



San José State
UNIVERSITY

A campus of The California State University

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S03-10

At its meeting of May 12, 2003, the Academic Senate passed the following Policy Recommendation presented by Pam Stacks for the Budget Advisory Committee.

POLICY RECOMMENDATION LOTTERY POLICY

Amends S02-1

Whereas traditionally, each year a faculty committee solicits lottery proposals for discretionary lottery funding, evaluates those proposals and makes recommendations to the President regarding the expenditure of lottery funds; and

Whereas despite the above tradition, no university policy specifies a procedure for determining how discretionary lottery funds will be distributed; and

Whereas according to state and CSU guidelines, lottery money is intended to be used for instructionally related purposes, meaning that faculty are uniquely suited to making recommendations regarding the expenditures of such funds; be it therefore

Resolved, that the following amendment be added to S02-1, and the remaining sections of the policy renumbered as required.

Fiscal Impact: None

6.0 Process for Distributing Lottery Funds

6.1 Each spring, the Budget Advisory Committee will solicit proposals for the expenditure of undesignated lottery funds for the following academic year, unless the CSU notifies the campus that no such lottery money shall be forthcoming. The BAC will run the process of soliciting and evaluating lottery proposals in parallel with the process of soliciting and evaluating budget priorities proposals.

6.2 Following the receipt of lottery proposals, the faculty members of the Budget Advisory Committee shall meet to discuss and evaluate such proposals. The BAC shall also make a recommendation regarding the percentage/amount of lottery funds that

should be available for individual professional development grants, as well as the percentage/amount of lottery funds that should be placed in the lottery reserve fund.

6.3 The Budget Advisory Committee shall communicate its recommendations to the president in a written report. Within 30 days of the president making final decisions regarding the allocation of lottery funds, he/she shall report these decisions to the Budget Advisory Committee in writing. This report should provide an explanation for all instances in which the president has not accepted a recommendation of the BAC. This report will be compiled with other university-wide budget requests to be discussed and finalized with the Budget Advisory Committee.