**PROJECT SUMMARY**

- **Award Type:**
  - Contract
  - Grant
  - Coop Agrmnt
  - On Campus
  - Off Campus

- **Purpose:**
  - Research
  - Training/Instr.
  - Equipment
  - Other

**FINANCIAL SUMMARY**

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<th>Foundation Only</th>
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<tr>
<td><strong>Direct Costs</strong></td>
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<td><strong>Indirect Costs</strong></td>
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<td><strong>Total Budget</strong></td>
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- **Indirect Cost Analysis:**
  - Full Recovery
  - Mandatory Under-reimbursed
  - Rate Exception Under-reimbursed
  - Other - None allowed

- **F&A Distribution:**
  - PI(s) %
  - Chair(s) %
  - Dean(s) %

- **SJSU Cost Share:**
  - Cash $ 
  - In-Kind $ 
  - Approval 

**Sponsor address & contact person:**

- SJSU Research Foundation

**Flowdown From**: 

**Collaboration with**: 
Does the proposed activity involve: (If answering YES, additional information or signature required)

1. A potential Conflict of Interest for anyone involved? ☐ No ☐ Yes

2. An impact on curriculum or degree programs? ☐ No ☐ Yes

3. Continuing education programs? ☐ No ☐ Yes

4. Use of human subjects? ☐ No ☐ Yes

5. Use of vertebrate animals? ☐ No ☐ Yes


7. Additional University space, equipment or telephones? ☐ No ☐ Yes

8. Facility remodeling or alteration? ☐ No ☐ Yes

9. Substantial use of computing facilities or personnel? ☐ No ☐ Yes

10. Support from “seed money” during proposal preparation? ☐ No ☐ Yes

11. Student Participation? ☐ No ☐ Yes

12. WASC review and approval? ☐ No ☐ Yes

13. State Clearinghouse (Exec. Order 12372) review? ☐ No ☐ Yes

14. Use of DRONES-unmanned aircraft (refer to the SJ SURF Research Policies web page) www.sjsu.edu/researchfoundation/osp/researchpolicies/index.html ☐ No ☐ Yes

DISPOSITION OF EQUIPMENT TO BE PURCHASED WITH PROJECT FUNDS
☐ To Research Foundation ☐ Determined by sponsor ☐ No equipment requested

REQUEST FOR FACULTY TIME

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<thead>
<tr>
<th>Overload Name</th>
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<th>% of TE</th>
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<th>Period</th>
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<tr>
<td>Release Time  Name</td>
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<td>Release Time  Name</td>
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Additional Info.

PROPOSAL #

PROPOSAL SHORT TITLE:

PI and CO-PI CERTIFICATION: By signing below as principal investigator or Co-PI you verify that the proposal and routing information is complete and accurate, the proposed project meets funding requirements, cost share has been obtained or will be secured according to project timelines, and any budgetary changes will be submitted for Sponsored Programs approval prior to award acceptance. You also certify that you are not debarred, suspended, proposed for debarment, or disqualified under the nonprocurement common rule and will notify SJ SURF OSP immediately if your status changes.

APPROVALS TO BE OBTAINED BY THE PRINCIPAL INVESTIGATOR OR PROJ ECT DIRECTOR

PI/MLML Director Date
Certifies willingness to abide by university and sponsor policies and commonly accepted scientific practices in performing project.

Co-PI/Co-Director Date
Certifies willingness to abide by university and sponsor policies and commonly accepted scientific practices in performing project.

Department Chair Date
Approves project, including dept. cost sharing, and faculty participation.

College Dean Date
Approves project, college cost sharing, and certifies its compatibility with college policies.

APPROVALS TO BE OBTAINED BY THE RESEARCH FOUNDATION

SJ SURF Sponsored Programs Manager Date
Certifies proposal complies with application guidelines & budget is adequate & correct.

SJ SURF Director, Sponsored Programs Date
Certifies project meets Research Foundation and SJ SU policies.

University Fiscal Officer Date
Certifies appropriateness of SJ SU fiscal involvement.

AVP, Research Date
Approves proposal on behalf of the SJ SU President.

FOUNDATION USE ONLY

DUE DATE:

☐ Receipt ☐ Postmark ☐ Fax/Mail ☐ Electronic Certified
☐ Fed - 21 ☐ State - 22 ☐ Non-Profit - 23 ☐ Industry - 24 ☐ Local & Other Gov't - 25
☐ Proposal Processing ☐ C&G Mgr.
☐ Cost Share ☐ Tower ☐ Local Gov't ☐ Non CA State Gov't ☐ International ☐ Other ☐ Bequest
☐ PJ ☐ Co-PI(s) ☐ Chair ☐ Dean ☐ File ☐ C&G Dir. (if non-gov't) ☐ Other

Date rec'd in Fdn: __________________________

Quality Control:
☐ Proposal Processing ☐ C&G Mgr.

Sponsor Type:
☐ Fed - 21 ☐ State - 22 ☐ Non-Profit - 23 ☐ Industry - 24 ☐ Local & Other Gov't - 25

Subcodes:
☐ Cost Share ☐ Tower ☐ Local Gov't ☐ Non CA State Gov't ☐ International ☐ Other ☐ Bequest

Copies sent to:
☐ PJ ☐ Co-PI(s) ☐ Chair ☐ Dean ☐ File ☐ C&G Dir. (if non-gov't) ☐ Other