Psychology 100W
Department of Psychology
Spring Semester, 2017

Instructor:  
Lucinda Cabral

Class Time:  
Tuesday and Thursday– 10:30-11:45 AM

Classroom:  
Sweeney Hall – 315

Phone:  
415-370-2810

Email:  
Lucinda.cabral@sjsu.edu

Office Hours:  
Tuesdays, Clark 406 C, 2-3 PM and by appointment

Course Description
In this class you will practice and improve writing skills appropriate to the broad field of psychology, including essays, reports and scholarly communication. The goals of 100W are that students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences. This class reinforces and advances skills developed in Written Communication 1A and 1B, and then broaden and deepen these to include mastery of the discourse peculiar to the discipline in which the course is taught.

Note: Must be passed with C or better to satisfy the CSU Graduation Writing Assessment requirement.

Prerequisites:

- A3 or equivalent second semester composition course (with a grade of C- or better)
- Completion of core GE
- Upper division standing (60 units)
- Completion of Core GE
- PSYC 1
- STAT 95 or senior standing.
- Psychology Majors/Minors and Behavioral Science Majors only

SJSU Studies Area Z Goals
Advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences. The 100W course
reinforces and advances the abilities developed in English 1A and 1B, and broadens and deepens these skills to include mastery of the discourse peculiar to the discipline in which the course is taught.

**Required Texts:**


- Dictionary (optional)
- Ruler

**Note:** This is a specially ordered edition, which comes packaged with access to the accompanying website: [bedfordstmartins.com/bedguide](http://bedfordstmartins.com/bedguide)

**The access is for free. You can access directly on the above link, or inside canvas under the title “Writer’s Help”**

**Useful websites:**

As noted above, the companion website for the course has many useful resources. In addition, you may wish to refer to:

- The *Purdue Online Writing Lab (OWL)* at [http://owl.english.purdue.edu](http://owl.english.purdue.edu).
- [www.dictionary.com](http://www.dictionary.com)
- [www.englishpage.com](http://www.englishpage.com)
- [www.english-4u.de](http://www.english-4u.de)
- [www.chompchomp.com](http://www.chompchomp.com)

**Student Learning Objectives (SLOs):**

Upon successful completion of this course, students will be able to:

SLO 1. produce discipline-specific written work that demonstrates upper-division proficiency in:

a. language use
b. grammar
c. clarity of expression

SLO 2. explain, analyze, develop, and criticize ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse
“The more that you read, the more things you will know. The more that you learn, the more places you’ll go.”
— Dr. Seuss, I Can Read With My Eyes Shut!

SLO 3. organize and develop essays and documents for both professional and general audiences in APA style

SLO 4. organize and develop essays and documents according to appropriate editorial and citation standards

SLO 5. locate, organize, and synthesize information effectively to accomplish a specific purpose, and to communicate that purpose in writing

Additional GE/SJSU Content Requirements

- **This course must be passed with a C or better as a CSU graduation requirement.**
- **Diversity.** Issues of diversity shall be incorporated in an appropriate manner.
- **Writing.** Written assignments should include both in-class and out-of-class writing, giving students practice and feedback throughout the semester.
  - A single final term paper would not satisfy the requirement.
  - Assignments will total a minimum of 8000 words assigned throughout the semester, providing frequent practice and feedback for improving application skills.
  - Course syllabi must reflect assignments that meet the 8000 word minimum.
- **Reading.** Readings used in the course should be models of excellence.
- **Discipline.** Written Communication II courses are discipline specific. All courses will use language and forms of writing appropriate to the discipline.

Program Learning Outcomes (PLOs)

Upon successful completion of the psychology major requirements:

- **PLO1 – Knowledge Base of Psychology** – Students will be able to identify, describe, and communicate the major concepts, theoretical perspectives, empirical findings, and historical trends in psychology.

- **PLO2 – Research Methods in Psychology** – Students will be able to design, implement, and communicate basic research methods in psychology, including research design, data analysis, and interpretations.

- **PLO3 – Critical Thinking Skills in Psychology** – Students will be able to use critical and creative thinking, skeptical inquiry, and a scientific approach to address issues related to behavior and mental processes.

- **PLO4 – Application of Psychology** – Students will be able to apply psychological principles to individual, interpersonal, group, and societal issues.

- **PLO5 – Values in Psychology** – Students will value empirical evidence, tolerate ambiguity, act ethically, and recognize their role and responsibility as a member of society.

Assignments and Activities:
Lectures, small and large group discussions, homework and exams will help students develop their research, reflection and synthesis skills in the following areas:
“The more that you read, the more things you will know. The more that you learn, the more places you'll go.”  
― Dr. Seuss, I Can Read With My Eyes Shut!

1. Hone writing skills for communicating (from casual to formal) in one’s profession (SLOs 1-4).
2. Formulate written critical analyses of published articles (SLOs 2 and 3).
3. Research and compose a scholarly paper using APA format (SLOs 1-4).
4. Prepare and deliver an oral presentation related to writing or research (SLO 4).
5. Competency Assessment (in-class writing, quizzes, testing and/or exams).

Course Requirements/ Major assignments:

**Literature Review**

The major paper you will be writing for this course is an **APA style** (approximately 2000 - 2500 words including references; 10 or more scholarly references). The goal of a Literature Review is to answer a research question by describing and synthesizing relevant theory and research findings relevant to your question. More instructions will follow.

**Research Essay**

The research essay in this course is an **APA style research report** (approximately 2500 - 3000 words including references). The goal of a report is to describe the results of an empirical study. More instructions will follow.

**Comprehension and analysis of assigned reading selections**

Each class you will have reading assignments from your book. You are expected to have read them and answer the questions before class. When I assign you in groups, you should be completely prepared.

**Summary-Response Journals**

These typed journals are based on class readings and the field of Psychology. These journals will help you practice paragraph structure and development fundamental for your midterm. Each journal is worth 10 points. More instructions will follow.

**APA group research meetings**

On assigned dates, each member of a group will be responsible to bring a research article related to their research project. Also, students will evaluate their source and will reference it APA style. This activity will prepare you and your group for the Literature Review and Research essay.

**Reading Circle:**

In this activity students will have an opportunity to be teachers and lead the discussion on a topic related to Psychology. More instructions will follow.

**In class essay**

Your midterm will be in class based on readings from the textbook or in the field of psychology.

**Final Exam**

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The final exam will be a brief presentation of your research to class. This presentation will be based on your own research paper. More instructions will follow.

**Turnitin.com (research essay + annotated bibliography)**

Students must submit a hard copy of all their papers including the research paper on the due date(s). Also, the papers must be submitted electronically via [www.turnitin.com](http://www.turnitin.com), which gives students the opportunity to see the level of originality in their ideas and writing. To submit papers, go to the website and create a new account. The class number is **14533667**. The password is **PSYC100W (CAPS)**.

The **FINAL DRAFTS must** be submitted into turnitin.com by the beginning of class time on the due date. **No late copies will be accepted.**

Instructor will not read the hard copy if an electronic copy is not received on the turnitin.com website by the appropriate time.

Failure to create an account in advance and submitting your essay on the due date will NOT be accepted as an excuse. Please plan ahead. You can create your account today!

(See instructions in the greensheet)

**Evaluation:**

- 10% Response Journals
- 25% Literature Review
- 25% Research Essay
- 10% Reading Circle
- 10% Midterm
- 10% Final Exam
- 10% Homework and Participation (including peer reviews, book discussions, assigned readings, etc)

**Your final grade will be determined as follows:**

- 97-100% = A+
- 93-96% = A
- 90-93% = A-
- 87-89% = B+
- 83-86% = B
- 80-83% = B-
- 77-79% = C+
- 73-76% = C
- Below 73% = NC

In order to pass this course you need to achieve a grade of **C** or higher.

There will be no grade inflation, so please do not ask. If you do not want to be caught in a situation where you are 1% away from a higher grade, please take advantage of the many resources available at SJSU, including meeting during office hours.
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— Dr. Seuss, *I Can Read With My Eyes Shut!*

**FINAL EXAM:** Monday, May 22 09:45-12:00 AM

**Make-up Exams**
No extensions or make-up exams will be given except in cases of reasonable and documented academic reasons, emergencies, serious illness, or similar seriously disruptive events in the event that assignment can be rescheduled. *If such a circumstance should arise, please contact me as early as possible and be ready to provide documentation.*

**Late Assignments**
Assignments are due at the start of class (turned in during class) on the day indicated on the course schedule. If due dates are changed, the new due date will be announced in lecture in a timely fashion. While you can submit an assignment earlier (previous class for example) I will not accept late assignments. *No extensions will be given except in cases of reasonable and documented academic reasons, emergencies, serious illness, or similar seriously disruptive events. Also, assignments that require your presence and oral participation will not be able to be made up, even with a doctor’s note. Examples are peer reviews, activities such as the Reading Circle, Final Exam, etc.*

**NOTES:**

- There will be no make-up exams or extra credit. Regular class work is the “extra credit.” There will be ample opportunity for each major assignment to be revised multiple times before being graded, so take advantage of the many opportunities given in class and at SJSU.

- Essays must be submitted in correct APA format with sources documented in correct APA format. Students must have substantive drafts ready for peer response on the indicated days.

- All assignments must be typed (unless indicated otherwise) and submitted in class. Do not submit work via email or dropped in my office.

**Peer Review Credit (10 points)**
To earn full credit for a peer review, you need the following:

- Be in class on time (NO EXCEPTIONS) and have a pair (do not miss the pairing)
- Have a printed copy of your draft (computers/ tablets, pencil drafts, etc will not be acceptable. Do NOT ask your partner or myself to read a draft on a computer).
- There must be substantial improvements from draft to draft to receive the points.
- I will read and mark each essay on the day peer reviews are due.

I will not haggle or negotiate participation points with you!!
Note on Assignment Criteria, Revising, and Grammar
Specific guidelines, criteria, and samples will be provided for each assignment. All major assignments will undergo planning, draft-to-draft revising, proofreading, and editing before final submission. However, this process isn’t solely independent. Throughout the course, you will participate in peer reviews and receive feedback to further refine your work. Students who struggle with writing should take advantage of the resources on campus – and early on. Organization and grammatical accuracy are important in formal writing. Grammatical errors are not only distracting to readers, but can disrupt the flow and delivery of ideas. With this stated, grammar and mechanics can carry up to a 50% weight on all final drafts.

Library Liaison Psychology
The SJSU library has a librarian who specializes in psychology (and other social sciences), and this librarian can serve as a very valuable resource for helping you to develop research ideas and locating appropriate research materials. The library also has an abundance of resources for doing psychology research:

Psychology Librarians: Adriana Poo
408.808.2348
adriana.poo@sjsu.edu
http://libguides.sjsu.edu/psychology

Bernd Becker
408.808.2348
Bernd.Becker@sjsu.edu
http://libguides.sjsu.edu/psychology

ATHLETES
If you are an athlete and you will be missing a school assignment due to a game, you need to bring me evidence. You will have one class period to make up your lost work. YOU need to make an appointment to make up the work (I WILL NOT REMIND YOU).

FERPA- For more details, please refer to the school site. However, some basics: I will not discuss your academic progress with anyone outside SJSU (parents, relatives, etc). Also, if your counselor/ coach require a meeting, here are some rules:

Your coach/ counselor is an OBSERVER only. I expect the questions to come from you. I will NOT meet alone with your coach or counselor without you being present. I will NOT negotiate your grade nor will I discuss them with your counselor/coach. I will NOT answer questions regarding classroom practices. If you are confused about anything, it is your RESPONSIBILITY to ask and be in charge of your education.

If you have any questions, feel free to ask.

University Policies
Dropping and Adding
Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester’s Catalog Policies section at http://info.sjsu.edu/static/catalog/policies.html.
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Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

Consent for Recording of Class and Public Sharing of Instructor Material

University Policy S12-7, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor’s permission to record the course.

“Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”

It is suggested that the greensheet include the instructor’s process for granting permission, whether in writing or orally and whether for the whole semester or on a class by class basis.

In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.

“Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

*Academic integrity*

Your commitment as a student to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at http://www.sjsu.edu/senate/docs/S07-2.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sjsu.edu/studentconduct/.

*Campus Policy in Compliance with the American Disabilities Act*
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If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at http://www.sjsu.edu/aec to establish a record of their disability.

*Time commitment*

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in University Policy S12-3 at http://www.sjsu.edu/senate/docs/S12-3.pdf.

*Accommodation to Students' Religious Holidays*

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See University Policy S14-7 at http://www.sjsu.edu/senate/docs/S14-7.pdf.

*Student Technology Resources*

Computer labs for student use are available in the Academic Success Center at http://www.sjsu.edu/at/asc/ located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

*SJSU Writing Center*
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The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook.

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling.

INSTRUCTIONS TO REGISTER WITH TURN-IT-IN.COM

1. Go to http://www.turnitin.com
2. In the upper right corner, click on “New Users.”
3. Click on the drop-down menu and select “student.”
4. Enter the Turnitin class ID: 14533667
5. Enter the Turnitin class password: PSYC100W (make sure you DO use caps)
6. Enter your email address. This is your username.
7. Enter your own personal password that you want to use. Type it again to confirm it.
8. Select a secret question (in case you forget your password). Type in the answer to the question.
9. Enter your first and your last name.
10. Click on the “I agree” link.
11. Click on “end wizard and log in” at the bottom center of the screen.
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Classroom Protocol and Policies

1. Regular attendance is necessary to do well in the course and I expect you to understand that.

2. Late arrivals are disruptive. If you are going to be late, please enter the class as quietly as possible. On the days students are presenting, please wait until a student finishes and then enter the room.

3. If you are late, you will miss important class announcements. It’s your responsibility to ask a classmate what you missed. I expect you to take responsibility for missed announcements.

4. I will answer emails M - F, 9:00 - 5:00. If you email me at night or on the weekends, do not expect a response until the next weekday, at the earliest.

5. Check your email regularly. All class cancellations are done via email. Also, important docs are emailed to you and uploaded on Canvas.

6. Laptops - In-class laptop use should be restricted to course-related activities (e.g., taking notes). Other activities (e.g., web surfing) distract both the instructor and students and will not be tolerated. You will be asked to turn off your laptop is you are engaged in non-class activities. You will be asked to refrain from laptop use for the duration of the course if this behavior continues.

7. Cell phones and other electronic devices - Please be certain to turn off or put in silent mode all cell phones, pagers, and any other devices that produce distraction prior to entering the classroom.

8. If you are using technology on the day of your final (PowerPoint for example), it is your responsibility to make sure your device works in the classroom. Make sure you have the right attachments. For example, SJSU is not Apple friendly, so you need the right adapter. This verification needs to happen before the final.

9. Be respectful of others - Respect differing points of view offered by students. Independent discussions should not be happening when someone is addressing the class.

10. I expect you to come to class prepared - “Prepared” means you have completed the readings and any assignment before class starts, and written down any questions you had from the assignment. You should be as prepared as you expect your professor to be.

11. Check the course Canvas site regularly - All your grades and attendance are kept on Canvas and updated weekly.

12. AEC students - AEC students are required to do their assignments on the same day as the rest of the class and in the same format. The only exception is if AEC is flooded with appointments and cannot accommodate our schedule. If this happens, have your AEC counselor email me and request a formal change of date.

13. Attendance is kept for the following purposes: To complete Grade Reports by different departments, such as Financial Aid, Athletics department, AEC, and others.

14. Recording of Class Lectures & Sharing/Distribution of Course Content - Common courtesy and professional behavior dictates that you notify someone when you are recording him/her. You
must obtain the instructor’s permission to make audio or video recordings in this class. This permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.

15. Grade questions – I return all assignments. If you are curious on why your received a certain grade or just need to meet, these questions/meetings need to happen in a timely fashion. The time period to meet on any graded assignment should be happen within the first 1-3 class periods (as the assignment is still fresh in your head and mine). If you fail to do so, your questions will go unanswered. Take advantage of your time while the course is still active.

16. Grade disputes - I am the ultimate person in charge of your grade. If you have a dispute, keep in mind the following: 1- To quote our Chair “It is important to know that a department chair does not override grades given by a professor or require a professor to offer extra work when a student is concerned about their grade, as each professor provides the course criteria in their syllabi and carries the responsibility for assigning grades based on performance. However, I am always willing to help to make sure you are aware of the basis for your grade and to address any concerns about grading that you believe were inconsistent with the course syllabus or not aligned with the university grading policy.” – Lynda Heiden. 2) Final grade questions/meetings must happen while the course is still in session. After the final exam, I give one last office hours to pick up exams and discuss any grade questions. This is the time to solve any issues. If not, the grade in the system is your final grade and assumed correct.

17. During office hour meetings I expect you to be prepared with questions.

18. I expect you to be in charge of your work and assignments.

19. Communication is key. If you feel you are falling behind, let’s talk. I’m here to help you.

20. There are no surprise assignments and all important dates are listed in your calendar. As such, excuses for not doing the assignments will not be tolerated. If you miss an assignment, take responsibility, learn from it, and do better next time.
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**Tentative Weekly schedule**

(I hold the right to make appropriate changes. If so, I will inform you in advance.)

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<th>Week 1</th>
<th>Tuesday 1/24</th>
<th>Thursday 1/26</th>
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<td></td>
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<td>• General Course Introduction</td>
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<tr>
<th>Week 2</th>
<th>Tuesday 1/31</th>
<th>Thursday 2/2</th>
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<tr>
<td>• Diagnostics Essay</td>
<td>• Writing Processes</td>
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<td></td>
<td>• Ch. 30- Planning Your Research Project</td>
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<td></td>
<td>• Instructions for Literature Review</td>
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<td>• Assigning groups</td>
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<td>• <a href="http://library.sjsu.edu/tutorials/online-tutorials">http://library.sjsu.edu/tutorials/online-tutorials</a> - Plagiarism tutorial due. Bring printed results. (3rd box)</td>
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<tr>
<th>Week 2</th>
<th>Tuesday 2/7</th>
<th>Thursday 2/16</th>
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<tr>
<td>• Ch. 32- Finding Sources in the Library, on the Internet, and in the Field.</td>
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<td>• Ch. 33- Evaluating Sources</td>
<td>• Library Orientation</td>
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<th>Week 3</th>
<th>Tuesday 2/21</th>
<th>Thursday 2/23</th>
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<tr>
<td>• Mini conferences to discuss topic + thesis</td>
<td>• Mini conferences to discuss topic + thesis</td>
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<tr>
<th>Week 4</th>
<th>Tuesday 2/28</th>
<th>Thursday 3/2</th>
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<tr>
<td>• Ch. 37- APA Style for Documenting</td>
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<tr>
<td>• Summary –response journal 1</td>
<td>• Chapter 8- Cause and Effect Essay</td>
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<td>• APA group meeting</td>
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<th>Week 5</th>
<th>Tuesday 3/7</th>
<th>Thursday 3/9</th>
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<td>• Ch. 9 – Taking a Stand</td>
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<tr>
<td>• Summary - Response Journal 2</td>
<td>• Literature Review – Peer Review 1</td>
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<th>Week</th>
<th>Tuesday 3/14</th>
<th>Thursday 3/16</th>
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<tr>
<td>6</td>
<td>- APA group meeting</td>
<td>- Literature Review – Peer Review 2</td>
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<th>Week</th>
<th>Tuesday 3/21</th>
<th>Thursday 3/23</th>
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<td>7</td>
<td>- Literature Review – Mini Conferences</td>
<td>- Literature Review – Mini Conferences</td>
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<th>Week</th>
<th>Tuesday 3/28</th>
<th>Thursday 3/30</th>
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<tr>
<td>8</td>
<td>- SPRING BREAK</td>
<td>- SPRING BREAK</td>
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<th>Week</th>
<th>Tuesday 4/4</th>
<th>Thursday 4/6</th>
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<th>Week</th>
<th>Tuesday 4/11</th>
<th>Thursday 4/13</th>
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<tr>
<td>10</td>
<td>- Outline mini conferences</td>
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<th>Week</th>
<th>Tuesday 4/18</th>
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<tr>
<td>12</td>
<td>- Reading Circle</td>
<td>- Peer Review 2 – Research Essay, Reading Circle</td>
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<th>Week</th>
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<tr>
<td>15</td>
<td>- Mini conferences research essay</td>
<td>- Mini conferences research essay</td>
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“The more that you read, the more things you will know. The more that you learn, the more places you'll go.”
— Dr. Seuss, *I Can Read With My Eyes Shut*

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<th>Week 16</th>
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<td>FINAL DRAFT RESEARCH ESSAY + SUBMIT TURNITIN.COM</td>
<td>FINAL EXAM (9:45-12:00AM)</td>
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