

2016/2017 Academic Senate

MINUTES  
December 12, 2016

**I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-Six Senators were present.**

**Ex Officio:**

Present: Kimbarow, Van Selst, Lee,  
Pérea, Sabalius  
Absent: None

**CASA Representatives:**

Present: Schultz-Krohn, Shifflett, Grosvenor, Sen, Lee  
Absent: None

**Administrative Representatives:**

Present: Faas, Blaylock, Feinstein  
Absent: Papazian

**COB Representatives:**

Present: Reade, Rodan, Campsey  
Absent: None

**Deans:**

Present: Stacks, Jacobs, Schutten  
Absent: Green

**EDUC Representatives:**

Present: Laker, Mathur  
Absent: None

**Students:**

Present: Balal, Spica, Tran,  
Medrano, Medina  
Absent: Caesar

**ENGR Representatives:**

Present: Chung, Sullivan-Green  
Absent: Hamedi-Hagh

**Alumni Representative:**

Present: Walters  
Absent: None

**H&A Representatives:**

Present: Frazier, Grindstaff,  
Riley, Miller, Khan  
Absent: Ormsbee

**Emeritus Representative:**

Present: Buzanski  
Absent: None

**SCI Representatives:**

Present: White, Cargill, Boekema  
Absent: Kaufman

**Honorary Representative:**

Present: None  
Absent: Lessow-Hurley

**SOS Representatives:**

Present: Peter, Wilson, Curry  
Absent: Trulio, Hart

**General Unit Representatives:**

Present: Matoush, Higgins, Trousdale,  
Kauppila  
Absent: None

**II. Approval of Academic Senate Minutes–**

The minutes of November 21, 2016 were approved as amended by Senator Sabalius (45-0-0).

**III. Communications and Questions –**

**A. From the Chair of the Senate—**

Chair Kimbarow thanked the Senators and members of the Executive Committee for their support and hard work this year.

The constitutional amendment to remove the VP of University Advancement from

the Senate was approved by the faculty in a campus-wide vote (108-8-1). This amendment will now be sent to the President for signature.

Chair Kimbarow clarified that Senators Lee and Riley were not applying for the Chief Operations Manager position under the Provost updates section, but are being considered as Executive Committee faculty representatives on the internal search committee.

Chair Kimbarow announced that the university had forwarded Senator Sabalius' nomination for Faculty Trustee to the ASCSU. The Senate thanked Senator Sabalius and wished him luck.

**B. From the President—No report.**

**IV. Executive Committee Report –**

**A. Executive Committee Minutes –**

EC Minutes of November 14, 2016 – No questions.

**B. Consent Calendar –**

The consent calendar of November 21, 2016 as amended by AVC Schultz-Krohn to add Susan Murphy to the Board of Academic Freedom and Professional Responsibility was approved (45-0-0).

**C. Executive Committee Action Items:**

**V. New Business – None**

**VI. Unfinished Business: None**

**VII. Policy Committee and University Library Board Action Items. In rotation.**

**A. Organization and Government Committee (O&G) –**

Senator Shifflett presented *AS 1639, Policy Recommendation, Modification of Senate Bylaw 4.1, Senate Executive Committee Membership (Final Reading)*. **AS 1639 passed as written** (39-1-3).

---

Senator Shifflett presented *AS 1621, Policy Recommendation, Department Voting Rights (Final Reading)*.

Questions:

Q: This policy seems very clunky at best. It is redundant and has repetition, and whereas clauses are all over the place. Couldn't this policy go back to the committee and be cleaned up?

A: O&G is confident that we have moved this from an original draft to a place where

it can be implemented and confident this is a good time for a final reading.

Q: On line 28, how large a resource are we talking about, who will provide the resource, and does the university have sufficient funds to provide the resource?

A: This calls for the administration in consultation with the Senate to investigate the options. There are some financially-feasible options. There are some non-subscription-based options as well that are well within our means.

Q: In section 5.1, it says department chairs have full voting rights in the department as long as they are chair, then in section 5.2 it says faculty assigned as interim or acting chair for a department do not have full voting rights in that department is that correct?

A: If you are looking at the grey sheet with modifications there may be a mistake. The intent is that the interim/acting chair has full voting rights in the department they chair and their home department.

**Debate:**

Comment: Current policy (F02-4) allows lecturers to vote on curricular matters. This policy proposal limits what lecturers are permitted to vote on. If there hasn't been curricular degradation for the past decade and a half, I don't see why cutting the vote would add to it.

Comment: UCCD acknowledges the work of the O&G committee on this policy, however, a number of members on UCCD think the policy needs more work in terms of clarity. Clarity could be improved by revising the sequencing of the information, correcting for the contributions, and simplifying the policy. UCCD would like to encourage the committee to consider this and at this point the UCCD does not support the policy. UCCD does not support voting rights for lecturers on curricular issues primarily because of their appointment. This is not a statement that the UCCD does not value the input of lecturers. UCCD absolutely does. The concern is the nature of the appointment. Lecturer appointments do not include any responsibility for committee work or attending faculty meetings. When you are asking people to vote, you cannot be sure these will be informed votes since they aren't required. This has to do with the university assignment of workload.

Senator Stacks made a motion to refer back to committee. The motion was seconded. Senator Lee (James) made an amendment to the motion to refer back to committee to add **instructions as follows, "To revisit UCCD to discuss, revise, and clarify the policy."** The Lee amendment to the Stacks motion passed (26-9-4). The Senate voted on the Stacks motion as amended by Senator Lee and the motion passed (25-11-0).

**[AS 1621 was referred back to the committee with instructions.]**

---

Senator Shifflett presented *AS 1638, Policy Recommendation, Bylaw 2.2, Pertaining to Term Length for Senate Chair (Final Reading)*.

For 20 years the Senate has elected Chairs for one year and then re-elected him/her to

serve a second year. This proposal would make the chair's term an elected 2-year term and would provide stability to the Senate Office, strengthen the position of the Chair, and also allow sufficient time for the Senate Chair to learn the multitude of tasks involved in leading the Senate.

**Questions:**

Q: We once had a chair that believed that any divisive issue could be reconciled through lengthy discussion by the Senate. During the year he was chair virtually nothing was accomplished, and no policies were passed. What do you do about the one foul apple?

A: We do have the ability to remove the Senate Chair from their position.

Q: Would the committee consider having the Vice Chair term still be a 1-year renewable term?

A: Interesting. The committee did not discuss this.

**Debate:**

Comments:

I oppose this bylaw change. I was a Senate Chair. It is very difficult to judge the caliber and competence of the Senate Chair at the very beginning of their Vice Chair term. The way the one-plus-one term works, the Senate gets to reaffirm its desire to keep the chair in place and the reaffirmation comes exactly half way through the five years that a Vice Chair/Chair/Past Chair serves. Basically, you have one vote that elects someone for 5 years. Under the one-plus-one rule, after they've completed their first semester as Senate Chair, you will have seen them in office for one and a half years, and will have a base of knowledge as to whether we want to keep them for a second year as chair. It is a good system of checks and balances.

It seems that it has never been a problem when a chair wanted to stay and has ran for a second year. We have never voted any Vice Chair out as well, so I speak against this policy.

I will just point out to the body that after 20 years, it is time to revisit this bylaw. In the past 20 years no chair has been denied a second year, but requiring a chair to be re-elected for the second year does not allow for advance department planning in either the Senate Office or the chair's home department. A 2-year term also gives the chair more credibility with the administration and allows better planning for the administration as well.

**The Senate voted and AS 1638 was defeated (16-20-2).**

---

Senator Shifflett presented *AS 1642, Policy Recommendation, Change in Membership and Charge of the Student Success Committee (First Reading)*.

This change would reconstitute the Student Success Committee as a special agency, reduce the membership from 20 to 11, and give the group a more action-oriented role.

**Questions:**

Q: Could you please clarify what this means operationally, because now you are moving the Student Success Committee out from under the policy committees and making it a special agency?

A: Even though it is changed to a special agency it could still report to the I&SA Committee. Everything about a special agency is dictated by the policy that brought them into being. We can make sure that the reporting line to I&SA stays in place.

Q: Why is the committee membership mainly administrators and staff with very few faculty, when faculty are in charge of student success on campus?

A: The committee talked this through at length. The people that are in charge of initiatives and taking responsibility for implementation are administrators. This group needs to hear from and have a conduit for faculty to bring faculty information to the group, however, the three faculty seats are meant to represent the campus faculty voice on the committee. O&G discussed this and wanted a smaller committee that could be action oriented which is why the membership was set at 11.

Q: Has the committee thought about having a smaller subset of the committee become the policy drafting committee? That way the policy recommendation might remain in a majority of faculty control?

A: I'm a big fan of this. This committee can split off subgroups as needed.

Q: I would like to see additional faculty members and students on this committee including graduate students as well.

A: The committee will consider it.

Q: Has the committee consulted with the UCCD on the charge?

A: No, not yet. I will take this back to the committee.

Q: Will the AS representative still serve on this committee?

A: AS makes recommendations for students to serve on policy and operating committees. AS would still make a recommendation for students to serve on this committee.

Q: There are 4 spaces for students right now and I'd recommend this be kept.

A: Thank you.

Q: I'd like to suggest that O&G compare the charge of I&SA with the charge listed here to make sure there is no overlap. In particular, on line 76 it says, "this committee recommends changes to academic policies. Policies at this university are something the Senate passes and the President signs. I don't like the idea of possible confusion that there is an alternative recommending body for policies other than I&SA.

A: We will clarify this. We meant for this committee to make a recommendation to the parent committee as it is done now.

Q: This is not a replacement of I&SA?

A: No, currently there is a Student Success Committee that reports to I&SA, this committee will become a special agency and be much smaller.

Q: One of my concerns with the small number of faculty on the committee and the number of disciplines on campus is that all faculty will not be represented as well as they currently are on I&SA. I'm glad to hear that Student Success will still report to I&SA.

A: That won't be changed.

**B. University Library Board (ULB) – None.**

**C. Curriculum and Research Committee (C&R) –**

Senator Mathur presented *AS 1641, Policy Recommendation, Amendment A to University Policy S16-14, Clarification of Internship (First Reading)*. This amendment is needed to clarify when UOAs are needed for internships or service learning activity. A UOA is needed when the university or department is making the placement. If a student finds the internship on their own, then a UOA is not needed. It also requires the university to have one vetted option for these students who are taking the internships. If a course is an elective course, then no UOA is required. The learning outcomes need to be specified on the learning plan, and the learning plan is now required to be provided to the site of the employer. All the processes are going to be transferred out of the Office of Graduate and Undergraduate Programs and over to the Office of Student and Faculty Success where the Center for Community Learning and Leadership is now housed. It is also noted in the financial impact statement that there is an increased need for staff.

**Questions:**

**Q:** Has the committee considered having separate course numbers for those internships that require a university placement?

**A:** We haven't considered it, but will.

**Q:** On line 75, can you explain what it means to provide at least one option? If a department has 50 different options, one of which has been vetted, but a student takes that option first then another student comes along and that option is closed, does the department have to provide an option with an opening, or just provide the option?

**A:** The department does not have to provide a list of 50 options, because if the department provides a list of 50 options then each of them will require a UOA.

**Q:** When the EO came out we all needed the UOA. The argument was that it was a risk management issue, so how did the risk go away?

**A:** We are one of the first campuses creating the policy and UOAs, and in the process risk management is learning what their liability is. As a couple other campuses have come on line with their policies, we have determined we don't need to go as far as we

had been with our UOAs.

**Q:** I'm excited to see we won't have to have all these UOAs. In my department no law enforcement agency would sign a UOA. I'm concerned about line 71 where it says at least one option for students where the university makes the placement, because I can't think of a single internship in my department where they would allow us to put students without them vetting the student first. We have background checks for most of our placements, and we have a selection based on interviews with the student. I'm wondering if the committee would consider some other option, perhaps a substitute course that doesn't require a UOA to get students credit for required internships?

**A:** The committee will discuss this in light of this particular issue. Departments can always substitute a course for another course. We will clarify this.

**Q:** How can the department be sure that an internship the student finds on their own is the same quality as say an internship the department has used before and knows is a quality placement?

**A:** You should use the same process you used prior to UOAs to determine the quality of the internships. Departments can also decide to use UOAs if they wish to.

**D. Instruction and Student Affairs Committee (I&SA) – None.**

**E. Professional Standards Committee (PS) – None.**

## **VIII. State of the University Announcements. Questions. In rotation.**

### **A. Associated Students President –**

On November 9, 2016, AS passed a resolution to recognize Indigenous People's Day on campus. AS recently formed student groups to be a part of that day if SJSU and the CSU follow-through. Hopefully, by the beginning of next semester President Perea will have more information for the Senate.

AS endorses SS-F16-1, Reaffirming San José State University's Commitment to an Inclusive Campus Climate and our Determination to Provide a Safe, Supportive, and Welcoming Community. President Perea asked for clarification as to what "standing in solidarity with students" meant in the resolution. AS is concerned that their version of "in solidarity" may be different from that of the faculty.

### **B. Vice President for University Advancement – None**

### **C. CSU Statewide Senators –**

Former Chancellor Charles Reed passed away this week.

The community colleges changed the prerequisites for math courses which will impact transfers, because now a course without a prerequisite of Algebra can qualify

a student to take Statistics. Certain disciplines such as Business and Economics haven't had a chance to go back and review those courses yet. The process is being fixed, but particularly for those disciplines that really require Algebra, they should speak to their chairs about this.

**D. Provost –**

The College of Education Dean Search Committee will be charged tomorrow. The Provost hopes to have a new dean in place by July 1, 2017.

In January 2017 a search will begin for a new AVP of Student Success.

The Provost and his team have been working on 2017/2018 Enrollment Plan. You may have heard that the Chancellor's Office has told us not to plan for any enrollment growth next year. We can only replace the graduated and non-retained students. We expect to graduate 8,600 students this year and we have another 2,500 students on leave, studying abroad, or non-retained. We have a lot of transition on campus. We plan to enroll 8,000 new undergraduate and 2,000 new graduate students next year. This will be one of the largest incoming classes of students of all time at SJSU. There are some concerns such as by drastically improving graduation rates, we are up 40% from last year, we will dramatically increase the throughput of our students on our campus. As we approach a 35% graduation rate say by 2025, what does that mean to the campus as far as how many incoming freshmen, transfer, and graduate students are we going to need to backfill for so many students graduating. Also, what will this mean to our orientation, first-year experience, and first-year classes, as well as alumni relations, etc. We are also concerned about non-enrollment. What we are seeing since the presidential election is that there is a significant drop-off in international student applications. We have a growth plan to get us to about 15% international students on the campus by 2021 and this plan is in jeopardy with the recent events that have occurred. The Provost and his team are working to address this, but it is a definite concern for the campus.

You may have heard there is a degree completion scholarship pilot going on next summer. The Provost and his team have identified 800 eligible students that without intervention would most likely graduate in 4 ½ years from five departments including Business Administration, CHAD, Journalism, Justice Studies and Psychology. The Provost and his team are going to help these students graduate in 4 years by providing scholarships to take up to six units in the summer.

**Questions:**

Q: (Senator Sabalius) "I have heard that Chancellor White plans on coming out with a statement that 3-unit courses are the norm in the CSU, is this true?"

A: (Provost Feinstein) "I have not heard that and neither has anyone in my team."

Q: (Senator Sabalius) "It came out from Undergraduate Studies."

A: (Deputy Provost Kemnitz) "I read something to that effect in some minutes, but I have not heard anything."

Q: (Senator Khan) “How will the California Promise affect priority registration and what numbers are we looking at?”

A: (Provost Feinstein) “There are a couple California Promises out there and one is about free tuition for community college. Is that what you are talking about?”

Q: (Senator Khan) “No, priority registration.”

A: (Provost Feinstein) “We are trying to be one of the campuses that adopt this in the first phase because we think that anything we can focus on students getting their mind set on 15 units a semester gets them a 4-year degree. The challenge with that version of California Promise is that everybody is on priority registration, so what does that mean? We are really struggling with what priority registration is and how it impacts all our students. We really haven’t vetted this completely. This is something we are working on.”

A: (Deputy Provost Kemnitz) “A referral was made to the Instruction and Student Affairs Committee.”

A: (Provost Feinstein) “We are one of the first to want to participate in this, but we haven’t been informed of all the expectations of that program yet.”

Q: (Senator Shifflett) “Can you let us know where we are with respect to the number of applications vs the 8,000 spots?”

A: (Provost Feinstein) “VP Blaylock can share the actual number of students that have applied.”

Q: (Senator Laker) “Could you and VP Blaylock share with the body what has led to the increase in graduation rates?”

A: (Provost Feinstein) “It is really hard to say because we have 20 to 30 student success initiatives going on simultaneously. We will have a new version of our Four Pillars of Success coming out in January.”

Q: (Senator Peter) “With regard to the degree completion scholarships, why were those five particular departments targeted?”

A: (Provost Feinstein) “Our research indicated that these five departments were where most of the students that would graduate in 4 ½ years were coming from.”

Q: (Senator Peter) “Should more departments be considering offering additional summer classes to accommodate the summer scholarships, or just those five departments?”

A: (Deputy Provost Kemnitz) “Upper division GE is likely to be needed by those students.” Deputy Provost Kemnitz will get back to the Senate with details.

**E. Vice President of Finance and Administration –**

Faculty will be moved back into DMH in January. The Fire Marshal will inspect the building tomorrow.

Security is number one on VP Faas’ priority list. Last week the Executive Committee had a ½ day active shooter exercise.

As of this afternoon, we will be stopping all big noise construction for a week to a week and a half for finals. In addition, all lawn mowing and leaf blowing will stop for two weeks.

**Questions:**

(Senator Sabalius) “I read we hired a new football coach and I’m curious what his total compensation is, but I won’t ask because that could be seen as a provocation. I know that the previous coach earned more than \$500,000 and is being paid for the entire year while he isn’t even working.”

(Senator Laker) “When former Interim President Martin hired a coach that had used homophobic slurs in the past she vouched for this person and said that remedies would be taken and I asked her what remedies/training was he given and she was supposed to get back to us but did not. I’m bringing it up again because these kind of things happen and there is no follow-up to ensure structures are in place to prevent them happening again.”

(VP Faas) “Okay.”

Chair Kimbarow announced that he had been privileged to be a part of the interviewing and hiring of the new football coach and he was confident that the university made an excellent selection. Chair Kimbarow was impressed with how many of the coach’s former students came out in support of him. VP Blaylock commented that the new coach’s Dad played football for SJSU, and his Mom was a student at SJSU as well.

**F. Vice President for Student Affairs –**

VP Blaylock announced the “Just in Time” mobile food truck was on campus today. In November the mobile food truck broke down on the way to the campus, but today the truck was here early. The truck arrived at 8 a.m. and they began serving students at 10 a.m. VP Blaylock and the 58 volunteers served 637 students today.

**IX. Special Committee Reports – None**

**X. Adjournment – The meeting adjourned at 4:44 p.m.**