

## **Social Security Number Change**

Office of the Registrar • One Washington Square • San Jose, CA 95192-0009

**Instructions**: \*\*\* This form must be submitted in person \*\*\*

- 1. Please print clearly.
- 2. Present your original SSN card and Photo Identification card e.g. SJSU ID, Driver License, or Passport to the "R" Counter at the Student Services Center.
- 3. Submit copies of the SSN card and Photo Identification card to "R" Counter.

**Note**: • Request for SSN change submitted via fax or mail are <u>not</u> acceptable.

• If original SSN card was lost, an original application for a SSN with a receipt of fee paid given by the Social Security Administration is also valid to verify SSN. A copy of application and receipt must be submitted for our records.

SJSU ID #:	Stude	nt Name:				
		Last		First		Middle
Mailing Address:						
	Street #		City	Stat	te	Zip Code
Phone:		-		E-mail:_		
Check One:	New student	continu	uing student	☐ No	t currently att	tending
Incorrect SSN:			New SSN:			
For Office Use Only:						
ID checked by:	D	ate:	System updates by:		Date:	
PRC changed by:_	D	ate:	-			
SSN changed subm	itted for data entry er	ror: 🗆 Yes 📮 No	By:	_ Date:		SSN Change 7-14-08