There are a number of exercises assigned for most classes from the Foundations of Music Premium Website/CD-ROM. Unless otherwise directed by myself, each exercise must be repeated 15 times in test mode, and the accuracy of the exercises must be at least 90% for the homework to be considered complete. Once this is done, you must print out your record for the chapter, and turn this in to me at the next class.

- Before using the Website/CD-ROM, read the chapter from the text book on ‘Use of the Computer’.

- All homework is due at the next class after it was assigned. If you had difficulty with the homework assignment, and contacted me for help before it was due, you may turn it in at the following class ie. the second class after it was assigned.

- You must have achieved at least 90% for each exercise in the test mode. If you do not achieve this for the first time you test yourself, then repeat the test until you reach this percentage. There are practice exercises that you should do before you test yourself. The answers are always given if you get a particular question wrong, so you can try to work out from this what you did wrong, and you can always select the ‘Help’ option on the Website/CD-ROM. Please see me for help if you still do not understand how to do the exercises, but the exercises will not be considered complete unless you get at least 90% of the test correct, and you print out the record for this and turn it in to me when it is due.

- Do listen to the examples whenever it is possible – this will give you an aural impression of what it is that you are doing.

- In addition to the Website/CD-ROM exercises, you will also be assigned written exercises to be completed as homework and turned in.

- Remember that each drill and worksheet is worth 0.25 of the overall grade. No late homework will be accepted.

- You will be allowed twice during the semester to show me the homework electronically to me in class or email it to me on the day due. This is ONLY in case of emergency ie. your printer broke, you were sick but did not get a doctor’s note etc. You normally must print out the results and bring them to class when due. Do not use this opportunity unless you absolutely need to – there will be no more opportunities to get credit for work shown electronically or emailed to me beyond the 2 times unless you have a doctor’s note.