

# San José State University

## Call for Nominations for the Four Faculty Awards

The Academic Senate and the President's Office kindly request nominations for the 2019-2020 Faculty Outstanding Lecturer Award, Distinguished Service Award, Outstanding Professor Award, and President's Scholar Award as provided by [University Policy S13-6](#). Please review the [nomination criteria](#) for each of the awards and complete and **submit** the [nomination form](#) to the **Office of the Academic Senate, extended zip 0024, or ADM 176, by 5:00 p.m. on Thursday, October 31, 2019.**

To be eligible for any of the four faculty awards, an individual must: a) be a faculty member as defined by the Senate [Constitution](#) and [Bylaws](#); b) not be part of the Management Personnel Plan (MPP) either when nominated or selected; c) not be retired - although retirement during the academic year does not forfeit eligibility for that year - and d) not have been awarded the particular award previously.

Please note that a previously tenured faculty who has relinquished tenure to participate in an early retirement program (e.g. FERP) will be eligible during the first year of the retirement program, and she or he will be regarded as retaining the academic rank held prior to the early retirement. Also note that nominees who are passed over in one year will remain in consideration in subsequent years; the awards committees will consider a nomination and its supporting materials through three selection cycles.

Following are the additional requirements for particular awards: a) nominees for the Presidents Scholar award must have attained the rank of Professor; b) for the Outstanding Lecturer award, a lecturer must have been at SJSU for at least six semesters; c) for the President's Scholar award and the Outstanding Professor Award nominees must have earned tenure at San José State University; d) for the Distinguished Service Award, nominees must either have earned tenure at SJSU or have been a full time Student Services Professional III or IV employee continuously for six years.

All nominations are to be accompanied by a 1500-word (maximum) letter stating the reasons for nominating the faculty/lecturer member and describing the accomplishments of the nominee as appropriate to the award criteria. Nominations may come from any source, including self-nominations.

The award recipients will be officially recognized and invited to deliver a short address to the SJSU academic community at the **Annual Faculty Service Recognition and Awards Luncheon on April 9, 2020 and will be introduced for their achievements at a pertinent commencement ceremony in May, 2020. In addition, the Outstanding Professor recipient presents an address at the Honors Convocation on April 17, 2020.** The individuals selected will each receive a plaque and a monetary award as well.

The awards timeline is as follows:

<b>Date</b>	<b>Description</b>
Week of September 30, 2019	Nominations Open
October 31, 2019	Deadline to submit nominations to Academic Senate Office
October 31, 2019	Deadline to form Awards Selection Committees
February 7, 2020	Deadline for Awards Selection Committees to submit recommendations to the President
Week of February 24, 2020	President announces award winners
April 9, 2020	Faculty Service Recognition and Awards Luncheon date 11:45 a.m. to 1:30 p.m. Diaz Compean Student Union Ballroom

If you have any questions or need further information, please contact the Academic Senate Office at 4-2440, or the President's Office at 4-1177. Thank you.

Sincerely,

Mary A. Papazian  
President

Ravisha Mathur  
Chair, Academic Senate