



Social Security Number Change

Instructions: *** This form must be submitted in person ***

1. Please print clearly.
2. Present your original SSN card and Photo Identification card e.g. SJSU ID, Driver License, or Passport to the “R” Counter at the Student Services Center.
3. Submit copies of the SSN card and Photo Identification card to “R” Counter.

Note:

- Request for SSN change submitted via fax or mail are not acceptable.
- If original SSN card was lost, an original application for a SSN with a receipt of fee paid given by the Social Security Administration is also valid to verify SSN. A copy of application and receipt must be submitted for our records.

SJSU ID #: _____ Student Name: _____
Last First Middle

Mailing Address: _____
Street # City State Zip Code

Phone: (____) _____ E-mail: _____

Check One: New student continuing student Not currently attending

Incorrect SSN: ____ - ____ - ____ New SSN: ____ - ____ - ____

For Office Use Only:

ID checked by: _____ Date: _____ System updates by: _____ Date: _____

PRC changed by: _____ Date: _____

SSN changed submitted for data entry error: o Yes o No By: _____ Date: _____ SSN Change 05-01-08