March 2, 1982

MEMO TO: Faculty and Administrative Personnel

FROM: Gail Fullerton
President

SUBJECT: 1982-83 Administrative Fellows Program

The Trustee's Budget includes funds for continued support for the CSU Administrative Fellows Program. Although the Trustee's request must still go through review by the legislative and executive branches of the State, there is at this time no reason to think that the Legislature will not support this Program.

It is essential, however, that all applicants understand that appointments will be contingent on funds being provided in the final Budget which will not be signed until June 30, 1982.

Full details of the program and application materials may be obtained from the President's Office in Tower Hall 206.

Purpose of the Program

The purpose of the program is to provide an opportunity for upward mobility especially aimed at ensuring that women and persons from ethnic minority backgrounds are given equal opportunities for career development leading eventually to placement and advancement in administrative, managerial and executive positions in the CSU.

Applicants

Application for the Administrative Fellows Program is open to academic and administrative personnel who have a tenured/permanent or probationary position on their campus and who desire to prepare themselves for a career option in administration or management. Final selection of fellows and operation of the program will be on a nondiscriminatory basis.
The Administrative Fellows who are selected will normally be assigned to a campus other than their own. Only under very unusual or compelling reasons will fellows be assigned to their home campus. Therefore, applicants should seriously consider their mobility as a factor in making their personal decision to apply for an appointment.

The fellowship is for the Academic Year, 1982-83. Fellows will receive their regular salary, vacation and retirement benefits as if they were in their regular position at their home campus.

**Timetable for Applications**

- **March 1, 1982**  
  Application forms available in the President's office.

- **March 29, 1982**  
  Deadline for applications. Applications must be filed in the office of the President by 5:00 p.m. March 29, 1982. Confidential Evaluation Forms must also be submitted by March 29, 1982.

- **Latter part of May, or early June, 1982**  
  Offers of appointment as Administrative Fellows will be made.

- **Early June, 1982**  
  Meeting of fellows and mentors.