



**Department Chairs & Directors Development Program
New Chair Orientation -- Essential Responsibilities**

Monday, June 26, 2017

Sweeney Hall 331

AGENDA

12:00 pm – 12:30 pm	Coffee & Introductions	
12:30 pm – 1:15 pm	Understanding College-Based Funding Model Risk Management Issues <ul style="list-style-type: none"> • Student & Visitor Accident Reporting • Special Events • Use of Campus Facilities 	<p align="right"> Bradley Olin <i>Interim Associate Vice President Academic Budgets & Planning</i> Scott Heil <i>Director Institutional Effectiveness & Analytics</i> Marla Perez <i>Associate University Risk Manager Budget & Risk Management</i> </p>
1:15 pm – 2:00 pm	Chair’s Role in Responding to Student Problems & Issues <ul style="list-style-type: none"> • Students in Stress • Counseling & Psychological Services (C&PS) • Behavioral Intervention Team (BIT) • Students with Disabilities AEC & EARC Resources 	<p align="right"> Kell Fujimoto <i>Director Counseling & Psychological Services</i> Ben Falter <i>Student Affairs Case Manager Behavioral Intervention Team</i> Cindy Marota <i>Director Accessible Education Center</i> </p>
2:00 pm – 2:15 pm	BREAK	

<p>2:15 pm – 3:00 pm</p>	<p>Chair’s Responsibility in eFaculty RTP Process Chair Role in Supporting Faculty in RSCA & Professional Development Invitation to Join Chairs & Directors Leadership Development Group</p>	<p><u>Cami Johnson</u> <i>Chief Operations Manager Office of the Provost</i> <u>Ron Rogers</u> <i>Associate Dean College of Social Sciences</i></p>
<p>3:00 pm – 3:45 pm</p>	<p>Responding to Fairness, Harassment & Title IX Situations</p>	<p><u>Natalie Potts</u> <i>Title IX Officer Office of Diversity, Equity & Inclusion</i> <u>Evelyn Ramos</u> <i>Ombudsman Student Services</i></p>
<p>3:45 pm – 4:30 pm</p>	<p>Understanding Program Impaction, Enrollment Targets & “A to G” Student Progress Tracking</p>	<p><u>Jennifer Sclafani</u> <i>Director Enrollment Services Technical Implementation and Communication</i></p>