

**SAN JOSÉ STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSE, CA 95192**

## **SM-S19-2, Amendment of Bylaw 15a; Editorial Changes - Senate Documents**

Legislative History: F16-3 which modified bylaw 15c provided for the correction of editorial errors and S16-7 expanded the language of bylaw 15 to allow the Senate Chair to make editorial changes to a Senate document whenever there is an outdated reference to a law, regulation, executive order or Senate document. This proposal, modifying bylaw 15a, expands editorial changes that can be made by the Senate Chair to include more generally changes in designations provided the function, responsibilities, purpose, or content remain the same.

Whereas: University designations sometimes change; and

Whereas: Changing University policy to reflect such changes requires: a referral to a policy committee; the drafting of a Senate resolution; and its consideration by the Senate; therefore be it

Resolved That section a of bylaw 15 be modified as follows:

- a) When identifiers such as the title ~~of~~ related to a university official, ~~of an~~ agency, or course designations, or unit of the university appearing in Academic Senate documents (including the constitution, bylaws, university policies, and resolutions providing for committee membership) are changed, but the function, responsibilities, purpose, or content ~~and responsibilities of the office or agency~~ remain the same, the Senate Chair may approve replacement in the Senate documents of the old ~~title or~~ identifier by the new one, as an editorial change. Such changes shall be **explained and** reported to the Executive Committee of the Senate and recorded in the meeting minutes.

Rationale: Designations change or evolve. This proposal emerged as the result of references in some policies to “200-level courses” (e.g. F08-2) which at the time meant “graduate courses.” But with SJSU’s new doctoral programs, the university now has 500-level courses. Providing the Senate Office with the flexibility to make changes without needing to refer such changes to policy committee and then to involve the Senate will help keep information up to date, reduce service workload for faculty members serving on committees, and enable the Senate to attend to weightier matters.

Approved: 2/18/19  
Vote: 11-0-0  
Present: Curry, French, Gallo, Higgins, Grosvenor, McClory, Millora,  
Ormsbee, Shifflett, Saldamli, Capizzi  
Absent: Rodan

Financial Impact: None

Workload Impact: The proposed change will not alter the workload of the Senate Office which would ultimately be making the changes, but will reduce the workload of policy committees and the Senate which would otherwise have to approve such changes