



**San José State**  
UNIVERSITY

A campus of The California State University

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## SM-S03-2

At its meeting of March 17, 2003, the Academic Senate passed the following Senate Management Recommendation presented by Bethany Shifflett for the Executive Committee.

### SENATE MANAGEMENT RESOLUTION CREATION OF TASK FORCE ON DEPARTMENT CHAIRS

- Whereas: The report (<http://www.geolog.com/FAC/ChairsTF.htm>) from the CSU Task Force on the Roles and Responsibilities of Department Chairs highlights a number of issues that need review; and
- Whereas: The CSU Academic Senate has called on campus senates to take the lead in facilitating discussions among chairs and administrators to tackle the issues raised; and
- Whereas: The SJSU Academic Senate has heard a report that presented campus data in comparison to the CSU data and which suggests there is a need to examine closer the concerns raised by chairs; therefore be it
- Resolved: That a chairs task force be constituted to review the campus data in consultation with the SJSU participants in the CSU study and an individual well versed in data analysis, solicit additional input from the Council of Chairs, discuss the issues raised in the CSU task force reports as well by campus chairs, and prepare a report with recommendations for the Senate to consider no later than the November 2003 senate meeting; and be it further
- Resolved: That the task force be comprised of
- 5 department chairs - selected by the Council of Chairs
  - 2 college deans - selected by the Council of Deans
  - 2 faculty from the Academic Senate - selected by the Executive Committee
  - 1 representative from each: Faculty Affairs, Institutional Planning and Research, and Human Resources
  - The lecturer affiliated with the office of Faculty Development
- Effort should be made to ensure that representation is as broad as possible; and be it further
- Resolved: That the council of chairs identify an individual (from among their representatives to the task force) to chair the task force and that the SJSU Academic Senate Chair convene the first meeting and discuss the charge to the task force; and be it further
- Resolved: That the task force will be dissolved following presentation of their report to the Academic Senate.