jeffrey Benson
Office Location: Music 262
Telephone: (408) 924-4645
Email: jeffrey.benson@sjsu.edu
Office Hours: Tuesday 12:30-1:30pm; Thursday 12:30-1:30pm
Class Days/Time: Monday, Wednesday 3:30pm-4:20pm (Men’s Glee, Sec. 02)  
Tuesday, Thursday 3:30pm-4:20pm (Women’s Glee, Sec. 01)
Classroom: Music 182

Course Description
Rehearsal and performance of choral masterpieces and music with wide popular appeal.  
Students involved in the University Chorale will participate in either the SJSU Women’s or Men’s Glee Club and will have the opportunity to study and perform high quality choral literature.

Course Learning Outcomes (CLO)
Upon successful completion of this course, students will be able to:

CLO 1 Perform the music studied with correct rhythms, pitches and dynamics in public performances.
CLO 2 Gain an awareness of their part within the fabric of the whole ensemble.
CLO 3 Demonstrate expressive use of the voice while employing healthy singing technique.
CLO 4 Understand and participate in the development of choral sound.
CLO 5 Sing a wide variety of choral literature.
CLO 6 Demonstrate an increased scope as a musician.
CLO 7 Demonstrate professional standards of stage presence and concert etiquette during public performances.
Required Texts/Readings

Music
Scores will be provided to the student and must be returned to the librarian after each concert. Failure to return music will result in the holding of grades. Students will be held financially responsible for replacing lost or damaged scores. Students should be prepared to purchase one or two scores of major works during the semester.

Other equipment / material requirements
Pencil
Black three-ring binder (1”) with a flat finish

Concert Attire:
Students are responsible for obtaining an all-black outfit. Women will wear black closed toe dress shoes with black hose. Hair should be kept away from the face. Men will wear black dress slacks, black shoes, black socks.

Classroom Protocol

Participation: All choral rehearsals are mandatory. The only excused absences are conflicts that are outside of the control of the student (e.g. illness, death in the immediate family). All excused absences must be documented the day of the occurrence by emailing the instructor and/or calling the choral office. If this process is not completed, the absence will be counted as an unexcused absence. Unexcused absences are conflicts that are within the control of the student. Each unexcused absence will be considered in the semester evaluation.

Participation at all performances is mandatory. Failure to participate in a concert performance will result in no credit for the course.

Dress Rehearsals: Participation in the entire dress rehearsal before a concert is mandatory. Students may not perform in the concert if they fail to attend the entire dress rehearsal; thus resulting in no credit for the semester.

Tardiness: You are expected to be in your seat with materials before 3:30pm. Any person entering after 3:30pm is tardy. Three unexcused tardies will carry the weight of one unexcused absence.

Cell phones and electronic devices must be turned off during rehearsal and concerts.

Course Requirements and Assignments
SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found at http://www.sjsu.edu/senate/docs/S12-3.pdf.

Grading Policy
The University Chorale exists to provide opportunities to learn about and experience a variety of music styles, to work together with peers to obtain excellence of performance and to sing with other musicians who share an interest in choral music. The following criteria determine your grade as well as the success of the ensemble:
A. Participation 60%
1. Positive participation factors into your grade.
2. **Failure to attend a performance and/or dress rehearsal will result in a failing grade for the semester.**
3. Grades will be based upon satisfactory performance of ensemble music within the rehearsal. Punctuality and regular attendance are mandatory. Unexcused absences may be cause for removal from the ensemble.

B. Preparation 40%
1. Music and pencil are required at each rehearsal.
2. Students will be asked to practice outside of class as well and should always show up prepared.

**Grading Scale:**

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<thead>
<tr>
<th>Score</th>
<th>Grade</th>
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<tbody>
<tr>
<td>100-90</td>
<td>A</td>
</tr>
<tr>
<td>89-80</td>
<td>B</td>
</tr>
<tr>
<td>79-70</td>
<td>C</td>
</tr>
<tr>
<td>69-60</td>
<td>D</td>
</tr>
<tr>
<td>59-below</td>
<td>F</td>
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**University Policies**

**General Expectations, Rights and Responsibilities of the Student**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU’s policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. See **University Policy S90-5** at http://www.sjsu.edu/senate/docs/S90-5.pdf. More detailed information on a variety of related topics is available in the **SJSU catalog**, at http://info.sjsu.edu/web-dbgen/narr/catalog/rec-12234.12506.html. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

**Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester’s **Catalog Policies** section at http://info.sjsu.edu/static/catalog/policies.html. Add/drop deadlines can be found on the current academic year calendars document on the **Academic Calendars webpage** at http://www.sjsu.edu/provost/services/academic_calendars/. The **Late Drop Policy** is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the **Advising Hub** at http://www.sjsu.edu/advising/.

**Consent for Recording of Class and Public Sharing of Instructor Material**

**University Policy S12-7**, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor’s permission to record the course.

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or
video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material."

- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

**Academic integrity**

Your commitment as a student to learning is evidenced by your enrollment at San Jose State University. [http://www.sjsu.edu/senate/docs/S07-2.pdf](http://www.sjsu.edu/senate/docs/S07-2.pdf) requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The [Student Conduct and Ethical Development website](http://www.sjsu.edu/studentconduct/) is available at http://www.sjsu.edu/studentconduct/.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism (presenting the work of another as your own, or the use of another person’s ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include your assignment or any material you have submitted, or plan to submit for another class, please note that SJSU’s Academic Integrity Policy S07-2 requires approval of instructors.

**Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. [Presidential Directive 97-03](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the [Accessible Education Center](http://www.sjsu.edu/aec) to establish a record of their disability.

In 2013, the Disability Resource Center changed its name to be known as the Accessible Education Center, to incorporate a philosophy of accessible education for students with disabilities. The new name change reflects the broad scope of attention and support to SJSU students with disabilities and the University’s continued advocacy and commitment to increasing accessibility and inclusivity on campus.

**School of Music and Dance Policies and Procedures**

**Music Use Fee:**

Music majors and minors must pay a music equipment use fee of $30 each semester. The fee must be paid directly to the Cashier's Office, and you must bring the receipt to the Music Office before completing registration. Applied music instruction will not be authorized until this fee is paid. Music 10B students, or students enrolled in any sound recording course, must pay a fee of $22 each semester that they are enrolled in one or more of these classes. The fees are included in the student's bill, with other registration fees.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thur, January 28</td>
<td>First Rehearsal (Women’s Glee)</td>
<td>3:30-4:20pm</td>
<td>MUS 182</td>
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<tr>
<td>Mon, February 1</td>
<td>First Rehearsal (Men’s Glee)</td>
<td>3:30-4:20pm</td>
<td>MUS 182</td>
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<tr>
<td>Wed, April 27</td>
<td>SPRING CONCERT</td>
<td>7:30pm; 6:15pm call</td>
<td>Concert Hall</td>
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