POLICY AND MINIMUM PROCEDURES FOR ACTING APPOINTMENTS AS
VICE PRESIDENTS OR DEANS

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1. An acting vice president is appointed and can be removed by the President. In making such an
appointment, the President consults with the Executive Committee of the Academic Council.

2. An acting school dean is appointed and can be removed by the President. In making such an
appointment, the President consults the Academic Vice President and the department chairmen of the
school. The President also consults a committee of elected representatives of the faculty of the school if
such a committee is provided for by school policies and procedures. Such a committee should also
include students who are majors in departments or programs in the school, selected in such manner as
the school may determine.

3. Other acting academic deans are appointed and can be removed by the President. In making such an
appointment, the President consults the Academic Vice President and the Executive Committee.

4. In appointing an acting academic dean, the President also asks (through the Academic Vice President) the advice of the Council of Deans.

5. All acting appointments terminate after one year, unless a shorter term is specified at the time of appointment. When the vacancy is such that a regular appointment can be made, the selection committee should be appointed promptly. In unusual circumstances, an acting appointment may be renewed or extended for one additional term, with the same consultation as initially required.