One of the three priorities of the Academic Affairs Working Plan for 2014-2017 is supporting Research, Scholarship and Creative Activities (RSCA) on campus. The Provost has designed one-time funds of $1.5 million dollars for this purpose, of which the allocation to CASA is $170,000. The purpose of the one-time RSCA funds is specifically to 1) support existing RSCA activity and 2) develop incentives and opportunities for faculty members to become and remain RSCA active throughout their careers.

**Funding opportunities:**
In support of these aims, CASA is providing the following options for faculty RSCA support:

- **Release Time for RSCA:** 0.2 release time for one semester (Fall 15 or Spring 16): to pursue and complete RSCA projects, such as journal articles, book chapters, etc.

- **Grantwriting Support:**
  - Time only – For experienced grant writers with a track record of success. 0.2 release time for one semester (Fall 15 or Spring 16) to write and submit applications for external RSCA funding; OR
  - Supported – For developing grantwriters with promise of success: 0.2 release time for one semester (Fall 15 or Spring 16) to write and submit applications for external RSCA funding; includes expert proposal review, structured support and accountability, and required attendance at SJSU Grants Academy sessions.

- **RSCA Funding:** Summer stipends of $1,000-$5,000 to undertake pilot studies/projects intended to serve as the basis for larger, external grant-funded work; or for other RSCA activities involving student assistants, travel expenses, conference registration, materials or related expenses.

**Eligibility:**
All faculty members – lecturers, tenure-track, and tenured faculty – are eligible to apply for the RSCA Funding option. Tenure-track and tenured faculty may apply for Release Time and Grantwriting Support.

**Criteria**
The following criteria will be used to evaluation all proposals:
- Clarity and completeness of proposal
- Contribution to knowledge and scholarship in the discipline
- Likelihood of project seeding/facilitating further RSCA work
- Evidence of faculty member’s ability to complete project within timeframe
- Alignment with CASA initiatives and priorities (internationalization, interdisciplinary collaboration)
- Innovation and impact of proposal

Junior faculty are strongly encouraged to request a review of their proposal from a RSCA-active senior colleague in their department prior to submitting. Applications will be reviewed by a committee that includes chairs or directors of five departments in CASA.
**Requirements:**
Implementation of a RSCA metric is required of each college prior to drawing any allocated funds. All faculty must complete the CASA RSCA Metric (available at http://goo.gl/forms/KJZnZ8w9VQ) prior to submitting an application for funding. Henceforth, the CASA RSCA Metric will be administered annually and used to document RSCA accomplishments of faculty. Completion of the metric each year will be required to be eligible for SJSU or CASA RSCA support.

A final report will be required upon the completion of the RSCA project, with eligibility for future RSCA resources contingent upon report submission and successful completion of the project. Recipients of RSCA awards will be expected to share results with the CASA community through blog posts and presentations.

**Application Process:**
All applications should contain a *proposal narrative* (not to exceed 2 pages) including a statement of the issue or need to be addressed, scope of work to be undertaken, methodology, and references (latter not included in page count). Proposals for RSCA Funding should also contain a brief budget detail and justification.

In addition to the proposal narrative, an application indicating the RSCA support option(s) selected and with the chair’s signature must also be included. Hard-copy applications with original signatures will be due to the Dean’s office by 5PM on the due date (Application form follows this announcement).

**Submission Deadlines:**
There are two submissions dates. At least half of the funds will be reserved for the Fall 15 deadline.
- May 18, 2015 (Required if requesting any Fall 15 release time or funds for summer 2015).
- September 14, 2015

**Questions?**
Two Q&A sessions will be held to answer questions about this opportunity.
- Tuesday May 5, 12-1PM MH 438A
- Wednesday May 6, 2-3PM via WebEx – email amy.dandrade@sjsu.edu for invite.
CASA RSCA (Research, Scholarship and Creative Activity) Infusion Funding
Cover Page/Application

First Name: ___________________________      Last Name: ___________________________    Campus phone: ______________

Email: ________________________________       Department: ___________________________

If lecturer, please list number of years of service:     ___________
If tenure-track faculty member, please list probationary year:    ___________
If tenured faculty member, please list academic rank (assistant, associate or full): ___________

Will you be awarded an SJSU RSCA grant for AY 15-16?  Yes    No

If Yes, please briefly describe how this proposal differs from or complements/extends the work funded by the
SJSU RSCA grant.

Project Title: ____________________________________________________________________________________________________________________

Name(s) of Co-PI(s) (if any):

RSCA support requested:

   Release time (T/TT faculty; select one option only)

   [ ] Release time for RSCA – 0.2 for one semester
   [ ] Grantwriting support: (select one)

       [ ] Time only / 0.2 for one semester
       [ ] Supported / 0.2 for one semester and supports

   Other support
   [ ] RSCA Funding (all faculty)

My signature below indicates that release time for this project has not been funded by another source and that this
project will not require any additional department/college/unit resources not specified in this proposal.

Applicant’s signature: ________________________________      Date: ______________

My signature below indicates that I have read this proposal. If funded, this faculty member will be released for
the work requested.

Department Chair/Director’s signature: ________________________________      Date: ______________

Submit completed Application with original signatures and Proposal Narrative
to the CASA Dean’s Office by 5:00 p.m. Monday, May 18, 2015 for consideration for Fall 15 funding