March 31, 1980

MEMO TO: Department Chairs
FROM: Gail Fullerton
SUBJECT: Faculty Development Questionnaire

In order for San Jose State University to improve the recruitment and retention of students, an increasingly important goal in these austere times, we need information about what various departments on campus are doing in this area. Moreover, we need to get a better picture both of what our student body is and what it is perceived to be. Based on your input, we will suggest some recommendations to the University Task Force on Student Recruitment and Retention.

Please complete the enclosed questionnaire by no later than April 15, and return to this office, TH 206.

Your cooperation in this project would be greatly appreciated.

GF:er Enclosure
San Jose State University
FACULTY DEVELOPMENT QUESTIONNAIRE  3/80
Sub-Task Force on Faculty Development
University Task Force on Student Recruitment and Retention

INSTRUCTIONS TO ACADEMIC DEPARTMENT CHAIRS:

Please complete this questionnaire by checking the correct response(s), and providing explanations where applicable. Return to the University President's Office, TH 206, by no later than April 15, 1980.

Thank you for your cooperation. Please attach additional pages, if necessary.

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SECTION I

1) How do students receive information about your department?  
(Check all that apply.)

_____ a. Campus Catalog
_____ b. Leaflets
_____ c. Recruitment Meetings
_____ d. From other students
_____ e. Other (Please explain.) ________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

2) What extra-curricular activities or mechanisms does your department make use of to promote interaction among students and between students and faculty? (Check all that apply.)

_____ a. Social Gather's
_____ b. Student Groups/Clubs
_____ c. Publications
_____ d. Other (Please explain.) ________________________________

________________________________________________________________________

________________________________________________________________________

3) How does your department contribute to the university's recruitment effort in high schools and community colleges? (Check all that apply.)

_____ a. Presentations
_____ b. Participation with Advisory Groups
_____ c. Other (Please explain.) ________________________________

________________________________________________________________________

________________________________________________________________________

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SECTION II

1) Has your department implemented some innovative, creative approaches to teaching and student-faculty interaction?

_____ a. Yes
_____ b. No

If Yes, Please explain: _____________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________
2) Does your department employ any part-time instructors?
   _____ a. Yes  What percentage? ________
   _____ b. No

3) Does your department have a sub-committee or an identifiable group
   responsible for faculty development?
   _____ a. Yes
   _____ b. No
   If yes, please explain their function:
   ___________________________________________________________________
   ___________________________________________________________________
   If no, please explain the reasons why:
   ___________________________________________________________________
   ___________________________________________________________________

4) Does your department have a program for orienting new faculty on policies
   and procedures of SJSU?
   _____ a. Yes
   _____ b. No
   If yes, please explain the process:
   ___________________________________________________________________
   ___________________________________________________________________

5) Are there any faculty members in your department who have singularly
   demonstrated exceptionally creative and innovative approaches in their
   teaching techniques?
   _____ a. Yes
   _____ b. No
   If yes, please describe these techniques:
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

SECTION III  1) What proportion of students in the University do you think work
part-time or full-time?
   _____ a. 10%  _____ f. 60%
   _____ b. 20%  _____ g. 70%
   _____ c. 30%  _____ h. 80%
   _____ d. 40%  _____ i. 90%
   _____ e. 50%  _____ j. 100%
2) What percentages of students at SJSU do you think are
   a. Chicano? ____________
   b. Black? ______________
   c. Asian? _____________

3) What do you believe the average income of the families of
   SJSU students is for one year?
   _____ a. Under $10,000
   _____ b. $10,000 — $14,999
   _____ c. $15,000 — $20,000
   _____ d. Over $20,000

4) Have you seen a decline or an improvement in reading skills over
   the past five years?
   _____ a. Improvement
   _____ b. Decline

5) Have you seen a decline or an improvement in writing skills over
   the past five years?
   _____ a. Improvement
   _____ b. Decline

6) If you indicated a decline on either question 4 or 5, to what do you
   mainly attribute this condition?____________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

SECTION IV 1) Does your department utilize any special support services available to
students on the SJSU campus?
   _____ a. Yes
   _____ b. No

   If yes, please identify:________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

   If yes, how extensively are these services used, and how frequently?
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________