



**SAN JOSÉ STATE
UNIVERSITY**

Office of the Registrar, One Washington Square, San José, CA 95192-0009

Graduation Date Change Form

Note:

- Graduation date changes will be accepted up to the last day to add classes for the intended graduation term, however delays in receiving your diploma may occur if not filed by the published deadlines in the Schedule of Classes.

Instructions:

1. Type information directly into each field.
2. Meet with an advisor at "AARS" (Academic Advising & Retention Services) in the Student Services Center (SSC) for review and approval of your request by the Director of AARS.
3. Pay the \$10.00 fee at the Bursars Office or attach a check or money order (made payable to San Jose State University) to this request
4. Submit the Graduation Date Change form in person to Window "R"(Registrar) in the SSC building or mail to:
Office of the Registrar
Attn: Graduation Unit
One Washington Square
San Jose, CA 95192-0009

SJSU ID _____ Last name _____ First _____ Middle _____

Phone# _____ E-mail Address _____

Please change my anticipated term of graduation:

From: Term _____ Year _____ To: Term _____ Year _____
Spring, Summer or Fall 4 digits Spring, Summer or Fall 4 digits

Reasons:

Please mail my diploma to this address:

Street _____ Apartment # _____

City _____ State _____ Zip _____

Note: It is the student's responsibility to update this information on MySJSU(<http://my.sjsu.edu/>). Please be sure to view or update your current diploma mailing address and email address under your Personal Information. The university will not be held responsible if it is not updated.

Student's signature

date

Director of Academic Advising & Retention Services' printed name & signature

date

For Office Use Only:

Date Received: _____ By: _____

Payment Received : Yes No By: _____

Grad Date Change 09-30-09