

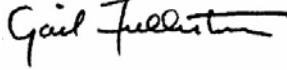


Office of the President • One Washington Square • San Jose, California 95192-0002 • 408/924-1177

September 22, 1986

PD 86-03

MEMO TO: Deans, Department Chairs, and Division Heads

FROM: Gail Fullerton 
President

SUBJECT: PD 86-03: Office of Equal Employment Opportunity and
Affirmative Action

Effective October 10, 1986, the Affirmative Action Office will become the Office of Equal Employment Opportunity and Affirmative Action, in recognition of the functions that this office is in fact performing at San Jose State University.

The Affirmative Action Officer will have his title changed to Director of Equal Employment Opportunity and Affirmative Action (Director of EEO-AA). I know long titles are cumbersome, but it is sometimes necessary to convey clearly the function of an office or position by the title.

In recognition of the growing workload of that office, I am transferring Ms. Beverly J. Miles from the Grants and Contracts Office to be Assistant Director of Equal Employment Opportunity and Affirmative Action. The responsibilities of this new position will include, but not be limited to, investigation of charges of gender-based discrimination, including sexual harassment.

These changes will be effective October 10, 1986.

The Office of Equal Employment Opportunity and Affirmative Action is located in Wahlquist Library Central 307, 277-2710.

GF:lvh

cc: Chancellor W.A. Reynolds

San José State University

WASHINGTON SQUARE
SAN JOSE, CALIFORNIA 95192-0154

Office of Sponsored Programs

(408) 277-2941

September 22, 1986

President Gail Fullerton
San Jose State University

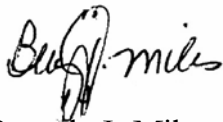
Dear President Fullerton:

While it is certainly true that I have been seeking suitable alternative employment within the university as a result of last October's reorganization of the Office of Sponsored Programs, this new assignment is more than I could have hoped for.

I am pleased and deeply honored to have been assigned to the post of Assistant Director of EEO. Your confidence in my ability to serve in this new capacity is greatly appreciated. With Dr. Samuel Henry's able direction and mentorship, I hope to serve this university well.

Thank you, President Fullerton, for this fine opportunity.

Sincerely,



Beverly J. Miles, Grant
Development Officer

cc: Dr. S. Henry
Dr. R. Ellefsen
Mr. S. Milioto
Mr. R. Still

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SEP 23 1986
President
San Jose State University