

## Intent to Conduct Human Subjects Research Registration Form

This form is intended to allow investigators to register their human subjects research activities with SJSU for cases when an SJSU investigator has a pending grant or has IRB approval from an outside institution. This form can also be used by outside investigators who want to conduct research involving human subjects at SJSU. Please be sure to first check whether your work meets the federal regulatory criteria for review by referring to the [IRB Exclusion Worksheet](#) posted on our website. Once you have determined that your project does require review, this registration form may be submitted, along with the appropriate supporting material outlined below, to the [Human Protections Analyst](#).

Date Submitted:  Anticipated Start Date for Data Collection:

Name of Primary Investigator:

Email:  Phone Number:

Street Address:  Department:

City:  State:  Zip:  Select Affiliation:

Title of Proposed Project:

Funded By:

Name of SJSU Foundation Contact (if applicable)

Routing Number (if applicable)

Select one of the following:

**SJSU investigator with pending grant.**

Submit this form to the [Human Protections Analyst](#) in order to register your proposed research with the SJSU IRB. If your research is funded, standard screening for IRB review or exemption takes place once you submit a complete IRB protocol. The [checklist](#) posted on our website outlines the required documents. SJSU approval is required prior to initiation of research.

**SJSU investigator with IRB approval from an outside institution.**

Submit this form along with a copy of the IRB approval and a complete copy of the approved protocol to register your activities with the the SJSU IRB. Registration with the SJSU IRB is required prior to the initiation of an SJSU investigator's involvement in the proposed research.

**FWA (Federal Wide Assurance) Number of Acting IRB:**

**Non-SJSU investigator with IRB approval from an outside institution.**

Submit this form along with a copy of the IRB approval and a complete copy of the approved protocol to register your activities with the the SJSU IRB. Registration with the SJSU IRB is required prior to the initiation of research at SJSU.

**FWA (Federal Wide Assurance) Number of Acting IRB:**

-----Office Use Only - Do Not Write Below This Line-----

Tracking Number:  Date of Registration:

Comments: