

## Financial Petition Form

Section 1: Student Information	
Name:	SJSU ID#:
Street Address:	City, State, Zip:
Phone:	Email Address:
Semester:	Course(s) Dropped:

Section 2: Type of Request	
<input type="checkbox"/> Requesting Refund	<input type="checkbox"/> Requesting Reversal of Outstanding Charges

Generally, all accepted extenuating circumstances fall into one of the following seven categories:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>Administrative Error</li> <li>Military (Order from CO)</li> <li>Death of Immediate Family Member</li> <li>Divorce</li> </ul> | <ul style="list-style-type: none"> <li>Employment</li> <li>Natural Disaster</li> <li>Personal Health or Serious Family Illness</li> </ul> |
|---|---|

In all cases, a signed personal statement and supporting evidence/documentation will be required. Incomplete petitions will not be processed.

**NOTE: ALL DOCUMENTATION IS SUBJECT TO VERIFICATION**

Section 3: Written Explanation
<p>In the space provided below, please give a detailed explanation why you are requesting a refund past the deadline. If you require additional space, please use the reverse side of this petition.</p> <div style="border: 1px solid black; height: 250px; margin-top: 10px;"></div>

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_