Overview
This student guide demonstrates how to register and login to SJSU Open University as a new student.

1. Go to the Open University page (http://www.sjsu.edu/openuniversity/login).
2. On section for New Student, click on the Quick Admit button.

*Please note the Quick Admit button for Open University registration will not be available until registration opens. The button will be available on the first day of the Fall and Spring semester and on the first day of Open University or non-matriculated students registration for Summer and Winter Sessions.
The SJSU Open University Welcome page displays.

3. Click the **Continue** button.

The SJSU Open University Questionnaire page displays.

4. Select the radio buttons to answer the questions.

5. Click the **Continue** button.

Note: Depending on the answers given, one of three pages will display. See the following pages for details.
The SJSU Open University Paper Process page displays.

Note: If you receive this message, **stop**. You cannot register online. Follow the instructions provided on this page.
6. Click the **Sign In** button, if it displays.

**Note:** If you receive this message, **stop**. Continuing students can use the guide titled *Open University Registration for a Continuing Student*, found in the Students section of MySJSU.

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The **Login page** displays.

7. Enter your **SJSU ID** and **Password**.

8. Click the **Sign In** button.

**Note:** If you have difficulty logging in, contact the CMS Help Desk by email (cmshelp@sjsu.edu) with your full name and SJSU ID.
If you receive this notice, proceed with the steps below.

9. If you do not agree to the Privacy and Unit Limitation Policy, click I Do Not Wish to Continue with this activity and exit the page.

10. If you agree to Privacy and Unit Limitation Policy, click the I Have Read and Understand the Regulation on Privacy and Unit Limitations button.
11. Enter the information requested on the page.
12. Click the Continue button.
The Create User Profile page displays.

13. In the spaces provided, enter your **Password** and then **Confirm Password**.
14. Click the **Submit** button.
The Open University Application Successful page displays.

15. Click the **Sign In** button.
The MySJSU login page displays.

16. Enter your SJSU ID and Password.
17. Click the Sign In button.

The Student Center displays.

18. Click Enroll.

Note: For step-by-step directions on how to add a class, refer to the help tutorials located in the Students section of MySJSU.