

San José State University
Emeritus and Retired Faculty Association (ERFA)
Faculty Research and Creative Activity Award
AY 2017-2018

1. **Purpose:** The SJSU Emeritus and Retired Faculty Association (ERFA) Faculty Research and Creative Activity Award was created in 2014 to support scholarly research and creative activity that advance the careers of faculty applicants. The award, now in its fourth year, is intended to support research, creative activity, travel, and/or acquisition of equipment related to scholarly and creative endeavors.
2. **Eligibility:** Lecturers with more than 6 years of continuous service to SJSU, Tenure-track faculty and Tenured faculty.
3. **Award:** This award provides funding for two (2) awards; up to \$2500 provided to each awardee in a Tower Foundation account.
4. **Application Deadline:** Proposals are due by Wednesday, December 6, 2017 at 5 PM to Gina Marin in the Center for Faculty Development at gina.marin@sjsu.edu.
5. **Application Procedure:** Applicants should submit a proposal not to exceed the cover sheet plus a one page summary which must include: (1) a description of the proposed project activities and timeline; and (2) an itemized budget and justification (up to \$2,500). In addition, (3) a current Curriculum Vitae must be submitted. Proper clearance from appropriate review committees (IRB, Institutional Animal Care and Use Committee) must be obtained, as needed. The application materials (cover page, one page summary, and CV) must be submitted as e-mail attachments to the Center for Faculty Development and directed to Gina Marin at gina.marin@sjsu.edu . The e-mail attachments must be labeled as follows:
 - Cover Page: ERFA.Last Name.First Name.COVER
 - One Page Summary: ERFA.Last Name.First Name.SUMMARY
 - CV: ERFA.Last Name.First Name.CV

Announcements about the awards will be made by the end of March 2018.

6. **Review Procedure:** The Emeritus and Retired Faculty Association (ERFA) Board of Directors will convene a sub-committee of the Board who will make recommendations to the Emeritus and Retired Faculty Association Board for final approval. Incomplete applications will not be considered.
7. **Evaluation Criteria:** The sub-committee will consider proposals based on:
 - The project's demonstrated contribution to knowledge and scholarship in the applicant's discipline;
 - The significance of the project to the discipline; and
 - The applicant's ability to carry out the proposed project.
8. **Other Conditions and Requirements:**
 - Awardees will prepare an end-of-the-year report summarizing outcomes of the proposed research which must be submitted to the ERFA Board no later than February 1, 2019.

For more information about the ERFA Faculty Research and Creative Activity Award, please contact Joan Merdinger, Chair of the Subcommittee for the ERFA Faculty Research & Creative Activity Award AY 2017-2018, at jmmerdinger@gmail.com.

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Cover Page

Name: _____

Contact Phone Number: _____

Department: _____

College: _____

E-Mail: _____

Extended Zip: _____

Faculty Member (check one box):

- Tenure-Track (If Tenure-Track, Indicate Years in Tenure-Track _____)**
- Tenured**
- Lecturer with More than 6 Years of Continuous Service to SJSU**

ABSTRACT (not to exceed 100 words)

Chair's Signature: _____ **Date:** _____

(Department Chair indicates by signature that s/he has been informed by the applicant of this submission)

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