Central RSCA (Research, Scholarship and Creative Activity) Grant Program

General Description and Instructions
Spring 2019 Proposals, Award Period: July 1, 2019, through August 31, 2020

The Office of Research announces the Central RSCA Grant Program for Unit 3 faculty for their research, scholarship and creative activities. Funding is provided by the Academic Affairs Division and by the CSU Chancellor's Office. Faculty who receive funding through this program are expected to submit a report on award results. **Applications must be submitted by 5:00 p.m. on Thursday, April 11, 2019**, see Submission Procedures section for further information. Late proposals will not be accepted.

Central RSCA forms and samples of successful proposal narratives are available on the Office of Research website in the Central Research, Scholarship and Creative Activity (RSCA) Grant Program section at the following link: http://www.sjsu.edu/research/funding/funding-opportunities/rsca/.

Note: Information contained in the application proposal or attachment(s) may be shared with the funding agencies—SJSU Division of Academic Affairs and the CSU Chancellor's Office—if requested.

Context:

All Unit 3 faculty are eligible for some of the various Central RSCA Grant Program options to support their research, scholarship and creative activities, see Types of Funding section for further information. The Central RSCA Grant Program will complement the University Faculty Assigned Time Program as the second cycle of the phase-in of the Assigned Time Program occurs. For those faculty, both tenured and probationary, who are already participants of the Assigned Time Program, they will have a maximum 18 WTU course load in AY 2019-2020 and will be eligible to apply for most of the Central RSCA Grant Program options with the exception of assigned time. For those tenured faculty maintaining or establishing a RSCA agenda but who are not yet in the RSCA Assigned Time Program, the Central RSCA Grant Program offers assigned time plus up to $2,500 in RSCA-related expenses.

Eligibility:

All Unit 3 faculty are eligible. Only one proposal per faculty member may be submitted. Collaborative proposals submitted by more than one faculty member will be considered. In such cases, each faculty member should write their own proposal independently describing the joint effort in general and their particular contribution in greater detail. Indicate whether the project can go forward if only one faculty member's proposal is funded.

Types of Funding:

0.2 Fall 2019 or Spring 2020 assigned time*

0.2 Fall 2019 or Spring 2020 assigned time*, and up to $2,500 in RSCA-related expenses

$5,000 fellowship salary award**, July 2019 or June 2020

$5,000 fellowship salary award**, July 2019 or June 2020, and up to $2,500 in RSCA-related expenses

up to $5,000 in RSCA-related expenses (All Unit 3 faculty are eligible for this option.)

* *Assigned Time option is available only to tenured faculty not yet in the University Faculty RSCA Assigned Time Program. Assigned time should be coordinated in consultation with your Department Chair/School Director to ensure that both you and your Department Chair/School Director have the same understanding. If a faculty member receives a University Faculty RSCA Assigned Time Program award in the second cycle phase as well as a Central RSCA assigned time award (i.e., this program), normally the assigned time awards would be taken in different semesters.*

** *All Unit 3 Faculty members with an Academic Year (AY) or Semester appointment are eligible for the fellowship salary award option as long as they do not have greater than .8 summer work assigned to them (for example, summer session courses) during the month of the award. Faculty members with a 12-month faculty appointment of .8 or less are eligible for the fellowship salary award option.*

The fellowship salary award is considered salary and is taxed by the IRS and state. This is an award and it is supplemental and taxed differently from a regular monthly salary check. For example, previous awards were taxed at 22% Federal and 6.6% State plus Social Security and Medicare taxes.

Proposals must contain the following components:

A completed application

A proposal narrative (not to exceed 3 pages) addressing the following elements:
- Statement of need/problem to be addressed and likely contribution to the discipline;
- Description of the scope of the work for the proposed project including methodology;
- Plan for dissemination and/or seeking of external funding;
- Draft timeline;
- Brief budget justification which should include any assigned time or fellowship summer salary requested and how the time requested is required to complete your RSCA project as well as any RSCA-related expenses (for example, equipment, supplies, student assistants, travel) requested; and
- References/works cited, as appropriate (counted as part of the 3-page limit).
  Please write the narrative in a style that is easily accessible to a reviewer from outside the author's discipline or area of expertise.

A Budget Form (only if requesting funds to support RSCA)

Criteria for Selection:

Proposals will be evaluated by college or University Library level committees and categorized into: fund at all costs (category 5), fund if sufficient funds available (category 3), or do not fund at this stage (category 1). The following criteria will be considered:
- Clarity of the proposal
- Completeness of the proposal
- Contribution to knowledge and scholarship in the discipline (i.e., state significance)
- Likely educational impact on students
- Feasibility of the proposed activity within the timeline
- Appropriateness of the proposed budget (i.e., budget request consistent with the narrative)

Restrictions: RSCA award funds <u>may</u> <u>not</u> be used to purchase gifts or gift cards.

Submission Procedures:

Application, Narrative, and, if requesting funding for an option that includes up to $2,500 or up to $5,000 in RSCA-related expenses, a Budget Form **must be submitted electronically no later than 5:00 p.m. on Thursday, April 11, 2019, to your college and copy the Office of Research** (officeofresearchawardreports@sjsu.edu)**, see email submission addresses below.** To help the colleges/areas differentiate from other RSCA, please use the keywords <u>Central</u> <u>RSCA</u> in the subject line of the email.

Unit 3 Faculty College/Area	College/Area Email Address
Business	marco.pagani@sjsu.edu
Education	fsrc-group@sjsu.edu
Engineering	Engineering-Research@sjsu.edu
Health & Human Sciences	laurie.drabble@sjsu.edu and copy joanne.delamar@sjsu.edu
Humanities & the Arts	humanities-arts@sjsu.edu
Science	science-research@sjsu.edu
Social Sciences	shishir.mathur@sjsu.edu
University Library	emily.chan@sjsu.edu
Counseling & Psychological Services and Intercollegiate Athletics	Office of Research (OR) will work with your areas, please submit to OR. officeofresearchawardreports@sjsu.edu

Contact Information:

If you have questions about the Central RSCA Grant Program, please contact the Office of Research in care of Research AVP Pamela Stacks at pamela.stacks@sjsu.edu (phone: 408-924-2488) or Associate Dean of Research Gilles Muller at gilles.muller@sjsu.edu (phone: 408-924-2632).

For any matters related to the submission process, please contact the Office of Research in care of Analyst Jeanine Jones at jeanine.jones@sjsu.edu (phone: 408-924-3355).