

Parking Citation Initial Review

SAN JOSE STATE UNIVERSITY



Parking Services — One Washington Square, San José, CA 95192-0012

408-924-6557

Name: _____ Citation #: _____
Address: _____ Date of Citation: _____
City: _____ Phone: _____
State: _____ Zip Code: _____ Review # _____ Logged By _____ Date _____

SJSU Affiliation: Visitor Emeritus Vendor Faculty/Staff Student

Explain why you believe the citation should be dismissed. You can mail the completed form to: SJSU Parking Services, San Jose, CA 95192-0012 or bring it to the UPD/Parking Services Office located at; South 7th Street and E. San Salvador Street. A response should be mailed to you within 20 business days of the receipt of appeal. If the Initial Review is denied you will then have the right to request a personal or written Administrative Hearing Appeal. This must be done no later than 21 calendar days following the mailing of the Initial Review results. Instructions will be included with the first level results. The 2nd level hearing is held at an off campus location. If you have any questions regarding the appeal process please call, (408) 924-6557, during normal business hours. If the appeal is for No Valid Permit, the permit number is required in the appeal.

Permit # _____

For Office Use Only – do not write below

Reviewer's Signature: _____ Date: _____

DISMISSED	FILED AS A WARNING	APPEAL DENIED
Penalty Waived	Penalty Waived	Penalty Due \$
		Date Due: