



**SAN JOSÉ STATE  
UNIVERSITY**

September 28, 2009

*Please Respond by  
Monday, November 2, 2009*

**Office of the President**

Jon Whitmore, President

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MEMO TO: Campus Community

FROM: Jon Whitmore  
President

Michael Kaufman, Chair  
Academic Senate

SUBJECT: Call for Nominations for the Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award

The Academic Senate and the President's Office kindly request nominations for the 2009-2010 Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award as provided by University Policies S00-9 and S05-1. For your convenience, attached are the nomination criteria for each of the awards, as well as the nomination form. **Please submit nominations to the Office of the Academic Senate by 5:00 p.m. on Monday, November 2, 2009.**

To be eligible for the Distinguished Service Award, the Outstanding Professor Award and the President's Scholar Award, an individual must be a full-time Unit 3 faculty member; be tenured at the time of the nomination; not be part of the Management Personnel Plan (MPP status) either when nominated or selected; not be retired (although retirement during the academic year does not forfeit eligibility for that year); and not have been awarded the particular award previously.

To be eligible for the Outstanding Lecturer Award, a lecturer must have been at SJSU for at least six semesters, not be retired (from SJSU), and must be a Unit 3 employee.

All nominations are to be accompanied by an up to 1500 word letter stating the reasons for nominating the faculty/lecturer member and describing the accomplishments of the nominee as appropriate to the award criteria. Nominations may come from any source, including self-nominations.

The award recipients will be officially recognized and invited to deliver a short address to the SJSU academic community at the Annual Faculty Service Recognition and Awards Luncheon and at the Commencement Ceremony. The individuals selected will each receive a plaque and a monetary award as well.

If you have any questions or need further information, please contact the Academic Senate Office at 4-2440, or William Nance, Chief of Staff, at 4-1177. Thank you.

Attachments

## Faculty Awards Nomination Criteria

### OUTSTANDING LECTURER AWARD

Purpose of the Award: To recognize a lecturer for excellence in teaching effectiveness and service to the San José State campus community.

#### Criteria

#### 1. *Excellence in Facilitating Student Learning*

- Show evidence of excellence in facilitating student learning through SOTE scores, other student evaluations, peer evaluations, external reviews, etc.
- Teaching or providing assistance for a variety of courses.
- Teaching a course designed by them at the request of their department or college.
- Playing a key role in the design of: curriculum, tutorials, learning objectives, assessment procedures, lab set up or operations, or a departmental, college or university project or initiative.
- Serving as a mentor to other educational professionals.

#### 2. *Commitment to Students*

- Advising student through student organizations and/or other projects.
- Participating in student orientation and advisement activities.
- Mentoring students regarding career and graduate school considerations.
- Engaging in service to the campus and/or profession that benefits students.

#### 3. *Contributions Beyond Teaching*

- Service on university, college and/or department committees or projects that provide a meaningful benefit to the campus.
- Service to the campus or profession that demonstrates leadership and initiative.
- High quality scholarship, performances, or creative activities.

### DISTINGUISHED SERVICE AWARD

Purpose of the Award: To recognize a faculty member for exemplary service in a leadership capacity to the University and/or the community or profession that brings credit to San José State University.

#### Criteria

#### 1. *Contribution to the SJSU Mission*

- The faculty member's contributions fall within one or more types of service to the campus. Examples of service include, but are not limited to, contributions through committee work; student outreach and retention; application of expertise to benefit the University and its community through participation in university and community organizations, professional associations, academic and other governance bodies, California Faculty Association, and appropriate governmental boards and commissions; advancement of public support for the University; and lectures and seminars to community groups.

## **DISTINGUISHED SERVICE AWARD, *Continued***

- The faculty member's service provides a meaningful benefit to the campus.
- The faculty member is able to involve members of the SJSU community in the service activity.

### *2. Significant Contribution*

- The faculty member's service has a significant effect on the campus, professional, or broader communities.
- The faculty member's service demonstrates leadership and initiative.

### *3. On-Going Commitment*

- The faculty member has made a consistent contribution of service.
- The faculty member's service record represents multiple years of commitment.

## **OUTSTANDING PROFESSOR AWARD**

Purpose of the Award: To recognize a faculty member for overall excellence in academic assignment.

### Criteria

#### *1. Teaching Excellence*

- Shows evidence of teaching excellence demonstrated through SOTE scores, other student evaluations, peer evaluations, external reviews, etc.
- Teaches a variety of courses.
- Participates in professional and scholarly activities that enhance teaching ability and currency in the discipline.
- Serves as a mentor to other educational professionals.

#### *2. Commitment to Students*

- Advises students through student organizations, theses, and/or other projects.
- Participates in student orientation and advisement activities.
- Mentors students regarding career and graduate school considerations.
- Engages in service to the campus and/or profession that benefits students.

## **PRESIDENT'S SCHOLAR AWARD**

Purpose of the Award: To recognize a faculty member who has achieved widespread recognition based on the quality of scholarship, performances, or creative activities.

### Criteria

- History of scholarship and creative activities.
- Recognition of outstanding achievements by peers.
- Importance of the work to the discipline and beyond.

**Nomination Form for the Outstanding Lecturer Award  
Distinguished Service Award, Outstanding Professor Award, and  
President's Scholar Award**

**Please Respond by Monday, November 2, 2009**

Instructions:

- Before completing this form, please read the eligibility criteria for each award as outlined in the call for nominations or University Policies S00-9 and S05-1 available at [http://www.sjsu.edu/senate/pol\\_chron.html](http://www.sjsu.edu/senate/pol_chron.html).
- Please use a separate form for each nominee.
- In addition to submitting this nomination form, you must also submit (at the same time) an up-to-1500-word letter stating the reasons for nominating the faculty/lecturer member and describing the accomplishments of the nominee as appropriate to the award criteria.
- Submit this nomination form, with your letter attached, to the Academic Senate Office (ADM 176/Zip 0024) by 5:00 p.m. on Monday, November 2, 2009.
- Please note that the material submitted will not be returned.

TO: Academic Senate Office (ADM 176/ZIP 0024)

FROM: \_\_\_\_\_ Phone Number: \_\_\_\_\_

SUBJECT: NOMINATION FOR FACULTY/LECTURER AWARD

I would like to nominate the following tenured faculty/lecturer member for the (*check only one*):

- \_\_\_\_\_ Outstanding Lecturer Award
- \_\_\_\_\_ Distinguished Service Award
- \_\_\_\_\_ Outstanding Professor Award
- \_\_\_\_\_ President's Scholar Award

NOMINEE'S NAME: \_\_\_\_\_

NOMINEE'S DEPARTMENT: \_\_\_\_\_