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P 83-10

MEMO TO: All Administrative Heads
FROM: Gail Fullerton President
SUBJECT: 1983-84 BUDGET AND "FREEZE"

A handwritten signature in cursive script that reads 'Gail Fullerton'.

Chancellor Reynolds has lifted the formal "freeze" as of August 1, 1983. However, our budget has been cut deeply from the levels anticipated last spring when tentative allocations were made.

I am therefore directing that all appointments be approved by either the Executive Vice President or the Academic Vice President, as appropriate.

Further, any purchase of supplies or equipment in excess of \$1000 must also be approved by the appropriate Vice President.

The Vice Presidents may delegate such authority to Associate Vice Presidents or Deans, but it is not to be delegated beyond this level of accountability at this time.

This Presidential directive replaces all earlier memoranda on the subject of the 1983-84 budget.

GF:ck

cc: Budget Office
Purchasing Officer
Personnel Officer