BUSINESS 160 – SECTION 14 FALL 2015 (TUESDAY)

SCHEDULE

Business 160 Fall 2015 Syllabus - Section 14 - Tuesdays 6-8:45 pm BBC 203
Office Hours: BT #564 Tuesdays 3-5:45 pm & ½ hour after class;
Email: royblitzer@sbcglobal.net;
Phone (650) 326-5489 anytime before 10:00 PM.

Reading & Activity Schedule:
Session
Corresponding Activity
Reading & Assignments

Session 1 August 25
Introduction Chapter 1
Administration ICE: Assumptions
ICW: Explain your Expectations of this class?
HW: Take MBTI

Session 2 September 1
Chapters 2, 5 & 6
ICW: Personality & Motivation Analysis
HW: Case Analysis Exercise (see handout)

Session 3 September 8
Chapters 3 & 4
ICE: Perception (Intro Exercises)
ICW: Attitude Adjustment Scale (p52) Essay
HW: Ch 6 Discussion Questions (p88)

Session 4 September 15
Exam 1 ~ Chapters 1-6
Due: Ch 6 Essay (Take-Home Exam Question)

Session 5 September 22
Chapters 7 & 8
ICE: Create Teams & Team Protocols (p101)

Session 6 September 29
Chapters 11, 12, & 13
ICE: Impromptu Presentations
GW: Conflict & Negotiation Agenda
HW: Write Leadership Poem
Session 7  **October 6**
Chapters 9 & 10
Due: Leadership Poem
ICE: Leadership – Decision-Making Discussion Essay
HW: Ch 8 Discussion Questions (p117)

Session 8  **October 13**
Exam 2 ~ Chapters 1-13
Due: Ch 8 Essay (Take-Home Exam Question)

Session 9  **October 20**
Read Chapters 14 & 15
HW: Org Chart & Job Descriptions

Session 10  **October 27**
Chapters 18 & 22
ICW: Personal v. Group Values Assessment
GW: Do you have an Ethical Culture?

Session 11  **November 3**
Chapters 19 & 21
GW: Group Goals Proposal

Session 12  **November 10**
Chapters 20 & Innovation Reading(s)
GW: Change & Innovation Strategy

Session 13  **November 17**
Chapters 16 & 17
GW: Performance & Training Evaluations

Session 14  **November 24**
Chapter 23
Group Presentations
ICW: Presentation Evaluation

Session 15  **December 1**
Group Presentations (con’t) Team Competition

Session 16  **December 8**
Final Review
Final Exam
December 15 Tuesday ~ 5:15-7:30 pm
Chapters 1-23