Policy Recommendation

Adding General Unit Seats to the Student Evaluation Review Board, Student Fairness Committee, Library Board, and University Writing Committee

[Amendment B to University Policy F10-2, Amendment B to University Policy S14-3, Amendment B to S15-10, Amendment A to University Policy S19-3]

Legislative History: The membership information for the Student Evaluation Review Board resides in F10-2 (charge updated with S19-2); The updated membership information for the Student Fairness Committee resides in S19-2 (which amended S14-3); The membership information for the University Writing Committee resides in S19-3. The membership information for the University Library Board resides in S15-10 (charge updated with S19-2). This proposal would add a General Unit Seat to these Committees.

Whereas: Changes in the home college for departments originally in the College of Health and Human Sciences have taken place, and

Whereas: For the School of Information and faculty in Applied Data Science, their affiliation with the College of Professional and Global Education (CPGE) means their faculty are now part of the General Unit, therefore be it

Resolved: That F10-2, S14-3, S15-10, and S19-3 be amended by adding a general unit seat to the Student Evaluation Review Board, Student Fairness Committee, University Library Board, and University Writing Committee as noted on the following pages.

Rationale: Since the School of Information and Applied Data Science are now affiliated with a college that has not in the past included faculty, reflection related to representation on committees for faculty in the general unit was needed. A review of the membership for all committees was conducted and it was determined that faculty from the CPGE, through their membership in the general unit, needed an opportunity to serve on the Student Evaluation Review Board, Student Fairness Committee, University Library Board, and University Writing Committee.

Approved: 9/30/19
Vote: 9-0-0
Present: Altura, French, Grosvenor, Higgins, Jackson, Lemon, Millora, Okamoto, Shifflett
Absent: Korani, Gallo, McClory

Financial Impact: None
Workload Impact: None

Proposed changes

For F10-2; Amendment B; update information on SERB membership to read:

Membership:
Director, Center for Faculty Development or designee [EXO]
Associate Vice President, Director, office of Institutional Research or designee [EXO]
6 Faculty, College of Business
6 Faculty, College of Education
6 Faculty, College of Engineering
6 Faculty, College of Humanities & Arts
6 Faculty, College of Science
6 Faculty, College of Social Science
1 Student

Note: F10-2 language: The Board shall consist of one faculty member from each college, one student, the Director of the Center for Faculty Development and Support or designee, ex officio, and the Associate Vice President for Institutional Research or designee, ex officio. To the extent possible, the Committee on Committees shall recruit faculty who are familiar with survey research and/or statistical analysis.

For S14-3; Amendment B; Update information on membership for Student Fairness Committee to read:

Ombudsperson [EXO]
2 University administrators (management)
6 Faculty, College of Business
6 Faculty, College of Education
6 Faculty, College of Engineering
6 Faculty, General Unit
6 Faculty, College of Health and Human Sciences
6 Faculty, College of Humanities & Arts
6 Faculty, College of Science
6 Faculty, College of Social Science
2 Staff (non-management)
8 Students
For S19-3; Amendment A; Update information for the University Writing Committee to read:

The University Writing Committee shall be a special agency university committee reporting to the Curriculum & Research Committee and be composed of the following 19 members:

- College dean (EXO; UWC Chair; Appointed by the Provost)
- SJSU Writing Programs Administrator (WPA) (EXO)
- SJSU Writing Across the Curriculum (WAC) Director (EXO)
- Writing Center director (EXO)
- Coordinator of Multilingual Writing Support Services (EXO)
- AVP, Vice Provost, Undergraduate Education Studies or designee (EXO)
- Director of Testing (EXO; non-voting)
- Dean, College of Graduate Studies or designee (EXO)
- 2 faculty, Humanities & the Arts, with one from the Department of Linguistics and Language Development
- 1 faculty each from all other colleges.
- 1 Faculty, College of Business
- 1 Faculty, College of Education
- 1 Faculty, College of Engineering
- 1 Faculty, General Unit
- 1 Faculty, College of Health and Human Sciences
- 1 Faculty, College of Humanities & Arts
- 1 Faculty, College of Science
- 1 Faculty, College of Social Science
- 1 faculty, University Library
- 2 students, one undergraduate that has satisfied University Written Communication II, one graduate student that has satisfied graduate writing requirements.

For S15-10; Amendment B; Update information for University Library Board to read:

The University Library Board is a special agency committee of the Senate authorized both to formulate and recommend policy related to the Library, and also to advise the Dean of the University Library on the implementation of University policies and generally on Library operations, combining the traditionally separate roles of policy and operating committees. When the Board formulates new policies or modifies the existing policy for consideration, it shall report directly to the Academic Senate. The chair of the University Library Board shall present policy recommendations to the Senate.

Membership
- Library Dean, ex officio, non-voting
- Past Chair of the Academic Senate or FAL to the Executive Committee,
- 3 regular university library faculty (tenured or tenure-track) who represent different professional specializations.
- 1 faculty, Business
- 1 faculty, Education
- 1 faculty, Engineering
- 1 Faculty, General Unit
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<td>1 faculty, Social Science</td>
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<td>1 faculty member from the School of Library and Information Science</td>
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<td>AS President or designee [EXO]</td>
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